

CITY OF
GALESBURG
ILLINOIS

June 19, 2023

City Council Agenda



55 W. TOMPKINS STREET
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CITY OF
GALESBURG
ILLINOIS



City Council Meeting Agenda
City of Galesburg, Illinois
City Council Chambers
June 19, 2023

Galesburg City Council meetings are streamed live on the City's website and Comcast channel 7.

6:00 p.m.	Roll Call	Pledge of Allegiance
	Proclamation	Juneteenth
	Presentation	Youth Commission
		Invocation
	Approve	Minutes from the June 5, 2023 City Council Meeting
	Approve	Minutes from the June 12, 2023 special City Council meeting

Public Comment

Consent Agenda #2023-12

23-3018	Bid	2023 Miscellaneous Sidewalk Replacements
23-3019	Bid	Partial Driveway Replacement at Central Fire Station
23-6003	Approve	Appointment Memo
23-8011	Bills and Advance Checks	Approval and warrants drawn in payment of same

Passage of Ordinances and Resolutions

23-1014	Ordinance	Proposing amendment to Special Service Area Number One to provide a 10 year extension of the \$1.50 tax and establish a Public Hearing date (Final Reading).
23-2043	Resolution	Fixed route single rides and punch passes to Galesburg Township at a 25% discount

Bids, Petitions and Communications

City Manager's Report

Miscellaneous Business (Agreements, Approvals, Etc.)

23-4056	Approve	Amending the salary schedule to add the position of City Attorney and remove the positions of Assistant Director of Public Works and Assistant City Manager/Director of Public Works
23-4057	Approve	Urban Ag Grant for Greenlords Pharms
23-4058	Approve	Urban Ag Grant for Galesburg Fruit Orchards

Town Business

23-9013	Bills
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Closing Comments

Adjournment



CITY MANAGER'S OFFICE

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CITY COUNCIL MEETING

City Manager's Report

June 19, 2023

CONSENT AGENDA #2023-12

Item 23-3018 Miscellaneous Sidewalk Replacements

Staff recommends approval of the bid in the amount of \$123,857.93 from Gunther Construction for sidewalk replacement at various locations within the City. The contract requires the contractor to replace deteriorated sections of sidewalk at locations identified to need replacement due to their poor condition, which includes having trip hazards, non-compliant cross slope, and excessive settling and cracking. Locations to be replaced include 752 Lombard Street, Lombard Street from Knox Street to Brooks Street, and South Street from Pine Street to Lombard Street. Thirteen bid proposals were sent out and one bid was received, which is within estimates. It is anticipated the project would begin in July and the contractor has 25 working days to complete the project.

Item 23-3019 Partial Driveway Replacement at Central Fire Station

Staff recommends approval of the bid in the amount of \$48,444.45 submitted by Gunther Construction for replacement of driveway pavement at Central Fire Station. The pavement on the west side of the station has deteriorated and is in need of replacement. Four bids were received for the project, with Gunther Construction submitting the low and best bid.

Item 23-6003 Appointment Memo

Appointments to boards and commissions are submitted by Mayor Schwartzman for Council consideration and approval.

Item 23-8011 Bills

Bills and advanced checks are submitted for approval. All purchases are made in accordance with purchasing policies, with purchases over \$25,000 utilizing the competitive bid process and approved individually by City Council. Please direct questions pertaining to bills and/or advance checks prior to the council meeting to Gloria Osborn, Director of Finance and Information Systems.

ORDINANCES AND RESOLUTIONS

Item 23-1014 Proposing amendment to Special Service Area Number One to provide a 10 year extension of the \$1.50 tax and establish a Public Hearing date (Final Reading)

Staff recommends approval of an ordinance proposing amendment to Special Service Area Number One to provide for a ten-year extension of the \$1.50 tax. The Downtown Council utilizes funds from this levy to cover a variety of expenses including administrative, maintenance, other operational costs, as well as capital improvements (e.g., façade grants). The third ten-year extension was requested and approved in 2013 and this extension will expire with the 2023 levy

for property taxes payable 2024. The Downtown Council has requested the City Council consider another ten-year extension of the \$1.50 tax. The process to initiate the ten-year extension begins with the Council consideration of the attached ordinance that proposes the extension and schedules a public hearing on the process. If this ordinance is approved, a legal notice is published in the paper and all owners of property located within the Special Service Area are sent notice of the public hearing. Once the public hearing is held, there is a 60-day period where no action can be taken to give any objectors time to file a petition opposing the amendment. Once the 60-day period expires, the City Council will consider an ordinance that approves the ten-year extension. There would be no impact on the City's budget. The property owners in the Special Service Area would pay additional property taxes to fund this.

Item 23-2043 Galesburg Township Transit Discount

The Public Transportation Advisory Commission (PTAC) recommends approval of a resolution authorizing Galesburg Township to purchase single and punch passes for fixed route public transportation at a 25% discount. Galesburg Township's General Assistance Office is implementing a new, needs based program to assist those in our community who have no other means of transportation and lack resources to purchase bus passes. This program will be fully managed by the General Assistance office, and they have requested the ability to purchase the passes at a 25% discount to utilize for this assistance program.

BIDS, PETITIONS AND COMMUNICATIONS

CITY MANAGER'S REPORT

MISCELLANEOUS BUSINESS (Agreements, Approvals, Etc.)

Item 23-4056 Salary Schedule

Staff recommends approval of amending the salary schedule to add the position of City Attorney and remove the positions of Assistant Public Works Director and Assistant City Manager/Director of Public Works. The City has utilized Barash and Everett, LLC for interim legal counsel since September 2022. Barash and Everett, LLC submitted their written termination of interim legal representation, but indicated they would continue to provide services to the City while recruitment efforts for legal counsel are underway to ensure a smooth transition. To begin the recruitment process to fill the position of City Attorney, it is recommended to add the position of City Attorney to the classification and salary schedule at pay grade 32 EX, which is where the position was classified when the prior City Attorney was hired in 2015. It is also recommended to remove the positions of Assistant Director of Public Works and Assistant City Manager/Public Works Director, which have not been filled since their creation. Staff will begin recruitment efforts to fill the existing position of Public Works Director.

Item 23-4057 Urban Ag Grant for Greenlords Pharms

Staff recommends approval of a \$25,000 Urban Agriculture Grant application submitted by Demarkius Medley for Greenlords Pharms. The proposed project includes the growing of various leafy greens, tomatoes, herbs, and fruits and berries with the use of hydroponic and aquaponic gardening methods. The company will target various retail grocery store outlets to distribute the product. The grant funds will be utilized for startup costs such as advertising, crops, and

equipment. Once the grant funds are depleted the owner plans to use the proceeds from sales to sustain the business. If approved the Urban Agriculture grant will be paid from the Planning Fund (054). \$12,500 will be paid upfront in 2023, with the remaining \$12,500 being paid out in reimbursements in 2024.

Item 23-4058 Urban Ag Grant for Galesburg Fruit Orchards

Staff recommends approval of a \$25,000 Urban Agriculture Grant application submitted by Mark Rasmussen for a Galesburg Fruit Orchards project. The proposed project includes the planting and growing of various fruit trees on multiple vacant lots throughout the city. Mr. Rasmussen has purchased several surplus lots in the annual city sale over the years. The owner's goal is to have an orchard within one mile of every residence within the city limits. The orchards will be open to the public for picking, with the remainder to be donated to local agencies. The grant funds will be utilized for startup costs such as advertising, crops, and equipment. Once the grant funds are depleted the owner plans to use personal funds to maintain the business. If approved the Urban Agriculture grant will be paid from the Planning Fund (054). \$12,500 will be paid upfront in 2023, with the remaining \$12,500 being paid out in reimbursements in 2024.

Item 23-4059 Contract with LexiPol for Law Enforcement Training & Accreditation

Staff recommends approval of a proposal from Lexipol to provide professional services for a police policy manual and ILEAP accreditation in the amount of \$25,506.55. Lexipol is a risk management solution, which assists agencies in Illinois with policies, training and accreditation processes. The Galesburg Police Department is in the process of starting the accreditation process through Illinois Law Enforcement Accreditation Program (ILEAP). Accreditation provides several advantages, which include liability protection, quality control, and ensuring the agency is employing best practices in line with the concepts of 21st Century policing. The tier two level of service is recommended, as the manager for the ILEAP accreditation process indicated this tier of service will provide the Police Department with the proper management and implementation needed to complete the accreditation process. This purchase will be paid for from fund (53) \$24,500.00, and Fund (16) \$1,006.55.

TOWN BUSINESS

Item 23-9013 Town Bills

Respectfully submitted,
Steve Gugliotta
Acting City Manager

Galesburg City Council Regular Meeting
City Council Chambers
55 West Tompkins Street, Galesburg, Illinois
June 5, 2023
5:30 p.m.

Called to order by Mayor Peter Schwartzman at 5:30 p.m.

Roll Call #1: Present: Mayor Peter Schwartzman, Council Members Bradley Hix, Wayne Dennis, Evan Miller, Dwight White, Heather Acerra, Sarah Davis, and Steve Cheesman, 8. Also Present: Acting City Manager Steve Gugliotta, Interim City Attorney Paul Mangieri, and City Clerk Kelli Bennewitz.

Mayor Schwartzman declared a quorum present.

A moment of silence was observed in lieu of an invocation.

Council Member Cheesman moved, seconded by Council Member Miller, to adjourn into executive session at 5:31 p.m. for the purposes of discussing personnel, 5 ILCS/2(c)(1).

Roll Call #2:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

During the Executive Session, Council Member Dennis moved, seconded by Council Member Hix, to recess back to the Regular City Council meeting at 5:48 p.m.

Roll Call #3:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Council Member Dennis moved, seconded by Council Member Miller, to approve the minutes of the City Council's special meeting from May 15, 2023.

Roll Call #4:

Ayes: Council Members Hix, Dennis, Miller, Acerra, Davis, and Cheesman, 6.

Nays: None

Absent: None

Abstain: Council Member White, 1.

Chairman declared the motion carried.

Council Member Miller moved, seconded by Council Member Acerra, to approve the minutes of the City Council's regular meeting from May 15, 2023.

Roll Call #5:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Mayor Schwartzman asked for nominations for Deputy Mayor.

Council Member White nominated Council Member Cheesman, seconded by Council Member Davis.

Council Member Acerra nominated Council Member Dennis, seconded by Council Member Hix.

Council Member Cheesman removed his name from consideration. No further nominations were received.

Roll Call #6:

Ayes: Council Members Hix, Miller, Acerra, Davis, and Cheesman, 5.

Nays: Council Member White, 1.

Absent: None

Abstain: Council Member Dennis, 1.

Chairman declared the motion carried. Council Member Dennis was elected as Deputy Mayor.

CONSENT AGENDA #2023-11

All matters listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion.

23-2031

Approve Resolution 23-35 in support of the Illinois Housing Development Authority's (IHDA) Strong Community Program Grant Ground 2.

23-4046

Approve membership renewal with Western Illinois Regional Council in the amount of \$17,085.

23-4047

Approve a three-year maintenance agreement with Altorfer Power Systems in the amount of \$13,792 per year for emergency standby generators for the Water Division.

23-4048

Approve the purchase of phosphate inhibitor from Hawkins, Inc. at a cost of \$0.795 per pound for the Water Division.

23-4049

Approve waiving normal purchasing policies and approve the product pricing by Core & Main for various water meters and radio units to be purchased for the Water Division.

23-4050

Approve the renewal of an agreement for use of the Right of Way by Unite Private Networks-Illinois, LLC for installing a fiber optic cable.

23-8010

Approve bills in the amount of \$1,117,722.68 and advance checks in the amount of \$955,502.34.

Council Member Davis moved, seconded by Council Member Miller, to approve Consent Agenda 2023-11.

Roll Call #7:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman 7.

Nays: None

Absent: None

Chairman declared the motion carried by omnibus vote.

23-4051

Council Member Dennis moved, seconded by Council Member Miller, to approve a \$5,000 Minority and/or Woman owned Business Startup Assistance grant to MOD Esthetics, LLC. Sarah Howerter thanked the Council for their support.

Roll Call #8:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None.

Absent: None

Chairman declared the motion carried.

23-4052

Council Member Dennis moved, seconded by Council Member Davis, to approve a \$5,000 Minority and/or Woman owned Business Startup Assistance grant to Get Sum Ink LLC. George Hamblen thanked the Council for their support.

Roll Call #9:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

23-4053

Council Member White moved, seconded by Council Member Miller, to approve a \$10,000 Minority and/or Woman owned Business Startup Assistance grant to Greenlords Pharms LLC. Demarkius Medley Sr. and Demarkius Medley Jr. thanked the Council for their support.

Roll Call #10:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

PASSAGE OF ORDINANCES AND RESOLUTIONS

23-1008

Council Member Hix moved, seconded by Council Member White, to approve Ordinance 23-3699 on final reading directing the sale of City owned property located at 905 Maple Avenue.

Roll Call #11:

Ayes: Council Members Hix, Dennis, Miller, Acerra, and Cheesman, 5.

Nays: Council Member White and Davis, 2.

Absent: None

Chairman declared the motion carried.

23-1009

Council Member Acerra moved, seconded by Council Member Hix, to approve Ordinance 23-3700 on final reading amending section 30.06 (h) regarding speakers limiting their comments to three minutes during Public Participation with a not to exceed total limit for public comments to 60 minutes at Regular City Council meetings and 30 minutes at City Council Work Sessions and Special Meetings.

Council Member White stated that he feels this is an encroachment on the first amendment right and reminded Council that the public is their employer and should have the right to address the City Council. He stated that he can ignore emails and phone calls, but everyone has to listen when someone is speaking to them in person. He feels that limiting their time to speak is improper and believes the Supreme Court would agree. Furthermore, he reiterated that he fought for people's right for freedom.

Council Member Davis stated that it's not normal for so many people to show up at a meeting unless there is a reason. She doesn't feel a limit should be instituted and that citizens should have the right to stand up and feel heard.

Mayor Schwartzman stated his concern over the number of minutes allotted and that it could be problematic in terms of people positioning themselves to make sure they are heard.

Council Member Cheesman stated that he doesn't want anyone not to be heard and that a compromise is needed. He also understands that City business needs to get done and would be amenable to approving an extension if the time limit was over and there were still residents who wanted to make a comment.

Council Member Acerra noted that having some of these limits is not unconventional and that both the County Board and the School District have something similar.

Council Member White stated that the compromise should be to remove both time limits and that the Council should not control people in this way and that it is highly unfair.

Council Member Hix stated that with the Council's four-hour limit, that leaves 25% of the meeting devoted to public comment. He would be in favor of removing the time limit if the Mayor could give his word that he would monitor the public and their comments.

The Mayor stated that he has asked people to only speak for one-minute in the past when there has been a lot of public comment, which he has the discretion to do. He noted that a lot of time and work goes into the preparation of the agenda by staff but does not want the public to feel restricted.

Council Member White moved, seconded by Council Member Davis, to amend the ordinance by removing the 60-minute limit at Regular City Council meetings and the 30-minute limit at City Council Work Sessions and Special Meetings.

Roll Call #12:

Ayes: Council Members Hix, Dennis, White, and Davis, 4.

Nays: Council Members Miller, Acerra, and Cheesman, 3.

Absent: None

Chairman declared the motion carried.

23-1010

Council Member Davis moved, seconded by Council Member Miller, to approve an Ordinance on final reading amending section 30.15 (B) regarding the order of business for City Council meetings and limiting closing comments by City Council Members to two minutes per member.

Council Member White moved, seconded by Council Member Davis, to amend the ordinance by removing the two minute per Council Member time limit.

Roll Call #13:

Ayes: Council Members White and Davis, 2.

Nays: Council Members Hix, Dennis, Miller, Acerra, and Cheesman, 5.

Absent: None

Chairman declared the motion failed.

Council Member Cheesman asked what time limit could be considered as a compromise. Council Member White stated that this is his platform and that he likes to speak. He takes it personally that there is a limit being suggested and that in the end, it would be his right to filibuster the meeting.

Council Member Cheesman moved, seconded by Council Member Miller, to amend the ordinance by allowing a three minute per Council Member time limit.

Roll Call #14:

Ayes: Council Members Hix, Dennis, Miller, Acerra, Davis, and Cheesman, 6.

Nays: Council Member White, 1.

Absent: None

Chairman declared the motion carried.

Approve Ordinance 23-3701 on final reading as amended.

Roll Call #15:

Ayes: Council Members Hix, Dennis, Miller, Acerra, and Cheesman, 5.

Nays: Council Member White and Davis, 2.

Absent: None

Chairman declared the motion carried.

23-1011

Council Member Dennis moved, seconded by Council Member Acerra, to approve Ordinance 23-3702 on final reading amending section 30.02 (B) to change the start time of City Council meetings to 6:00 p.m.

Roll Call #16:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

23-1013

Council Member Acerra moved, seconded by Council Member Miller, to approve Ordinance 23-3703 on final reading authorizing the City Council to retain independent legislative counsel, Ancel Glink, P.C.

Discussion was held on the process of which a Council Member would contact legislative counsel. The current process was explained by Interim City Attorney Mangieri, as well as other options. If approved, the Acting City Manager would discuss options with the City Council.

Council Member White inquired about the law firm and how they were chosen. Council Member Acerra noted that after attending a conference, she contacted them as they are the premier municipal law firm in Illinois. Council Member White stated that he still had many questions. Council Member Hix noted that Council has had three weeks to ask questions or reach out to staff for information.

Keri-Lyn Krafthefer, Ancel Glink, stated that she would be happy to talk to or meet with any Council Members. Council Member Acerra also noted that Ms. Krafthefer and her firm authored the IML Handbook, which she recently received at her Council Orientation.

Mayor Schwartzman stated that if approved, legislative counsel would not replace or usurp the City's legal counsel. Interim City Attorney Mangieri stated that his hourly fee is \$300 per hour compared to Ancel Glink's rate of \$250 per hour. He also noted that municipal law is not his area of expertise.

It was also noted that the City has many attorneys that they use at different times for such items as labor negotiations, workers compensation cases, insurance cases, discrimination, bond counsel, etc. Legislative counsel would provide advice and counsel to the Council; the City Attorney provides legal support to carry out the decisions of the Council.

Reverend Vince Marolla addressed the Council and asked if Ms. Krafthefer had been paid to date and if she had already provided services. She stated no to both questions.

Jim Jacobs addressed the Council and stated that those who ran for office ran to save the City money and in the recent past, fired the interim Public Works Director to save money. He's unclear as to why some on the Council now want to spend money on a Chicago law firm. He believes that has never been done before and that the City does not need additional representation. This is a contradiction of what most individuals ran on during the election.

Bruce Weik addressed the Council and feels that this was in motion before the election and that Ms. Krafthefer is sitting at the table before she has been approved.

Council Member Dennis left the meeting at 7:15 p.m.

Mr. Weik stated that it is a shame that four right-wing republicans have been seated and that this legal representation is not needed and is likely illegal. He believes it is a scam by a Chicago law firm.

Reverend Andrew Jowers addressed the Council and read part of the proposed ordinance out loud. He feels that this is a duplication of services and that Ms. Krafthefer should not be sitting at the table since she has yet to be hired. He feels that something like this should be put out to bid by the City.

Council Member Dennis returned to the meeting at 7:19 p.m.

Gabriel Lincoln addressed the Council and hopes that people more intelligent than him are asking questions. He asked if hiring legislative counsel is meant to save money in the long run and to save the Council from legislative blunders.

Pastor Tony Franklin addressed the Council and stated that he doesn't understand why this item is coming to the Council now and was not needed before. He wondered what has changed that he is not seeing.

Bernie Cowan addressed the Council and asked if this was protection for each Council Member and that he is disappointed in the misleading of the public.

Louise Wilder asked the Council to each explain why the extra attorney is needed so that she can better understand.

Steve Smith addressed the Council and stated he has moved back to Galesburg and is upset by the attacks on his Council Member (Acerra) and that having legislative counsel could be a good idea. He is tired of these attacks happening at every single meeting and that everyone needs to stop.

Chris Deligiannis addressed the Council and stated that he has lived in Galesburg his whole life and doesn't understand how this attorney was contacted by one Council Member and that taxpayer dollars will pay for these services.

Council Member Miller left the meeting at 7:29 p.m.

Darla Krejci addressed the Council and stated that she recommends the City get a new City Attorney first before additional legal counsel is approved. She would expect that an itemized bill and list of questions, topics, and who called would be made available to the public.

Jerry Ryberg stated that AI learns about everything.

Council Member Acerra stated that working with Ancel Glink will be helpful for policy decisions, and they will be the Council's "go to" for special counsel. Ancel Glink has worked with many municipalities and is the premier municipal law firm in Illinois.

Council Member Miller returned to the meeting at 7:32 p.m.

Council Member White read a portion of the ordinance that discussed using legislative counsel for divergent or political views different from the City Manager or Mayor. He notes that if Council had divergent views from the City Manager they wouldn't hire that person and if there are differences, he would be fired. He stated that he believes the Council needs to trust the City Manager for decisions and that that position works for the Council. He reminded everyone that the Mayor represents the whole City, not separate wards.

Council Member White left the meeting at 7:35 p.m.

Mayor Schwartzman did report that he talked to Ms. Krafthefer on May 15th. He noted that there have been times when outside counsel has been needed and could be a benefit to the City Council on occasion. However, he noted that he was not pleased how it was handled. He also noted that he cannot make a judgment on Ancel Glink, but he is concerned about the fees that were not budgeted.

Council Member Cheesman stated that these are difficult and challenging times and noted that Paul Mangieri and Leslie Day have done a great job for the City, but are moving on. He feels there is a need for in-house counsel, but understands that it will take time.

Council Member White returned to the meeting at 7:38 p.m.

Council Member Cheesman further stated that he would envision using legislative counsel for a short time and that the arrangement with Ancel Glink would be re-evaluated once a new City Attorney is hired.

Roll Call #17:

Ayes: Council Members Hix, Dennis, Miller, Acerra, and Cheesman, 5.

Nays: Council Members White and Davis, 2.

Absent: None

Chairman declared the motion carried.

23-1014

Ordinance on first reading proposing an amendment to Special Service Area One to provide for a ten-year extension of the \$1.50 tax and authorizes staff to establish a date for a public hearing for the proposed amendment.

23-2027

Council Member Cheesman moved, seconded by Council Member Acerra, to defer agenda item 23-2027 to the July 3, 2023, City Council Meeting.

Dale Carlson, Galesburg Rescue Mission Board Member, addressed the Council and would also like to see the Council defer this item. He would like to recommend residents in the third and fourth wards contact their Council Members and express their ideas and concerns. He hopes the Council can all work in harmony.

Roll Call #18:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

23-2039

Council Member Davis moved, seconded by Council Member Acerra, to approve a Resolution declaring the month of June as LGBTQIA+ Pride Month.

Mayor Schwartzman asked the public to keep their comments as concise as possible, germane to City business, and respectful. He asked everyone to refrain from ridicule, personal attacks, and abusive language. If a Council Member/s has done something they don't agree with, he asks the public to focus on the action, not on the person. He asked members of the public to respect the elected body and for the elected body to show restraint and model good comportment.

The Mayor further stated that as the presiding officer, he has the authority to call people out of order. He asked that people remain civil, orderly, and respectful during these important meetings.

Jerry Ryberg addressed the Council and read a statement from a May 1st article. It noted that no one lives as a transgender out of caprice, but instead they lose their family, friends, jobs, and even their lives. We need love, diversity, and equity, and he asked the Council to fly the Pride Flag.

Holly McDorman addressed the Council as the president of Galesburg PFLAG. She asked the City Council to fly the Pride Flag at City Hall, Welcome Center, and the square. She stated that

this flag can save a life and shows that we are a safe community for many who are in a life or death situation. She asked the Council to consider a flag ordinance after the month of June.

Jim Jacobs addressed the Council, stating that he would like the Pride Flag flown during the month of June in the same locations as last year. He added that if a flag ordinance is adopted, the Pride Flag should be grandfathered in.

Reverend Andrew Jowers addressed the Council and stated that he knows this topic is a hard one for religious reasons but that he is ordained to love all and doesn't understand the objection. He stated that there is no need to have a fear of a flag and that everyone falls short of what the American flag stands for -- liberty and justice for all.

Karen Cabrera addressed the Council and stated that she is the mother of a gay son, who has said before that he didn't choose to be gay. One year ago, her son held a drag show in Galesburg and it sold out in ten minutes. She hopes the Pride Flag is flown to show all kids they are accepted.

Christina King addressed the Council and stated that the Pride Flag is not a political statement but does represent people who have been oppressed for years. She herself has struggled with this topic and has been called names, attacked, and sexually assaulted, are not things she has asked for or wanted. In order for her to be here today, she had to accept herself. She stated that this is a real life issue that affects people who see the Pride Flag as a beacon of hope. She has many youths who have asked for help and she tells them to hold on, be patient and that they have rights, choices and options. It gives people hope and sometimes gives them one more day.

Ms. King presented statistics regarding trans people and stated that this is reality and why the flag is life-saving for many people. She added that a precedent has been set with flying the Pride Flag and that many of the current Council have voted for it in the past.

Joseph Taylor addressed the Council and quoted a saying that gay people are marvels who have fought persecution, bullied, and in a constant battle with the government. He noted that most of them still believe in the humanity that continues to suppress them. He stated that he is present today so that he can look back in five years and say it's going to be okay and to show support for everyone.

Reverend Carrie Carnes addressed the Council and stated that week after week, community members come to the City Council meetings and express fear for themselves and who they love. She stated that legislation is proposed on a daily basis that targets the LGBTQIA+ community. She noted that the City is at a critical juncture to create a community in which everyone thrives, has a sense of dignity and belonging.

Reverend Carnes stated that she agrees with some people who say that flying the Pride Flag is a performative and symbolic act. She believes that flying the flag both describes the community in which we live and transforms it into that same community. The Council has the power to be

the change and that their actions will dictate the extent to which all members of the community have a safe and dignified place.

Duane Oldfield addressed the Council on behalf of his daughter who had homophobic slurs put on her locker. He noted that many years ago, the City's Human Relations Commission added LGBTQ language to their ordinance and it was voted down. There is now a Gay Straight Alliance at the high school and the Pride Flag means a lot to youth and helps them make decisions. He implored the Council to fly the flag and that an ordinance can come at a later date.

Karen Kampwirth addressed the Council and hopes that this resolution passes with the approval to fly the Pride Flag in the same places as last year. If it is not flown, she feels that it will send a message that the Council is hostile to the community.

Kyle Rohweder addressed the Council and stated that gay history is part of American history and shows the diversity of God's creation. The advocacy for and recognition of such marginalized people is a birthright and obligation for any human who values decency, acknowledges the tremendous diversity of God's beautiful creation, and holds any basic level of respect for other human beings and their own right to exist as happily and authentically as they were created. He stated that the recognition of equal rights for some does not mean fewer rights for you.

Ella Oligney-Estill addressed the Council as a member of the youth population. She noted that there has been a precedent set by flying the Pride Flag in 2020. She would support a flag ordinance but would ask that the flag be flown in June and the ordinance evaluated later. She is a member of the high school GSA and the flying of the flag means a lot to the youth of Galesburg. She reminded the Council that it is just a piece of fabric but that it means a lot to people and to a little girl who was scared to approach the podium.

Susan Vinson addressed the Council and asked that they adopt a flag policy in order to keep the City out of a precarious position. She believes that the City Council shouldn't be endorsing flags, which is what people will assume, and that it will be seen as political.

Ryan Sherwin, a member of the high school's GSA, addressed the Council and stated that not flying the flag hurts and that many people have been looking forward to seeing it. He noted that many have not been able to represent themselves at high school and that the flag is viewed as something important and represents community. Not flying the Pride Flag shows that not everyone is important.

Brandy Wilcox addressed the Council and stated that she came to Galesburg in June 2022 for Knox College. She came from Madison, WI, where they are very supportive of LGBTQ rights and that she was scared to show her identity here. When she moved here, she noticed a Pride Flag in her apartment building and it made her feel safe and that it was going to be okay.

Diane Crock addressed the Council and stated that she agrees this topic shouldn't be political. She read a statement from the Knox County Patriots that was endorsed by four Council Members.

Reverend Vince Marolla addressed the Council and stated that God is the God of love with no conditions, no creed, etc. One year ago, seven people voted yes to fly the Pride Flag and in January all seven voted for the LGBTQ resolution. Four of those individuals are still on the Council and he doesn't understand what has changed.

Iris Veneracion addressed the Council and stated that seeing the Pride Flag makes her feel safe and physically relaxed. The flag means the City is looking out for the queer community and making a statement. She reminded the Council that there are queer individuals in all their districts and that this is their job.

Dez Stenger addressed the Council and stated that being part of the LGBTQ community has been difficult and that she identifies with the she/her pronouns. She moved near here in 2021, after starting a family, but some people want her dead because she's transgender. She flies the Pride Flag every day and simply wants to live her life with respect. She wants her spouse and child to be safe and to not be alienated because of her. She hopes for a community that is focused on love, not hate.

Walt McAllister addressed the Council and stated that hiding behind a flag ordinance is disingenuous and that the community knows and sees it. He implored the Council to be truthful.

Darla Krejci addressed the Council and stated that as tourists, the Pride Flag means a lot to those who like to travel. For her and her partner, many times while traveling they have to survey the situation and act accordingly, sometimes playing that they are sisters. Seeing the Pride Flag in another city means they can relax and not be judged. She noted that the flag was flown at the Welcome Center last year during the month of June and that they will follow the lead of the City this year. A precedent has been set and the flag, which identifies love not hate, should continue to be flown.

Nancy Eberhardt addressed the Council as a member of the local United Against Hate chapter and thanked the Council for listening. Their group is composed of concerned citizens from the community, created to provide support and to resist acts of politically motivated hatred and intimidation against members of ethnic or religious minority groups, immigrants, LGBTQ people and others. Ms. Eberhardt stated that hate crime incidents have been surging in recent years and that scholarly research shows that the best ways to prevent hate crimes in a community is to identify which people/groups will most likely to be targets of hate crimes and determine how to make these groups feel safe, respected and protected (which includes public displays of support of these people/groups). She implored the Council to fly the Pride Flag.

Doug Summers addressed the Council and stated that he is a member of the "old guard" and remembers a time of riots, and has lost jobs and apartments for being gay. He moved here seventeen years ago and believes Galesburg is wonderful and full of kind and considerate people. He added that the City Council approved a proclamation and flying the Pride Flag three years ago and asked them to vote for flying it again this year.

Stephen Smith addressed the Council and stated that flying the Pride Flag in Galesburg is not new and that they need to honor it by flying it again.

Edan addressed the Council and stated that living a transgender life is not fantastic and that there has been a lot of legislation introduced to hurt that community. When she lived in Canton, she was the first to own a Pride Flag, which was threatened to be burned. She came to Galesburg in 2022, she felt safe by seeing the flags flown here. She does not want to live in fear for the rest of her life and asked the City to put up the flag.

Council Member Davis stated that everyone has heard plenty tonight of how the Pride Flag saves lives and that it should not be a political statement. She has heard divisive and alienating hate speech from one Council Member and is disappointed to see that three others have aligned themselves with him. As the only queer Council Member she was sad to see that she wasn't consulted about the flag, but was instead alienated and blindsided. She noted that she came out only a year ago so she has not lived through as much hatred, violence, and death threats as others. The City needs to demonstrate that they care about the entire community and that a flag is the smallest action they can take.

Council Member Davis stated that there is much legislation that is basically genocide and making people not feel safe, forcing them to leave their jobs and community. She noted that her fiancé once felt safe in Galesburg but does not. A precedent has been set by flying the Pride Flag and that you cannot put one person's discomfort over another person's existence. The flag is life-saving.

Council Member Davis moved, seconded by Council Member White, to amend the Resolution by adding language that the Pride Flag will be flown during the month of June.

Council Member Cheesman stated that he believes it is reasonable, makes common sense, and provides decency to fly the flag during the month of June. In the future, he recommended looking at a flag policy, but to move forward with the Pride Flag at this time.

Council Member Hix inquired about the legal ramifications of another group requesting to fly a flag and if the City be required or obligated to do so.

Interim City Attorney Mangieri stated that there is a U.S. Supreme Court opinion from the city of Boston that ruled the city must let a Christian group fly its flag over city hall. He stated that the things that go towards the First Amendment and the free speech clause does not prevent a governmental entity from expressing a view or require a governmental entity to allow every view to be presented. The distinction that the Supreme Court has made is whether flying a flag constitutes speech from the government or from a private entity.

He noted that this has a lot to do with how the flag gets flown, and in the absence of a policy, there is nothing to hold up and show that there is one being used. However, he stated that the City has in the past, during the month of June, approved a resolution that has provided for the month of June in the City of Galesburg is Gay Pride Month, and it did have the provision that the

flag will be flown. He believes this is permissible, but that Council also has the right to not approve.

Council Member White left the meeting at 9:07 p.m.

Interim City Attorney Mangieri added that where Council could run afoul is where there is no legislative input, or any determination, and there is a lack of a policy where everybody that wants to fly a flag gets to do it. He noted that this is what happened in Boston. In this case, they had no parameters and they allowed everyone to fly a flag, including a commercial bank. He read that the First Amendment's free speech clause does not prevent the government from expressing a view or declining to express a view when the government wishes to state an opinion to speak for the community to formulate policies, or to implement programs.

He stated that if the Council is in favor of the principles to continue to support and accept LGBTQ+ individuals, in particular youth, then they could approve to fly the flag. He expressed again that the City has a practice right now, but no policy. He noted that in concert with the Supreme Court case, another case noted that city flag poles are not intended to serve as a form for free expression by the public. In that community, the following flags may be displayed by the city as an expression of the city's official sediments, official ceremony items or proclamations of city council. He feels extremely confident that the Council will not run afoul or not expose the City if they pass this resolution because they are making the finding that those are the values that the City of Galesburg wishes to endorse and that the Pride Flag symbolizes that.

Council Member White returned to the meeting at 9:09 p.m.

Council Member Acerra stated that this is a complicated issue because the Council Members represent all of our Wards. She stated that she has two concerns about the legislative aspect of this, one being that in the Supreme Court case in Boston, the City had to pay \$2.1 million to a Christian group that wanted to fly a Christian flag because they didn't want to endorse religion.

She further clarified that this isn't the same circumstance, but that in the City of Moline, because of the whole element of freedom of speech, they have an after school Satan club now. She added that this is upsetting a lot of parents, but they can't deny it because of freedom of speech. She also noted that in Springfield they have a display at Christmastime where there's a menorah, a Christmas crèche, and a satanic display. She's guessing that most in attendance aren't satanists and most would say that doesn't reflect their values.

She has heard from a lot of residents and most are split on this subject. Therefore, she is trying to represent a lot of people and trying to do something that's fair for everyone. She noted that she and the Mayor have talked quite a bit about this subject and she does believe in inclusion, and suggested that in the future, possibly a welcome sign that says specifically either an inclusive statement or something similar to what the City has now with logos of clubs and service organizations. Council Member Acerra stated her concern over how the Council will determine what the values are for certain requests, such as a Right to Life flag, which a lot of people feel very seriously about. How will the Council feel comfortable making a decision and wonders if it is their place as a City to do so. If someone comes with a more mainstream value,

or maybe what some might deem to be a conservative value, such as right to life, how should the City process that.

Council Member Cheesman stated to the Mayor that he has sat here all night long and heard people say things. He emphatically stated that we really, really need to stop the stuff that goes on here in terms of what happens after every comment and someone laughs or we have an insulting type of gesture. He respects everything that people are saying and expects the same toward what's said by Council Members.

Mayor Schwartzman stated that he agreed with Council Member Cheesman but that it is very difficult to pick individuals out of a room. He asked that people please conduct themselves properly.

Council Member White stated that the Right to Life organization has been active with his church throughout many years. Most of those involved are conservatives and the first tenant of a conservative is for the government to stay out of their business. He believes this as well and doesn't want the government in his business, but that it's necessary. He has supported Right to Life for a long time but he does wish they took all the energy, time and money to figure the problem out and talk to young people about how to love themselves so they will have self-esteem and not have to depend on some guy that say he loves them and they end up having a child that they don't want.

Council Member White challenged everybody to read the American flag code and noted the people walking around with it on their shoulder are trashing it. However, they call themselves patriots or constitutionalists.

The Mayor explained that a vote in favor of this amendment would add the language to fly the Pride Flag during the month of June.

Roll Call #19:

Ayes: Council Members Hix, White, Davis, and Cheesman, 4.

Nays: Council Members Dennis and Miller, 2.

Absent: None

Abstain: Council Member Acerra, 1.

Chairman declared the motion carried.

Approve Resolution 23-36 as amended.

Roll Call #20:

Ayes: Council Members Hix, Dennis, White, Acerra, Davis, and Cheesman, 6.

Nays: Council Member Miller, 1.

Absent: None

Chairman declared the motion carried.

Council Member Hix moved, seconded by Council member White, to extend the meeting by 15 minutes.

Roll Call #21:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.
Nays: None
Absent: None
Chairman declared the motion carried.

23-2040

Council Member White moved, seconded by Council Member Davis, to approve Resolution 23-37 releasing Executive Session minutes from the December 5, 2022, meeting, and portions of the December 19, 2022, meeting.

Roll Call #22:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.
Nays: None
Absent: None
Chairman declared the motion carried.

23-2041

Council Member Davis moved, seconded by Council Member White, to approve Resolution 23-38 accepting the donation of 782 East Berrien Street.

Roll Call #23:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.
Nays: None
Absent: None
Chairman declared the motion carried.

23-2042

Council Member Cheesman moved, seconded by Council Member Acerra, to approve a Resolution approving compensation for Steve Gugliotta as Acting City Manager.

Council Member Hix moved, seconded by Council Member White, to amend the Resolution to allow for acting pay retroactive to May 23, 2023.

Roll Call #24:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.
Nays: None
Absent: None
Chairman declared the motion carried.

Approve Resolution 23-39 as amended.

Roll Call #25:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.
Nays: None
Absent: None
Chairman declared the motion carried.

BIDS, PETITIONS, AND COMMUNICATIONS

23-3016

Council Member Dennis moved, seconded by Council Member Davis to approve the sale of the following City-owned properties:

ACCEPT SOLE BID:

Tract 2: Greg & Jackie Saul for \$103.00.

Tract 3: Greg & Jackie Saul for \$103.00.

Tract 5: Elias Rogers for \$400.00.

Tract 7: Mark Rassmussen for \$151.00.

Tract 8: T.J. McNaught for \$400.00.

Tract 12: Larry & Sue Knuth for \$255.00.

ACCEPT HIGH AND BEST BID:

Tract 11: David Christianson for \$850.00.

Roll Call #26:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

23-3017

Council Member Cheesman moved, seconded by Council Member Dennis, to approve the purchase of a 2023 Alexis Spartan Fire Engine from Alexis Fire Equipment in the amount of \$622,917, with trade, for the Fire Department.

Roll Call #27:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

PUBLIC COMMENT

CITY MANAGER'S REPORT

MISCELLANEOUS BUSINESS (AGREEMENTS, APPROVALS, ETC.)

23-4054

Council Member White moved, seconded by Council Member Dennis, to approve a Plat of Dedication of right-of-way for the property located on Farnham Street.

Roll Call #28:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Council Member White moved, seconded by Council Member Dennis, to sit as the Town Board. The motion carried.

TOWN BUSINESS

23-9012

Trustee Dennis moved, seconded by Trustee White, to approve Town bills and warrants to be drawn in payment of same.

Fund Title	Amount
Town Fund	\$3,793.26
General Assistance Fund	\$13,230.85
IMRF Fund	
Social Security/Medicare Fund	
Liability Fund	
Audit Fund	
Total	\$17,024.11

Roll Call #29:

Ayes: Trustees Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Trustees Member Davis moved, seconded by Council Member Dennis, to resume as the City Council. The motion carried.

CLOSING COMMENTS

Council Member White stated that he attends the Memorial Day Parade every year, and he knows there were people that were there recognizing the gentleman from Galesburg who died. As a Vietnam veteran, he stated that this hurts since our country only acknowledges 58,000 men that died. He wanted to acknowledge a gentleman by the name of Terry Hodge who survived the battle but lost the war and died a horrendous death from Agent Orange. He stated that he tells people all the time that 58,000 men were killed in combat but 300,000 men have died of Agent Orange. He feels that they should be honored on Memorial Day just like the soldiers that didn't come home and should be honored before anybody else. He asked people to look up the name Isaac Woodard and another thing called Bonus Army. He stated that he loves his country and that it's the only place he knows.

Council Member White stated that he wanted to speak about Miss Wilder, who posed a question to the City Council and no one answered. He thinks as a citizen, they should find the time to find her and answer her question. He added that Mr. Dale Carlson said only voters can influence the City Council Members and he hopes that's true. He hopes that when the voters and constituents call a Council Member, they don't decide to do what they want to do, but instead what they asked you to do. He again asked everyone to look up the flag code, which is not a law, but it's respect, honor, how what you are supposed to say and how you're supposed

to treat the flag. You're not supposed to put blue lines through a flag, or make it black and green and orange. Council Member White further stated that we have a law that says that a policeman can lie to him, but he can't lie to a police officer. Sometimes even the rule of law is terrible.

Council Member Acerra noted that she and the Mayor had a great meeting on Sunday and that she is looking forward to actually getting a lot of great stuff done. They were able to get some good headway going on youth programming and ideas and she's been talking to a lot of people. She added that she is excited about the new library, which has so much potential. She's looking forward to moving forward in a positive direction and hopes everyone will support that.

Council Member Davis encouraged everyone to listen to the song *Pride* by Jake Edwards, which breaks down the history of the treatment of queer people in this country. She added that someone talked about everyone being covered under that US flag, but unfortunately the treatment that has many times been sponsored by the government demonstrates that the queer community doesn't get covered by that and that they need something more. She stated that we need to be intentional because it saves lives.

Council Member Cheesman thanked Council Member White for his service. He also agrees with Council Member Acerra and that this Council has a lot of things that they can get done in a positive way. He implored people to understand that the Council also has a lot of work to do, and that they are trying to understand each other and where people are coming from. He added that because someone has a different view, doesn't mean they're the enemy. He hopes everyone can work together to make that a special emphasis.

Council Member Hix stated that he also had some really good conversations with some of the new Council Members and some of the former members. He noted that he appreciates Council Member Cheesman's thoughts and taking the lead on a community center task force, which he feels will be very valuable.

Council Member Dennis announced that he was able to tour the Galesburg Sanitary District and was very impressed with their new facility.

Council Member Miller stated that he also had the opportunity to visit the Sanitary District as well as meet with Chief Idle. He's encouraged by their conversation of great things to come.

Mayor Schwartzman stated that agrees with other Council Members that there is a lot of potential happening. They are having some discussions, breaking down some barriers, and he does think they can make some progress. He knows tonight was a long meeting, but they were able to come to a resolution and move forward. He wanted to encourage people, particularly those who might not be as acquainted with the gay or queer community, that the Pride Picnic will be at Lake Storey on June 11th, which is this Sunday from 1-5 p.m.

The consensus of the City Council was to schedule a Special City Council Meeting for Monday, June 12, 2023, 5:30 p.m.

There being no further business, Council Member Davis moved, seconded by Council Member Dennis, to adjourn the regular meeting at 9:47 p.m.

Roll Call #30:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Peter D. Mayor Schwartzman, Mayor

Kelli R. Bennewitz, City Clerk

Galesburg City Council Special Meeting
City Council Chambers
55 West Tompkins Street, Galesburg, Illinois
June 12, 2023
5:30 p.m.

Called to order by Mayor Peter Schwartzman at 5:30 p.m.

Roll Call #1: Present: Mayor Peter Schwartzman, Council Members Bradley Hix, Wayne Dennis, Evan Miller, Dwight White, Heather Acerra, and Steve Cheesman, 7. Absent: Council Member Sarah Davis, 1. Also Present: Acting City Manager Steve Gugliotta, Interim City Attorney Paul Mangieri, and City Clerk Kelli Bennewitz.

Mayor Schwartzman declared a quorum present.

The Pledge of Allegiance was recited.

Council Member Miller moved, seconded by Council Member Hix, to adjourn into Executive Session at 5:33 p.m. for the purposes of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body (5 ILCS 120/2(c)(1), and approval of the executive session minutes from the May 15, 2023, and June 5, 2023, meetings, (5 ILCS 120/2 (c)(21).

Roll Call #2:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, and Cheesman, 6.

Nays: None

Absent: Council Member Davis, 1.

Chairman declared the motion carried.

During the Executive Session, Council Member Miller moved, seconded by Council Member Dennis, to return to the Special City Council Meeting at 6:47 p.m.

Roll Call #3:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, and Cheesman, 6.

Nays: None

Absent: Council Member Davis, 1.

Chairman declared the motion carried.

Interim City Attorney Paul Mangieri announced that together with Attorney Jeffrey McDaniel, a severance of employment and compensatory settlement agreement with full and final release of all claims between the City of Galesburg and Gerald Smith is being proposed to the City Council to accept and approve.

Council Member Miller moved, seconded by Council Member Dennis, to approve the presented Severance of Employment and Compensatory Settlement with City Manager Gerald Smith.

Roll Call #4:

Ayes: Council Members Hix, Dennis, Miller, Acerra, and Cheesman, 5.

Nays: None

Absent: Council Member Davis, 1.
Abstain: Council Member White, 1.
Chairman declared the motion carried.

Council Member White stated that he was part of the group who hired Mr. Smith and he had a chance to speak to him and apologized for getting him into this mess.

Mayor Schwartzman announced that based on previous meetings, he asked everyone to remain civil. No cheering or clapping will be tolerated. He noted that it is not fair to those in the room who may disagree and that they are entitled to their opinion. He asked that comments are directly related to City business.

Jim Jacobs addressed the Council and shamed Council Members Hix, Dennis, Miller, and Acerra, for running the City Manager out of town.

Kevin Wallace addressed the Council and distributed information about the rail park and the lack of safety. He also stated regarding the City Manager, that he and Council Member White never wavered on choosing him. He was the individual with the best education, background, knowledge, and they hired the best person. Not because he was black, but because he was progressive and knew what he was doing. He stands with Mr. Smith and is ashamed of the process that happened tonight.

Mr. Wallace added that he has been talking with Chief Hovind about issues of preparedness with the railroad and any possible spills of hazardous materials. He has been involved for many years with the railroad and stated that they don't care about such things and will bury the cart or burn the hazardous materials. The Council has the opportunity to negotiate these items with the railroad and because he is employed by the railroad, that is one of the reasons why he abstained on any rail projects when he was on the Council. He further added that we are all still dealing with a race problem but he's praying the Council turns around and sees what they're doing. We're dividing our cities and telling lies. He hopes in the near future that they gain confidence and do what they're supposed to be doing to represent the city.

Wendell Hunnigan addressed the Council and stated that he moved to Galesburg over 50 years ago and has taught at Carl Sandburg College, Knox College, and Monmouth College. Over the years, he believes he's taught close to 9,000 students during his half century career. He also served as a library board member for 35 years, and just completed his term on the school board. He stated that he heard someone use the analogy to describe diversity and inclusion as diversity being the process of being invited to the party, while inclusion is the process of being asked to dance. Mr. Hunnigan further stated that he feels that not only has he been asked to sit down and shut up, but warned by several members of the City Council in no uncertain terms to never attend this dance again unless he conforms to their beliefs and agenda.

He stated that they may have won this battle but they have started an unnecessary war, particularly with the black and brown community of Galesburg. He wondered how they are going to attract first class talent to this community when the first thing on the meeting agenda is to fire the City Manager.

Andrea Bejarano-Robinson addressed the Council and stated that she is a new member of our community and chose Galesburg specifically because she's a Latin woman. She felt that a city led by an African American would understand the realities that her children have, but instead all she sees is division. She added that her kids don't feel safe or want to attend school here. Additionally, she hopes that if Council Members are invited to their events, to be part of their community, they attend.

Reverend Jowers addressed the Council and stated in full disclosure that he worked for Mayor Schwartzman to help him get elected. He noted that his church is in the Fifth Ward but that he lives in the Sixth Ward. He added that he wanted to use his three minutes for a moment of silence. He stated that he would rather people get their sheet with eyes cut out and the hood instead of what happened tonight. He stated that the LGBTQ+ people don't mind being real and letting you know who they are. The City Manager has a family, children, and relatives that look up to him. He quoted Jeremiah 17:9 that the heart is above all else deceitful and wicked.

Reverend James Hailey addressed the Council and stated that he has invited members of the Council to functions and they have not shown up and noted past Juneteenth celebrations. He hoped they all would support each other's Wards and invited them to attend this year's Juneteenth events at Carl Sandburg College.

Pastor Tony Franklin addressed the Council and stated that it hurts his heart to move back after seven years and witness what he saw tonight. He noted that he and Jim Jacobs used to present diversity training around the City to help people understand how they need to come together as a community and be unified. He stated that when he spoke at the dedication of the underpass for Reverend Sibley, he talked about him being a bridge builder, which is what the Council needs now.

Pastor Franklin noted that the community had a diverse City Council and for some reason, people didn't like that. Council needs to realize that the community is made up of more than people that look like them and start sitting down at a table with people who are different. He hopes they can develop true relationships with people different from themselves. He believes each person has a conscience and they need to take time to evaluate themselves. He hopes the Council pays attention to the people and listens to what they have to say and invited everyone to attend a workshop during the Juneteenth event, 1 p.m., with a panel of people to talk about the thin line between love and hate.

Jeanette Chernin addressed the Council and distributed information on recently burned out houses on East North Street that happened in early April. She stated that there is no fencing around these homes, a generator on the front porch, several inoperable vehicles and children in the home. She asked what it would take to condemn these properties for the safety of the neighborhood and children.

Council Member Acerra stated that she totally supports what Ms. Chernin has stated that these houses are also very close to her home. She thanked her for taking the time to document issues with many of the homes in the Ward. She added that she has shared her concerns with Mayor Schwartzman, as well as several pages of other initiatives that she would like to undertake to

really help the City in addressing abandoned and specifically burned properties. She's learning that there are various legal steps that have to be taken to address these to be fair to the property owner, but this is a huge commitment of hers.

Debbie Ward addressed the Council and stated that she loves rainbows and loves our community. She hopes everyone has a chance to live their best life, not be judged and that there is no room for bigotry in our community. She asked the Council to be united, inclusive, and promote peace and acceptance.

Sallee Wade addressed the Council and stated that she still believes Galesburg can be a lighthouse instead of a clubhouse. She invited everyone to read an article that will be coming out this weekend on facing issues with resilience and creativity. She added that many who have white privilege have no idea what black individuals have had to face in their lifetime. She is concerned that with the actions tonight, the City will be hard-pressed to find another City Manager.

Reverend Jowers stated to the Council that he was unaware of the new public comment ordinance not taking effect for ten days. He noted that he is of African descent and that his ancestors were slaves. He added that people are watching, especially when they place their hand on their hearts and recite the pledge.

Bruce Weik addressed the Council and asked the amount of severance payout Mr. Smith would be receiving. Interim City Attorney Mangieri announced that the amount will be \$74,795.56. Mr. Weik stated that the City is lucky that Mr. Smith's attorney isn't suing for \$50 million or giving him City Hall. He believes this is a blatant racist act and that four Council Members led this charge and are also attending Patriot meetings. He stated that they will be dealt with and gotten rid of.

There being no further business, Council Member Dennis moved, seconded by Council Member Miller, to adjourn the Special City Council Meeting at 7:39 p.m.

Roll Call #5:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, and Cheesman, 6.

Nays: None

Absent: Council Member Davis, 1.

Chairman declared the motion carried.

Peter D. Schwartzman, Mayor

Kelli R. Bennewitz, City Clerk

Proclamation
CITY OF
GALESBURG
ILLINOIS

WHEREAS, on June 19, 1865, the freedom of all people was announced when Major General Gordon Granger read General Order Number 3 in Galveston, Texas, nearly two and a half years after the Emancipation Proclamation was issued and nearly six months after the 13th Amendment was passed by both houses of Congress; and

WHEREAS, this momentous day is remembered as “Juneteenth,” honoring that declaration of emancipation and is today marked by celebrations, reflection and rejoicing; and

WHEREAS, Juneteenth is an important day commemorating independence in the United States and has been declared a federal holiday, a State holiday in Illinois and in states throughout the country in celebration of freedom and emphasizing education and achievement; and

WHEREAS, the City of Galesburg is proud to join cities and states across the country in celebrating Juneteenth, honoring Black history, art and culture, and heritage in our community; and

WHEREAS, the City of Galesburg’s commitment to growing as a welcoming and inclusive community in which all are valued, respected and welcomed remains steadfast.

NOW, THEREFORE, BE IT RESOLVED that I, Peter Schwartzman, Mayor of the City of Galesburg, do hereby proclaim June 19, 2023 as

JUNETEENTH

in the City of Galesburg and encourage all celebrate the day and learn about this important day in our country’s history.

Dated this 19th day of June 2023.

Mayor Peter Schwartzman

**CITY OF GALESBURG
COUNCIL LETTER
JUNE 19, 2023**

AGENDA ITEM: Bids for miscellaneous sidewalk replacement at various locations within the City.

SUMMARY RECOMMENDATION: The Interim City Manager, Interim Director of Public Works, and Purchasing Agent recommend approval of the bid in the amount of \$123,857.93 from Gunther Construction, a div of UCM.

BACKGROUND: The contract requires the Contractor to replace deteriorated sections of sidewalk at various locations within the City. The locations selected for replacement have been identified to need replacement due to their poor condition, which includes having trip hazards, non-compliant cross slope, and excessive settling and cracking. This work also helps to address a backlog of sidewalk repair requests made by residents. Locations to be replaced include 752 Lombard Street, Lombard Street from Knox Street to Brooks Street, and South Street from Pine Street to Lombard Street.

The project was advertised in the Register Mail and on the City's website. Thirteen (13) bid proposals were sent out and one (1) bid was received. The low bidder for the project was Gunther Construction of Galesburg, IL in the amount of \$123,857.93. The bid for this project was within the estimated amount anticipated for the work. It is anticipated the project would begin in July and the Contractor has 25 working days to complete the project.

BUDGET IMPACT: Sufficient funds are budgeted for this project in the City Gas Tax Fund (Fund 14).

SUPPORTING DOCUMENTS:

1. Vendors contacted
2. Bid Tabulation

VENDORS CONTACTED:

Gunther Construction Co., Galesburg, IL
Brandt Construction, Milan, IL
Laverdiere Construction, Macomb, IL
McCarthy/Foley, Davenport, IA
Illinois Civil Contractors, Inc., East Peoria, IL
Hein Construction Co., Galesburg, IL
Valley Construction Co., Rock Island, IL
Otto Baum Co., Morton IL
Miller & Son Construction, Mackinaw, IL
Stark Excavating, Bloomington, IL
Phoenix Corporation, Port Byron, IL
Lockwood Excavating & Construction, Galesburg, IL
Miller Trucking & Excavating, Silvis, IL

CITY OF GALESBURG

Purchasing

Operating Under Council- Manager Government Since 1957

2023 Misc Sidewalk Replacement

Section: 23-01003-61-GM

Bid Date: 6/7/2023

ATTENDED BY: T.MILLER/B.SCHMITT/J.SEITZ

BIDDER NAME: **Gunther Construction, div of UCM**
 BIDDER ADDRESS: **816 N Henderson St**
 CITY/STATE/ZIP: **Galesburg, IL 61401**

Bid Bond

QTY	UNIT	ITEM	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
4	SY	AGG BASE CSE B 2	\$ 115.76	\$ 463.04		\$ -		\$ -		\$ -
3	SY	AGG BASE CSE B 6	\$ 128.30	\$ 384.90						
4	SY	PCC DRIVEWAY PAV 6	\$ 253.76	\$ 1,015.04						
3483	SF	PC CONC SIDEWALK 4	\$ 10.82	\$ 37,686.06		\$ -		\$ -		\$ -
560	SF	PC CONC SIDEWALK 6	\$ 14.39	\$ 8,058.40		\$ -		\$ -		\$ -
221	SF	PC CONC SIDEWALK 8	\$ 45.11	\$ 9,969.31		\$ -		\$ -		\$ -
72	SF	DETECTABLE WARNINGS	\$ 46.71	\$ 3,363.12						
7	SY	PAVEMENT REM	\$ 317.82	\$ 2,224.74		\$ -		\$ -		\$ -
4	SY	DRIVEWAY PAVEMENT REM	\$ 365.32	\$ 1,461.28		\$ -		\$ -		\$ -
18	FT	COMB CURB GUTTER REM	\$ 71.74	\$ 1,291.32		\$ -		\$ -		\$ -
895	SF	SIDEWALK REM	\$ 3.82	\$ 3,418.90		\$ -		\$ -		\$ -
51	FT	PIPE CULVERT REMOV	\$ 43.54	\$ 2,220.54		\$ -		\$ -		\$ -
7	FT	P CUL CLD 1 6	\$ 162.00	\$ 1,134.00		\$ -		\$ -		\$ -
18	FT	P CUL CLD 1 8	\$ 188.76	\$ 3,397.68		\$ -		\$ -		\$ -
28	FT	P CUL CLD 1 10	\$ 120.20	\$ 3,365.60		\$ -		\$ -		\$ -
18	FT	COMB CC&G TB6.12 AEP	\$ 193.33	\$ 3,479.94		\$ -		\$ -		\$ -
1	LSUM	MOBILIZATION	\$ 10,979.04	\$ 10,979.04		\$ -		\$ -		\$ -
3119	SF	BRICK SIDEWALK REMOVAL	\$ 3.56	\$ 11,103.64		\$ -		\$ -		\$ -
25	SF	REM & REIN BRIC PAVER	\$ 38.37	\$ 959.25		\$ -		\$ -		\$ -
1	LSUM	TRAF CONT & PROT SPL	\$ 3,596.65	\$ 3,596.65		\$ -		\$ -		\$ -
282	SF	HMA SIDEWALK REMOVAL	\$ 4.54	\$ 1,280.28		\$ -		\$ -		\$ -
4264	SF	AGG BASE CSE B 2 (SPL)	\$ 3.05	\$ 13,005.20		\$ -		\$ -		\$ -
				\$ -		\$ -		\$ -		\$ -
				\$ -		\$ -		\$ -		\$ -
				\$ -		\$ -		\$ -		\$ -
				\$ -		\$ -		\$ -		\$ -

TOTAL COST

\$ 123,857.93

\$ -

\$ -

\$ -

**CITY OF GALESBURG
COUNCIL LETTER
JUNE 19, 2023**

AGENDA ITEM: Bids for replacement of driveway pavement at Central Fire Station.

SUMMARY RECOMMENDATION: The Interim City Manager, Interim Director of Public Works, Fire Chief and Purchasing Agent recommend approval of the bid in the amount of \$48,444.45 to Gunther Construction, div of UCM.

BACKGROUND: The project requires the Contractor to remove and replace the driveway pavement on the west side of Central Fire Station. This section of pavement has deteriorated and is in need of replacement. The southern portion of the driveway was replaced in 2020 due to water damage from a nearby main break causing the concrete to settle and deteriorate.

In addition to being advertised in the local paper, a formal request for bid was made available on the city website and emailed to known vendors for this type of request. Four bids were received for the project. The low bidder was Gunther Construction, div of UCM of Galesburg, IL in the amount of \$48,444.45. The bid for this project was within the budgeted amount anticipated for the work. City staff recommend approval of this purchase.

BUDGET IMPACT: Sufficient funds are budgeted for this project in the general fund.

SUPPORTING DOCUMENTS:

1. Bid Tabulation

CITY OF GALESBURG

Purchasing

Operating Under Council- Manager Government Since 1957

Driveway Replacement at Central Fire Station

Section: 23-01502-48-GM

Bid Date: 6/7/2023

ATTENDED BY: T.MILLER/B.SCHMITT/J.SEITZ

BIDDER NAME:

Hein Cosntruction Company Inc

BIDDER ADDRESS:

56 N Cedar St

CITY/STATE/ZIP:

Galesburg, IL 61401

Lockwood Excavating & Construction Inc

945 Monmouth Blvd

Galesburg, IL 61401

Gunther Construction, div of UCM

816 N Henderson St

Galesburg, IL 61401

Otto Baum Company Inc

866 N Main St

Morton, IL 61550

Bid Bond

Cashiers Check

Bid Bond

Bid Bond

QTY	UNIT	ITEM	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
271.2	SY	GEOTECHNICAL FABRIC FOR GROUND STABILZATION	\$ 3.90	\$ 1,057.68	\$ 11.05	\$ 2,996.76	\$ 6.52	\$ 1,768.22	\$ 7.16	\$ 1,941.79
271.2	SY	AGGREGATE BASE COURSE TYPE B 8"	\$ 34.12	\$ 9,253.34	\$ 67.40	\$ 18,278.88	\$ 34.13	\$ 9,256.06	\$ 81.87	\$ 22,203.14
271.2	SY	PORTLAND CEMENT CONC DRIVEWAY PAVEMENT 10"	\$ 107.03	\$ 29,026.54	\$ 125.00	\$ 33,900.00	\$ 90.11	\$ 24,437.83	\$ 146.22	\$ 39,654.86
271.2	SY	DRIVEWAY PAVEMENT REMOVAL	\$ 34.01	\$ 9,223.51	\$ 70.80	\$ 19,200.96	\$ 47.87	\$ 12,982.34	\$ 90.20	\$ 24,462.24
TOTAL COST				\$ 48,561.07	\$ 74,376.60	\$ 48,444.45	\$ 88,262.03			

*Low and best bid



CITY CLERK'S OFFICE

Operating Under Council – Manager Government Since 1957

TO: City Council

FROM: Mayor Peter Schwartzman

DATE: June 19, 2023

SUBJECT: Commission Appointment

COMMISSION

Youth Commission

Jaclyn Smith-Esters

TERM EXPIRES

December 2024



Kelli Bennewitz <kbennewi@ci.galesburg.il.us>

City Boards and Commissions

1 message

noreply@revize.com <noreply@revize.com>

Wed, May 17, 2023 at 10:17 AM

Reply-To: [REDACTED]
To: kbennewi@ci.galesburg.il.us
Cc: ewelch@ci.galesburg.il.us

Date = 2023-05-17

First-Name = Jaclyn

Middle = L

Last-Name = Smith-Esters

Address = [REDACTED]

City-State-Zip-Code = Galesburg, IL 61401

Phone-1 = [REDACTED]

Phone-2 = [REDACTED]

Email = [REDACTED]

Board--Commission[] = Youth Commission

Reasons-for-interest = I believe that the catalyst of change is our youth. The only way that our city will be successful is empowering our youth. I believe the way you do that is creating conversations and letting the youth know we value their thoughts and passion. The Youth Commission can be that table where we have those conversations. The Youth Commission is the first step in making these necessary changes; good changes.

Years-as-Resident = 12 years

Employer-Name = The Salvation Army, Peoria Command

Employer-Address = [401 NE Adams St. Peoria, IL 61603](#)

How-Long-Employed = 6 years

Education = Associates of Arts Carl Sandburg College B.A. Theatre Western Illinois B.A. Anthropology Western Illinois

M.A. Sociology Western Illinois

Hobbies = ReadingCraftingGardeningCampingFishingCookingTheatresportsResearchMusic

Interests =

Additional-Information =

Qualifications = I have two small boys and will do all I can to make sure they feel included and empowered to be successful in my community.

Ethnic-Origin[] = White, not of Hispanic origin

Gender[] = Female

Birthdate = [REDACTED]

Client IP = 98.215.132.52



Accounts Payable

Transactions by Account

User: shelms
 Printed: 06/14/2023 - 9:42AM
 Batch: 00019.06.2023

Account Number	Vendor	Description	Date	Amount	PO No
001-0000-10407-00	Jarrold Logsdon	Refund Over Payment of Ticket #E021261	06/13/2023	10.00	
001-0000-10407-00	Amanda Jennings	Cell Phone Allowance - AJennings	05/31/2023	15.00	
001-0000-10801-00	Ford of Galesburg	Sensors	05/31/2023	33.00	
001-0000-10801-00	Moore Tires, Inc	Tires	05/31/2023	628.08	
001-0000-10801-00	Map Automotive of Peoria	Batteries	05/31/2023	464.68	
001-0000-10801-00	Moore Tires, Inc	Tires	05/31/2023	302.44	
001-0000-20102-00	Stratus Networks, Inc	06/23 Acct#7382	06/13/2023	1,322.68	
001-0000-22006-00	Fire Pension	2021 Fire Pension Actuarial Contributuion	06/13/2023	790,567.00	
001-0000-22006-00	Fire Pension	2020 Fire Pension Actuarial Contributuion	06/13/2023	83,322.00	
001-0000-22006-00	Police Pension	2021 Police Pension Actuarial Contributuion	06/13/2023	820,326.00	
001-0000-22006-00	Police Pension	2020 Police Pension Actuarial Contributuion	06/13/2023	83,178.00	
Subtotal for Divison: 0000				1,780,168.88	
001-0105-51000-00	Baker Tilly US, LLP	FY22 audit services	06/13/2023	18,310.00	0000092405
001-0105-54000-00	Bradley Hix	Cell Phone Allowance	05/31/2023	30.00	
001-0105-54000-00	Dwight White	Cell Phone Allowance	05/31/2023	30.00	
001-0105-54000-00	W Wayne Dennis	Cell Phone Allowance	05/31/2023	30.00	
001-0105-54000-00	Steve Cheesman	Cell Phone Allowance	05/31/2023	30.00	
001-0105-54500-00	Galesburg Area Chamber of Commerce	23 Local Elected Offical Luncheon - Account #166 -HAcerra	06/13/2023	25.00	
Subtotal for Divison: 0105				18,455.00	
001-0110-54000-00	Cathy St George	Cell Phone Allowance	05/31/2023	30.00	
Subtotal for Divison: 0110				30.00	
001-0115-51000-00	Knox County Records Office	05/23 Service	06/13/2023	21.15	
001-0115-54000-00	Kelli Bennewitz	Cell Phone Allowance	05/31/2023	30.00	
001-0115-54500-00	Municipal Clerks of Illinois	Seminar Registration - Carbondale II - KBennewitz - EGugiliotta	06/13/2023	70.00	
001-0115-61000-00	Office Specialists, Inc.	Plastic Cutlery	06/13/2023	13.45	
001-0115-69400-00	National Band & Tag Co.	Animal Registration Tags	06/13/2023	510.01	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0115				644.61	
001-0120-54000-00	Janet Lytle	Cell Phone Allowance	05/31/2023	30.00	
001-0120-54000-00	Jessica Pease	Cell Phone Allowance	05/31/2023	30.00	
001-0120-61000-00	Office Specialists, Inc.	Hand Sanitizer	06/13/2023	5.72	
001-0120-61000-00	Office Specialists, Inc.	Tissue	06/13/2023	85.15	
Subtotal for Divison: 0120				150.87	
001-0160-51000-00	Credit Collection Partners	04/23 Services	06/13/2023	42.50	
001-0160-59521-00	Knox County Humane Society	07/23 Animal Control Contract	06/13/2023	19,510.00	0000092360
Subtotal for Divison: 0160				19,552.50	
001-0205-51000-00	AAA Certified Confidential Security	Confidential Shredding	06/13/2023	330.60	
001-0205-51000-00	Great Eastern Mgmt., Inc.	Tab Bank	06/13/2023	249.68	
001-0205-51000-00	US Sterling Capital Corp., Inc.	Reliance Bank	06/13/2023	240.66	
001-0205-54000-00	Tanya Billeter	Cell Phone Allowance	05/31/2023	30.00	
001-0205-54000-00	Denise Hensley	Cell Phone Allowance	05/31/2023	30.00	
001-0205-54000-00	Bobbi Chockley	Cell Phone Allowance	05/31/2023	30.00	
001-0205-54000-00	Sharon Heiden	Cell Phone Allowance	05/31/2023	30.00	
001-0205-54000-00	Gloria Osborn	Cell Phone Allowance	05/31/2023	30.00	
001-0205-54000-00	Tifani Miller	Cell Phone Allowance	05/31/2023	30.00	
001-0205-54500-00	Bobbi Chockley	Mileage-GFOA Conference-Peoria Il Airport-Portland OR BChockle;	06/13/2023	68.12	
001-0205-61000-00	Office Specialists, Inc.	Binder Clips	06/13/2023	3.83	
Subtotal for Divison: 0205				1,072.89	
001-0207-51000-00	AAA Certified Confidential Security	Confidential Shredding	06/13/2023	339.04	
001-0207-54000-00	Oneida Network Services, Inc	06/23 Internet - Kerzi	06/13/2023	50.00	
001-0207-54000-00	Kerzi Peterson	Cell Phone Allowance	05/31/2023	30.00	
001-0207-54000-00	Orlando Lucero	Cell Phone Allowance	05/31/2023	30.00	
001-0207-61700-00	Galesburg Electric, Inc.	Supplies for Hotel Demolition	06/13/2023	74.90	
001-0207-61700-00	Galesburg Electric, Inc.	Supplies for Hotel Demolition	06/13/2023	63.30	
Subtotal for Divison: 0207				587.24	
001-0305-54000-00	Stephen Gugliotta	Cell Phone Allowance	05/31/2023	30.00	
Subtotal for Divison: 0305				30.00	
001-0306-51000-00	Knox County Records Office	05/23 Service	06/13/2023	21.15	
001-0306-54000-00	Eric Heiden	Cell Phone Allowance	05/31/2023	30.00	

Account Number	Vendor	Description	Date	Amount	PO No
001-0306-54000-00	Robert Elsbury	Cell Phone Allowance	05/31/2023	30.00	
001-0306-54000-00	Richard Slagel	Cell Phone Allowance	05/31/2023	30.00	
001-0306-54000-00	Tammera Matejewski	Cell Phone Allowance	05/31/2023	30.00	
001-0306-55400-00	Kendall Zimmerman	Call Out Fee - 85 S Arthur	06/13/2023	30.00	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up Services - 624 W Brooks	06/13/2023	358.59	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up Services - 559 Union	06/13/2023	356.09	
001-0306-55400-00	Kendall Zimmerman	Removal and Haul Away Trash and Debris - 559 Union	06/13/2023	168.00	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up Services - 1150 W Carl Sandburg	06/13/2023	363.04	
001-0306-55400-00	Kendall Zimmerman	Removal and Haul Away Trash and Debris - 325 S Chambers	06/13/2023	211.00	
001-0306-55400-00	Kendall Zimmerman	Removal and Haul Away Trash and Debris - 721 Peck	06/13/2023	601.00	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up Services - 260 W First	06/13/2023	310.54	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up Services - 84 Division	06/13/2023	466.09	
001-0306-55400-00	Kendall Zimmerman	Removal and Haul Away Trash and Debris - 620 N Cedar	06/13/2023	218.00	
001-0306-61000-00	Office Specialists, Inc.	Guide Tabs, Arrow Flags, Sign Here Flags, Pens	06/13/2023	25.08	
001-0306-61000-00	Office Specialists, Inc.	Guide Tabs	06/13/2023	40.61	
001-0306-62500-00	Advance Auto Parts	Fuses #408	06/13/2023	6.86	
001-0306-62500-00	Map Automotive of Peoria	Fan Motor #408	06/13/2023	185.33	
Subtotal for Divison: 0306				3,481.38	
001-0410-51000-00	Knox County Records Office	05/23 Service	06/13/2023	21.15	
001-0410-54000-00	Jamie West	Cell Phone Allowance	05/31/2023	30.00	
001-0410-54000-00	Matthew Kirgan	Cell Phone Allowance	05/31/2023	30.00	
001-0410-54000-00	Brayden Bledsoe	Cell Phone Allowance	05/31/2023	30.00	
001-0410-54000-00	Aaron Gavin	Cell Phone Allowance	05/31/2023	30.00	
001-0410-61000-00	Office Specialists, Inc.	Guide Tabs, Arrow Flags, Sign Here Flags, Pens	06/13/2023	18.48	
001-0410-61000-00	Office Specialists, Inc.	Pocket File Folders	06/13/2023	69.28	
Subtotal for Divison: 0410				228.91	
001-0445-54000-00	Myron Miller	Cell Phone Allowance	05/31/2023	30.00	
001-0445-55500-00	Steve K Jr. Goel	Spray in Bedliner #169	06/13/2023	900.00	
001-0445-55500-00	Steve K Jr. Goel	Spray in Bedliner #162	06/13/2023	900.00	
001-0445-55500-00	Lock & Key Shop LLC	Vehicle Ignition ReKey	06/13/2023	25.00	
001-0445-55500-00	Nichols Diesel Service, Inc.	State & Fed Tests #180	06/13/2023	59.64	
001-0445-55700-00	Royal Cleaning Services	06/23 Janitorial Services	06/13/2023	292.00	
001-0445-57500-00	Aramark Uniform Serv. Inc.	05/23 Service	06/13/2023	134.90	
001-0445-57500-00	Aramark Uniform Serv. Inc.	05/23 Service	06/13/2023	82.08	
001-0445-57500-00	Aramark Uniform Serv. Inc.	05/23 Service	06/13/2023	26.70	

Account Number	Vendor	Description	Date	Amount	PO No
001-0445-57500-00	Aramark Uniform Serv. Inc.	05/23 Service	06/13/2023	82.08	
001-0445-57500-00	Aramark Uniform Serv. Inc.	06/23 Service	06/13/2023	82.08	
001-0445-61000-00	Office Specialists, Inc.	Toner	06/13/2023	281.69	
001-0445-62500-00	Galesburg Electric, Inc.	Wire #169	06/13/2023	33.36	
001-0445-62500-00	Advance Auto Parts	Fuel Filter #170	06/13/2023	2.62	
001-0445-62500-00	Martin, Inc	Seal Kit #170	06/13/2023	25.71	
001-0445-62500-00	Galesburg Welding, Inc	Steel #169	06/13/2023	248.50	
001-0445-62500-00	Martin, Inc	Injector #170	06/13/2023	526.48	
001-0445-62500-00	Mutual Wheel Co., Inc.	Light Bar #169	06/13/2023	295.00	
001-0445-62500-00	Martin, Inc	Core Return #170	06/13/2023	-75.00	
001-0445-63000-00	Napa Auto Parts	Cable Ties	06/13/2023	22.47	
Subtotal for Division: 0445				3,975.31	
001-0450-54000-00	Marc McMahon	Cell Phone Allowance	05/31/2023	30.00	
001-0450-54000-00	Justin McNaught	Cell Phone Allowance	05/31/2023	30.00	
001-0450-54000-00	JR Knaack	Cell Phone Allowance	05/31/2023	30.00	
001-0450-55500-00	Nichols Diesel Service, Inc.	State & Fed Tests #108	06/13/2023	40.18	
001-0450-55500-00	Nichols Diesel Service, Inc.	State & Fed Tests #107	06/13/2023	40.18	
001-0450-55500-00	Nichols Diesel Service, Inc.	State & Fed Tests #110	06/13/2023	57.61	
001-0450-55500-00	Nichols Diesel Service, Inc.	State & Fed Tests #110	06/13/2023	40.18	
001-0450-55500-00	Nichols Diesel Service, Inc.	State & Fed Tests #114	06/13/2023	40.17	
001-0450-55500-00	Drake Scruggs Equipment, Inc	Repair of Hose #301	06/13/2023	1,176.51	
001-0450-55700-00	Four Seasons Pest Control	05/23 Monthly Service	06/13/2023	20.00	
001-0450-55700-00	Four Seasons Pest Control	05/23 Monthly Service	06/13/2023	40.00	
001-0450-62500-00	Advance Auto Parts	Filter Kit #140	06/13/2023	66.13	
001-0450-62500-00	Grainger, Inc.	Parts for Truck Mounted Machine	06/13/2023	193.55	
001-0450-65500-00	Galesburg Electric, Inc.	Drill Bit	06/13/2023	72.52	
001-0450-65500-00	AM Construction Supply Inc	Concrete/Asphalt	06/13/2023	299.99	
001-0450-66500-00	Galesburg Electric, Inc.	Containers for Trucks	06/13/2023	102.36	
001-0450-66500-00	Galesburg Electric, Inc.	Tools for Shop, Supplies for Ap's	06/13/2023	89.64	
001-0450-67500-00	Blue Cardinal Chemical	Nitrile Gloves	06/13/2023	118.05	
Subtotal for Division: 0450				2,487.07	
001-0505-51000-00	Stanard & Associates, Inc	Battalion Chief Assessment Center	06/13/2023	5,375.00	0000092464
001-0505-51500-00	AD Scott Company, LLC	Ads - The Burg	06/13/2023	150.00	
Subtotal for Division: 0505				5,525.00	
001-0510-54000-00	Ryne Sage	Cell Phone Allowance	05/31/2023	30.00	

Account Number	Vendor	Description	Date	Amount	PO No
001-0510-54000-00	Jason Shaw	Cell Phone Allowance	05/31/2023	30.00	
001-0510-54000-00	Patrick Kisler	Cell Phone Allowance	05/31/2023	30.00	
001-0510-54000-00	Kevin Legate	Cell Phone Allowance	05/31/2023	30.00	
001-0510-54000-00	Kyle A Winbigler	Cell Phone Allowance	05/31/2023	30.00	
001-0510-54000-00	Bryan Anderson	Cell Phone Allowance	05/31/2023	30.00	
001-0510-54000-00	Steffanie Cromien	Cell Phone Allowance	05/31/2023	30.00	
001-0510-54000-00	Daniel Hostens	Cell Phone Allowance	05/31/2023	11.52	
001-0510-54000-00	Russell Idle	Cell Phone Allowance	05/31/2023	30.00	
001-0510-54000-00	Lane Mings	Cell Phone Allowance	05/31/2023	30.00	
001-0510-54000-00	Anthony Oligney-Estill	Cell Phone Allowance	05/31/2023	30.00	
001-0510-54000-00	Christopher Hootman	Cell Phone Allowance	05/31/2023	30.00	
001-0510-54500-00	Jared Tapscott	Meals - Tactical Rifle Training - Champaign IL - JTapscott	06/13/2023	175.00	
001-0510-54500-00	Jason Shaw	Meals - Tactical Rifle Training - Champaign IL - JShaw	06/13/2023	175.00	
001-0510-54500-00	University of Illinois	16 week basic police training Pawlak, Meyer, Harlan,Perez	06/13/2023	29,736.00	0000092466
001-0510-55500-00	Ford of Galesburg	Update Powertrain Control Module #26	06/13/2023	151.05	
001-0510-55500-00	Ford of Galesburg	Repair of Driveshaft Speed Sensor #20	06/13/2023	329.64	
001-0510-57500-00	JSLK Management Iowa LLC	05/23 Police Uniform Cleaning as per agreement.	06/13/2023	38.47	0000092359
001-0510-61700-00	Supreme Radio Communications, Inc	GETAC A140 Computer W/ Keyboard, Airlink, Docking Station	06/13/2023	10,139.06	
001-0510-61700-00	CDW Computer Centers, Inc.	Label Printer, Barcode Scanner	06/13/2023	1,292.54	
001-0510-62500-00	Napa Auto Parts	Brake Pads #21	06/13/2023	62.00	
001-0510-62500-00	Ford of Galesburg	Drain Plug #22	06/13/2023	4.44	
001-0510-62500-00	Ford of Galesburg	Battery #27	06/13/2023	104.96	
001-0510-66500-00	Super Smart Shoppers	Blood/Urine Collection Kits, Needles	06/13/2023	713.33	
001-0510-67000-00	Blue 360 Media	Illinois Criminal Traffic Law Manual, Book w/ eBook + App	06/13/2023	82.75	
001-0510-67500-00	Ray O'Herron Co., Inc.	Pants, Shirts - MEscobedo,CPerez,JWalsten	06/13/2023	2,102.98	
001-0510-67500-00	Ray O'Herron Co., Inc.	Shirt - CSO Fox	06/13/2023	98.98	
001-0510-67500-00	Ray O'Herron Co., Inc.	Shirt - Harpin	06/13/2023	53.99	
001-0510-67500-00	Midwest Uniform Supply, Inc	Shirts - ABuccalo	06/13/2023	204.00	
001-0510-67500-00	Ray O'Herron Co., Inc.	Pants - Buccalo	06/13/2023	80.99	
001-0510-67500-00	Artistic Engraving	Namebars - Escobedo-Perez-Walsten-Mings	06/13/2023	115.45	
001-0510-67500-00	Artistic Engraving	Namebar - KSmall	06/13/2023	22.06	
001-0510-67500-00	Ray O'Herron Co., Inc.	Raincoats - MEscobedo,CPerez,JWalsten	06/13/2023	469.77	
001-0510-67500-00	Ray O'Herron Co., Inc.	Pants - KLegate	06/13/2023	161.98	
001-0510-67500-00	Ray O'Herron Co., Inc.	SGT Chevron	06/13/2023	16.51	
001-0510-67500-00	Midwest Uniform Supply, Inc	Pants - MIngles	06/13/2023	53.95	
001-0510-67500-00	Ray O'Herron Co., Inc.	Pants - Hayes,Matuszyk	06/13/2023	273.25	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0510				46,999.67	
001-0525-54700-00	Royce Kunkle	05/23 - Mileage Reimbursement - RKunkle	06/13/2023	137.55	
Subtotal for Divison: 0525				137.55	
001-0550-54000-00	Cameron Lemaster	Cell Phone Allowance	05/31/2023	30.00	
001-0550-54000-00	Amanda Jennings	Cell Phone Allowance	05/31/2023	15.00	
001-0550-85902-00	Southern Computer Warehouse	Computer back end equipment to operate City/County car and body	06/13/2023	73.20	0000092425
001-0550-85902-00	CDW Computer Centers, Inc.	Label Printers, Barcode Scanner	06/13/2023	1,926.49	
Subtotal for Divison: 0550				2,044.69	
001-0605-54000-00	Randy Hovind	Cell Phone Allowance	05/31/2023	30.00	
001-0605-54000-00	John Seitz	Cell Phone Allowance	05/31/2023	30.00	
001-0605-54000-00	Donald Brackett	Cell Phone Allowance	05/31/2023	30.00	
001-0605-54000-00	Jennifer Moser	Cell Phone Allowance	05/31/2023	30.00	
001-0605-54000-00	Derek Perry	Cell Phone Allowance	05/31/2023	30.00	
001-0605-54000-00	David Farrell	Cell Phone Allowance	05/31/2023	30.00	
001-0605-55000-00	Nicholas Walters	Reimbursement for EMT-P National Registry	06/13/2023	41.00	
001-0605-55000-00	Western IL. Firefighters Assoc.	23 Membership Mabas Division #31,23 WIFA Membership,Maintena	06/13/2023	455.00	
001-0605-55500-00	Getz Fire Equipment Co., Inc.	Fill of Extinguisher , On Site Service, Labor	06/13/2023	99.70	
001-0605-55700-00	Four Seasons Pest Control	05/23 Monthly Service	06/13/2023	20.00	
001-0605-55700-00	Four Seasons Pest Control	05/23 Monthly Service	06/13/2023	20.00	
001-0605-55700-00	Four Seasons Pest Control	05/23 Monthly Service	06/13/2023	20.00	
001-0605-61000-00	Office Specialists, Inc.	Mesh Desk Holder	06/13/2023	23.26	
001-0605-61000-00	Office Specialists, Inc.	Folders	06/13/2023	10.99	
001-0605-61000-00	Office Specialists, Inc.	Copy Paper	06/13/2023	65.92	
001-0605-61700-00	Southern Computer Warehouse	Monitor	06/13/2023	138.10	
001-0605-62500-00	Napa Auto Parts	Bulb #52	06/13/2023	71.99	
001-0605-62500-00	Advance Auto Parts	Filter Cap #59	06/13/2023	31.74	
001-0605-62500-00	Advance Auto Parts	Oil Seal #57	06/13/2023	13.59	
001-0605-65000-00	Office Specialists, Inc.	Trash Bags	06/13/2023	59.29	
001-0605-65000-00	Office Specialists, Inc.	Toilet Paper, Paper Towels,Disinfectant Cleaner	06/13/2023	125.06	
001-0605-65000-00	Office Specialists, Inc.	Disinfectant Cleaner	06/13/2023	3.35	
001-0605-65000-00	Office Specialists, Inc.	Trash Bags	06/13/2023	62.98	
001-0605-65000-00	Office Specialists, Inc.	Laundry Detergent	06/13/2023	143.51	
001-0605-65000-00	Office Specialists, Inc.	Dish Soap, Hand Soap	06/13/2023	119.18	
001-0605-65000-00	Office Specialists, Inc.	Toilet Paper	06/13/2023	31.49	
001-0605-66000-00	Galesburg Electric, Inc.	Recycle Light Bulbs, Light Bulbs	06/13/2023	373.44	

Account Number	Vendor	Description	Date	Amount	PO No
001-0605-67500-00	Harry Sandry	Googles, Helmets	06/13/2023	2,387.76	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shorts - TBrackett	06/13/2023	59.99	
001-0605-67500-00	Josh Lenz	Safety Toe Boots	06/13/2023	154.95	
001-0605-67500-00	Ray O'Herron Co., Inc.	Captain Brass - Caruana	06/13/2023	56.12	
001-0605-67500-00	Ray O'Herron Co., Inc.	Shirts, Patches, Hat Band,Buttons, Washer - Caruana	06/13/2023	125.46	
001-0605-68600-00	Office Specialists, Inc.	Nitrile Gloves	06/13/2023	147.05	
001-0605-68600-00	Office Specialists, Inc.	Nitrile Gloves	06/13/2023	73.52	
001-0605-68600-00	Office Specialists, Inc.	Nitrile Gloves	06/13/2023	46.17	
001-0605-68600-00	Office Specialists, Inc.	Nitrile Gloves	06/13/2023	73.52	
Subtotal for Divison: 0605				5,234.13	
Subtotal for Fund 001				1,890,805.70	
011-0000-66000-00	Galesburg Builders Supply, Inc	Portland Cement Concrete supply for 2023	06/13/2023	582.75	0000092331
011-0000-66000-00	Tazewell County Asphalt Co, Inc	Asphalt supply for 2023	06/13/2023	927.78	0000092326
011-0000-66000-00	Galesburg Builders Supply, Inc	Portland Cement Concrete supply for 2023	06/13/2023	388.50	0000092331
011-0000-66000-00	Galesburg Builders Supply, Inc	Portland Cement Concrete supply for 2023	06/13/2023	184.00	0000092331
011-0000-66000-00	Roanoke Concrete Products Co	Portland cement concrete class PP2 mix supply for 2023	06/13/2023	1,203.75	0000092334
Subtotal for Divison: 0000				3,286.78	
Subtotal for Fund 011				3,286.78	
013-0000-20103-00	JC Dillon, Inc	Retainage - Phase VI of lead service line replacements	06/13/2023	-26,555.40	0000092400
013-0000-76000-00	Farnsworth Group, Inc.	Engineering and Architectural Services -H.T. Custer Park Renovat	06/13/2023	945.00	0000092399
013-0000-83100-00	Bruner, Cooper and Zuck, Inc.	Preparation of Bid Documents and Construction Engineering for Ph	06/13/2023	5,129.32	0000092007
013-0000-83100-00	JC Dillon, Inc	Phase VI of lead service line replacements	06/13/2023	265,554.05	0000092400
Subtotal for Divison: 0000				245,072.97	
Subtotal for Fund 013				245,072.97	
014-0000-51000-00	Galesburg Termite & Pest Control In	01/23 - 06/23 - Monthly Services	06/13/2023	18.00	
014-0000-55700-00	Diamond Cut Inc	Saw Cut 35 LF Curb w/ Rebar - 80 N Seminary	06/13/2023	1,137.50	
014-0000-64500-00	Galesburg Electric, Inc.	Marking Paint for Locates	06/13/2023	102.84	
014-0000-64500-00	Galesburg Electric, Inc.	Supplies for Street Light Repair - Broad St	06/13/2023	553.32	
014-0000-64500-00	Fastenal Company	Bolts for Signs	06/13/2023	91.72	
014-0000-64500-00	Galesburg Electric, Inc.	Twist-Lock	06/13/2023	56.31	
014-0000-66000-00	Office Specialists, Inc.	Street Banners	06/13/2023	3,877.57	

Account Number	Vendor	Description	Date	Amount	PO No
014-0000-66000-00	Galesburg Builders Supply, Inc.	Flowable	06/13/2023	176.00	0000092449
014-0000-66000-00	Galesburg Electric, Inc.	Relamping of residential street lights	06/13/2023	6,566.40	
014-0000-66000-00	Galesburg Builders Supply, Inc.	Raising Ring	06/13/2023	741.00	
Subtotal for Divison: 0000				13,320.66	
Subtotal for Fund 014				13,320.66	
015-0000-54500-00	University of Illinois	Lodging-Tactical Rifle-Champaign-JShawJTapscott Acct #@@009804:	06/13/2023	1,000.00	
015-0000-54500-00	University of Illinois	Lodging-Tactical Firearms- Champaign Il-TSmith Acct #@@00980458	06/13/2023	500.00	
015-0000-61700-00	Southern Computer Warehouse	Computer Memory	06/13/2023	198.54	
015-0000-61700-00	Southern Computer Warehouse	Monitors, Tower Work Station	06/13/2023	1,874.70	
015-0000-61700-00	Southern Computer Warehouse	Computer Internal Memory	06/13/2023	355.50	
Subtotal for Divison: 0000				3,928.74	
Subtotal for Fund 015				3,928.74	
016-0000-54000-00	Paul Vannaken	Cell Phone Allowance	05/31/2023	30.00	
016-0000-54000-00	Timothy Spitzer	Cell Phone Allowance	05/31/2023	30.00	
016-0000-54000-00	Mark McLaughlin	Cell Phone Allowance	05/31/2023	30.00	
016-0000-54000-00	Travis Smith	Cell Phone Allowance	05/31/2023	30.00	
Subtotal for Divison: 0000				120.00	
Subtotal for Fund 016				120.00	
018-0000-55500-00	Nichols Diesel Service, Inc.	State & Fed Tests #112	06/13/2023	40.18	0000092403
018-0000-62500-00	Midstate Manufacturing, Inc.	Hose #131	06/13/2023	91.17	
018-0000-62500-00	Key Equipment & Supply Co	Conveyor Belt #128	06/13/2023	2,631.58	
018-0000-78050-00	Bruner, Cooper and Zuck, Inc.	Carl Sandburg Drive Storm Sewer Design	06/13/2023	856.65	
Subtotal for Divison: 0000				3,619.58	
Subtotal for Fund 018				3,619.58	
019-0000-20102-00	Stratus Networks, Inc	06/23 Acct#7382	06/13/2023	305.42	
Subtotal for Divison: 0000				305.42	
019-1905-51500-00	WGIL/WAAG/WLSR, Inc.	05/23 Radio Ads	06/13/2023	583.00	
019-1905-51500-00	WMOI - FM	05/23 Radio Ads	06/13/2023	260.00	
019-1905-51500-00	AD Scott Company, LLC	Ads - The Burg	06/13/2023	225.00	

Account Number	Vendor	Description	Date	Amount	PO No
019-1905-54000-00	Elizabeth Varner	Cell Phone Allowance	05/31/2023	30.00	
019-1905-54000-00	Angela Buchen	Cell Phone Allowance	05/31/2023	30.00	
019-1905-59511-00	Galesburg Tourism Fund	05/23 Tourism Agreement	06/13/2023	15,833.33	
Subtotal for Division: 1905				16,961.33	
019-1910-55700-00	Cummins Sale & Service	Repair of Generator	06/13/2023	1,166.30	
019-1910-65000-00	Office Specialists, Inc.	Towels	06/13/2023	95.20	
019-1910-65000-00	Office Specialists, Inc.	Paper Towels	06/13/2023	31.49	
019-1910-65000-00	Office Specialists, Inc.	Disinfectant Cleaner	06/13/2023	20.11	
Subtotal for Division: 1910				1,313.10	
019-1911-55700-00	Four Seasons Pest Control	05/23 Monthly Service	06/13/2023	30.00	
019-1911-65000-00	Office Specialists, Inc.	Air Freshener, Urinal Mats	06/13/2023	151.61	
Subtotal for Division: 1911				181.61	
019-1915-54000-00	Jason Asbury	Cell Phone Allowance	05/31/2023	30.00	
019-1915-54000-00	Don Miles	Cell Phone Allowance	05/31/2023	30.00	
019-1915-54000-00	Michael Markley	Cell Phone Allowance	05/31/2023	30.00	
019-1915-54000-00	Travis Huffman	Cell Phone Allowance	05/31/2023	30.00	
019-1915-55500-00	Berg's Towing & Auto, Inc.	Towing of #509	06/13/2023	300.00	
019-1915-55500-00	Berg's Towing & Auto, Inc.	Towing of #523	06/13/2023	285.00	
019-1915-55500-00	Martin, Inc	Freight #522	06/13/2023	12.75	
019-1915-55500-00	Nichols Diesel Service, Inc.	State & Fed Tests #502	06/13/2023	40.18	
019-1915-55500-00	Nichols Diesel Service, Inc.	State & Fed Tests #506	06/13/2023	40.18	
019-1915-55500-00	Martin, Inc	Freight #539	06/13/2023	15.31	
019-1915-55500-00	Martin, Inc	Freight #525	06/13/2023	20.07	
019-1915-55700-00	Four Seasons Pest Control	06/23 Monthly Service	06/13/2023	30.00	
019-1915-55700-00	Four Seasons Pest Control	06/23 Monthly Service	06/13/2023	40.00	
019-1915-55700-00	Galesburg Electric, Inc.	Annual Service of Generators	06/13/2023	199.95	
019-1915-55700-00	Knox County Landfill	05/23 Service Acct#122	06/13/2023	379.25	
019-1915-56000-00	Terry Allen, Inc	Fishing Derby - Lincoln Park - Toilet Rental - 1 Handicapped Uni	06/13/2023	90.00	0000092358
019-1915-56000-00	Terry Allen, Inc	Peck Park - Toilet Rental - 1 Regular Unit 4/1/23-10/31/23.	06/13/2023	80.00	0000092358
019-1915-56000-00	Terry Allen, Inc	Fishing Derby - Lincoln Park - Toilet Rental - 7 Regular Units.	06/13/2023	455.00	0000092358
019-1915-56000-00	Terry Allen, Inc	East Boat Ramp - Toilet Rental - 1 Regular Unit 1/1/23-12/31/23.	06/13/2023	80.00	0000092358
019-1915-56000-00	Terry Allen, Inc	Bersie Williams Area - Toilet Rental - 1 Regular Unit 4/1/23-10/	06/13/2023	80.00	0000092358
019-1915-56000-00	Terry Allen, Inc	Fishing Derby - Lincoln Park - 1 Handwashing Station. One Day Re	06/13/2023	65.00	0000092358
019-1915-57500-00	Aramark Uniform Serv. Inc.	06/23 Service	06/13/2023	67.66	
019-1915-57500-00	Aramark Uniform Serv. Inc.	05/23 Service	06/13/2023	67.66	

Account Number	Vendor	Description	Date	Amount	PO No
019-1915-62500-00	A C McCartney Farm Equip Inc	Belt # 523	06/13/2023	200.90	
019-1915-62500-00	Advance Auto Parts	Multifunction Switch #508	06/13/2023	116.43	
019-1915-62500-00	Burris Equipment	Brake Kit #500	06/13/2023	88.36	
019-1915-62500-00	Martin, Inc	Switch #525	06/13/2023	81.33	
019-1915-62500-00	Napa Auto Parts	Loom #523	06/13/2023	7.49	
019-1915-62500-00	Napa Auto Parts	Bearings #523	06/13/2023	18.18	
019-1915-62500-00	Martin, Inc	Steering Kit #539	06/13/2023	376.34	
019-1915-62500-00	Midstate Manufacturing, Inc.	Hose #522	06/13/2023	348.24	
019-1915-62500-00	Midstate Manufacturing, Inc.	Hose #525	06/13/2023	124.04	
019-1915-62500-00	Napa Auto Parts	Bolts #523	06/13/2023	25.60	
019-1915-62500-00	Martin, Inc	Filter Kit #539	06/13/2023	68.74	
019-1915-62510-00	Herr Petroleum Corp	603.4 Gal Diesel #2, 380.2 Gal Unleaded Ethanol	06/13/2023	3,043.81	0000092349
019-1915-65000-00	Office Specialists, Inc.	Toilet Bowl Brush	06/13/2023	9.60	
019-1915-65000-00	Office Specialists, Inc.	Air Fresheners - Urinal Screen, Bowl Brush	06/13/2023	76.70	
019-1915-65500-00	Scott Equipment, LLC	Oil	06/13/2023	62.74	
019-1915-66000-00	Galesburg Electric, Inc.	Breakers	06/13/2023	22.47	
019-1915-66500-00	Scott Equipment, LLC	Trimmer Loops	06/13/2023	600.00	
019-1915-68500-00	Hawkins, Inc	Misc Chemicals	06/13/2023	1,740.44	
Subtotal for Divison: 1915				9,479.42	
019-1920-54000-00	Bryan Luedtke	Cell Phone Allowance	05/31/2023	30.00	
019-1920-55700-00	Four Seasons Pest Control	06/23 Monthly Service	06/13/2023	20.00	
019-1920-57500-00	Aramark Uniform Serv. Inc.	05/23 Service	06/13/2023	39.75	
019-1920-57500-00	Aramark Uniform Serv. Inc.	06/23 Service	06/13/2023	39.75	
019-1920-61000-00	Office Specialists, Inc.	Toner	06/13/2023	191.84	
019-1920-61000-00	Office Specialists, Inc.	Thermal Roll Paper	06/13/2023	30.00	
019-1920-62510-00	Herr Petroleum Corp	273.4 Gal Diesel #2, 216 Gal Unleaded Ethanol	06/13/2023	1,511.01	0000092350
019-1920-64000-00	SRIXON/Cleveland Golf/XXIO	Golf Balls	06/13/2023	153.45	
019-1920-64125-00	Smithfield Direct, LLC	Misc Concessions	06/13/2023	129.00	
019-1920-64125-00	Smithfield Direct, LLC	Misc Concessions	06/13/2023	129.00	
019-1920-64125-00	Butch's Pizza Inc.	Pizzas	06/13/2023	27.50	
019-1920-64125-00	Atlantic Coca-Cola	Misc Concessions	06/13/2023	540.64	
019-1920-64125-00	Atlantic Coca-Cola	Misc Concessions	06/13/2023	688.26	
019-1920-65500-00	Van Wall Equipment, Inc.	Spacers, Nuts, Screws, Filters, Yokes, Guards, Hitches,	06/13/2023	2,217.76	
019-1920-65500-00	Van Wall Equipment, Inc.	Bushings, Swivels, Screws, Knife,Control Valve,Strainer, Freight	06/13/2023	1,088.61	
019-1920-65500-00	Van Wall Equipment, Inc.	Stationary Knife, O-Ring,Filter,Freight	06/13/2023	137.12	
019-1920-65500-00	Van Wall Equipment, Inc.	Refund of Invoice 5900285 -Motor	06/13/2023	-459.68	

Account Number	Vendor	Description	Date	Amount	PO No
019-1920-65500-00	MTI Distributing, Inc	Edgemax Bedknife	06/13/2023	106.87	
019-1920-88300-00	M&M Golf Cars, LLC	2023 Lease of 48 Golf Carts and 1 Utility Vehicle as per agreeme	06/13/2023	5,335.97	0000092361
Subtotal for Divison: 1920				11,956.85	
019-1925-56000-00	Terry Allen, Inc	Campground - Toilet Rental - 4 Regular Units 4/13/23-10/16/23. I	06/13/2023	320.00	0000092358
019-1925-64000-00	The Home City Ice Company	Bags of Ice	06/13/2023	280.20	
019-1925-64000-00	Volrath Hardwoods, LLC	Bundles of Wood	06/14/2023	1,500.00	
019-1925-66000-00	Galesburg Electric, Inc.	Breakers	06/13/2023	30.56	
Subtotal for Divison: 1925				2,130.76	
019-1930-59300-00	UniFirst First Aid Corp	Misc First Aid Supplies	06/13/2023	230.63	
019-1930-64125-00	Gold Medal - Central Illinois, LLC	Misc Concessions	06/13/2023	582.86	
Subtotal for Divison: 1930				813.49	
019-1935-55700-00	Four Seasons Pest Control	06/23 Monthly Service	06/13/2023	35.00	
019-1935-57500-00	Aramark Uniform Serv. Inc.	06/23 Service	06/13/2023	454.48	
019-1935-57500-00	Aramark Uniform Serv. Inc.	05/23 Service	06/13/2023	454.48	
019-1935-59300-00	UniFirst First Aid Corp	Misc First Aid Supplies	06/13/2023	202.03	
Subtotal for Divison: 1935				1,145.99	
019-1940-59300-00	UniFirst First Aid Corp	Misc First Aid Supplies	06/13/2023	140.63	
Subtotal for Divison: 1940				140.63	
019-1945-55700-00	Four Seasons Pest Control	06/23 Monthly Service	06/13/2023	20.00	
Subtotal for Divison: 1945				20.00	
019-1950-55700-00	J.P. Benbow, Inc.	Repair of Cracked Valve	06/13/2023	199.38	
019-1950-55700-00	Four Seasons Pest Control	06/23 Monthly Service	06/13/2023	25.00	
019-1950-55700-00	J.P. Benbow, Inc.	Repair of upper thermostat -Lakeside	06/13/2023	325.48	
019-1950-64125-00	Gold Medal - Central Illinois, LLC	Misc Concessions	06/13/2023	1,781.89	
019-1950-64125-00	Gold Medal - Central Illinois, LLC	Misc Concessions	06/13/2023	2,278.03	
019-1950-64125-00	Butch's Pizza Inc.	Pizzas, Misc Concessions	06/13/2023	819.30	
019-1950-67500-00	Original Waterman Inc	Swimsuits	06/13/2023	1,323.67	
019-1950-68500-00	Hawkins, Inc	Misc Chemicals	06/13/2023	1,009.29	
Subtotal for Divison: 1950				7,762.04	
019-1955-55700-00	Four Seasons Pest Control	06/23 Monthly Service	06/13/2023	20.00	
019-1955-67500-00	Original Waterman Inc	Swimsuits	06/13/2023	780.00	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 1955				800.00	
019-1960-55700-00	Four Seasons Pest Control	06/23 Monthly Service	06/13/2023	20.00	
Subtotal for Divison: 1960				20.00	
019-1965-51000-00	Lackey Monument Co.	Date of Passing -Huff,DDavis,DZefo,JZefo,BTownsend,LTownsend	06/13/2023	1,200.00	
019-1965-54000-00	Roger Darst	Cell Phone Allowance	05/31/2023	30.00	
019-1965-55700-00	Four Seasons Pest Control	05/23 Monthly Service	06/13/2023	20.00	
019-1965-57500-00	Aramark Uniform Serv. Inc.	06/23 Service	06/13/2023	36.74	
019-1965-57500-00	Aramark Uniform Serv. Inc.	05/23 Service	06/13/2023	36.74	
019-1965-57500-00	Aramark Uniform Serv. Inc.	05/23 Service	06/13/2023	36.74	
019-1965-62500-00	MTI Distributing, Inc	Rear Axle #583	06/13/2023	659.91	
019-1965-62500-00	MTI Distributing, Inc	Rocker Switch #588	06/13/2023	78.99	
019-1965-62500-00	MTI Distributing, Inc	Axle #583	06/13/2023	950.41	
019-1965-62510-00	Herr Petroleum Corp	165.2 Gal Diesel #2	06/13/2023	527.62	0000092351
019-1965-65500-00	Scott Equipment, LLC	Belt	06/13/2023	65.00	
019-1965-65500-00	Scott Equipment, LLC	Deck Idler Assy	06/13/2023	34.75	
019-1965-66000-00	Galesburg Electric, Inc.	Spot Light, Photo Controls	06/13/2023	336.70	
Subtotal for Divison: 1965				4,013.60	
019-1975-54000-00	Cris Fones	Cell Phone Allowance	05/31/2023	30.00	
Subtotal for Divison: 1975				30.00	
Subtotal for Fund 019				57,074.24	
020-0000-62500-00	Martin, Inc	Nut #352	06/13/2023	31.69	
020-0000-62500-00	Martin, Inc	Bushing #352	06/13/2023	36.88	
020-0000-62510-00	Herr Petroleum Corp	257.1 Gal Diesel #2	06/13/2023	821.11	0000092352
020-0000-65500-00	Scott Equipment, LLC	Nylon Line	06/13/2023	113.98	
Subtotal for Divison: 0000				1,003.66	
Subtotal for Fund 020				1,003.66	
023-0000-51000-00	Klingner & Associates, P.C. - Archit	Legal Description & Plat of Dedications	06/13/2023	3,967.25	0000092247
023-0000-83100-00	RAP Roofing & Construction	Roof Installation- 79 W Third St	06/13/2023	4,500.00	
023-0000-83100-00	Galesburg Termite & Pest Control In	01/23 - 06/23 - Monthly Services	06/13/2023	342.00	
023-0000-84500-00	Knox County Collector	Property Taxes for 1212 Maple Ave Pin9903356019	06/13/2023	864.34	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0000				9,673.59	
Subtotal for Fund 023				9,673.59	
024-0000-51000-00	Great Eastern Mgmt., Inc.	Grand Ridge National Bank	06/13/2023	240.66	
Subtotal for Divison: 0000				240.66	
Subtotal for Fund 024				240.66	
030-0000-20102-00	Stratus Networks, Inc	06/23 Acct#7382	06/13/2023	129.90	
Subtotal for Divison: 0000				129.90	
030-0320-51500-00	WGIL/WAAG/WLSR, Inc.	05/23 Radio Ads	05/31/2023	250.00	
030-0320-54500-00	Kraig Boynton	Mileage - HSTP Meeting - Peoria II - KBoynton	06/13/2023	32.09	
030-0320-55500-00	Ford of Galesburg	Repair, Replace Injectors, Fuel System Flush,Pulley,Belt	05/31/2023	217.10	
030-0320-61000-00	Office Specialists, Inc.	Lined Paper, Pencils	05/31/2023	56.30	
030-0320-61000-00	Office Specialists, Inc.	Hole Punch	05/31/2023	60.60	
030-0320-62500-00	Midwest Transit Equipment, Inc.	Module Assembly	05/31/2023	696.65	
030-0320-62500-00	Napa Auto Parts	Gas Grande Shock	05/31/2023	124.58	
030-0320-62500-00	Midwest Transit Equipment, Inc.	Gas Springs	05/31/2023	768.91	
030-0320-62500-00	Napa Auto Parts	Tie Rod Ends, Steering Stabilizer	05/31/2023	231.66	
030-0320-62500-00	Napa Auto Parts	Gas Grande Shock	05/31/2023	124.58	
030-0320-62500-00	O'Reilly Auto Parts	Gas Magnum	05/31/2023	132.08	
030-0320-62500-00	Napa Auto Parts	Auto Belt Tensioner	05/31/2023	51.83	
030-0320-62500-00	Napa Auto Parts	Tie Rod Ends	05/31/2023	64.29	
030-0320-62500-00	Napa Auto Parts	Return Shock Absorber	05/31/2023	-67.98	
030-0320-62500-00	Eastern Iowa Tire	Tires, Tire User Fee	05/31/2023	2,168.16	
030-0320-62500-00	Napa Auto Parts	Tie Rods	05/31/2023	302.75	
030-0320-62500-00	Napa Auto Parts	Fleet Pads, Shock Absorber	05/31/2023	149.23	
030-0320-62500-00	Napa Auto Parts	A/C Blower Motor	06/13/2023	88.69	
030-0320-62500-00	Napa Auto Parts	Wheel Stud	05/31/2023	31.30	
030-0320-62510-00	Herr Petroleum Corp	228.2 Gal Unleaded Ethanol	05/31/2023	648.21	0000092348
030-0320-62510-00	Herr Petroleum Corp	179.4 Gal Unleaded Ethanol	05/31/2023	537.66	0000092348
030-0320-62510-00	Herr Petroleum Corp	146 Gal Unleaded Ethanol	05/31/2023	440.19	0000092348
030-0320-62510-00	Herr Petroleum Corp	170.5 Gal Unleaded Ethanol	05/31/2023	484.32	0000092348
030-0320-62510-00	Herr Petroleum Corp	224.9 Gal Unleaded Ethanol	05/31/2023	674.00	0000092348
030-0320-62510-00	Herr Petroleum Corp	202.7 Gal Unleaded Ethanol	05/31/2023	607.47	0000092348
030-0320-65000-00	Office Specialists, Inc.	Paper Towels	05/31/2023	100.96	

Account Number	Vendor	Description	Date	Amount	PO No
030-0320-65000-00	Office Specialists, Inc.	Trash Bags	05/31/2023	153.08	
030-0320-65000-00	Office Specialists, Inc.	Tissue, Trash Bags	05/31/2023	262.00	
Subtotal for Divison: 0320				9,390.71	
030-0370-51000-00	Baker Tilly US, LLP	FY22 audit services	06/13/2023	2,675.00	0000092405
030-0370-51500-00	WGIL/WAAG/WLSR, Inc.	05/23 Radio Ads	05/31/2023	250.00	
030-0370-54000-00	Kraig Boynton	Cell Phone Allowance	05/31/2023	30.00	
030-0370-54000-00	Ronald Larson	Cell Phone Allowance	05/31/2023	24.96	
030-0370-54500-00	Kraig Boynton	Mileage - HSTP Meeting - Peoria II - KBoynton	06/13/2023	32.10	
030-0370-55700-00	Howe Overhead Doors, Inc.	Remote for Operator, Programing of Remote	05/31/2023	120.00	
030-0370-55700-00	Galesburg Termite & Pest Control In	06/23 Semi Monthly Service	06/13/2023	45.00	
030-0370-57500-00	Cintas, Inc	05/23 Services	05/31/2023	135.08	
030-0370-57500-00	Cintas, Inc	06/23 Service	06/13/2023	214.35	
030-0370-62500-00	Eastern Iowa Tire	Tires, Reapir of Tire,Curbguard, Tire User Fee	05/31/2023	1,379.14	
030-0370-62500-00	Batterton Auto Supply	Steel Weights	05/31/2023	117.75	
030-0370-62500-00	A-L-L Equipment	Service Call, Oil Sample Kit, Filters, Filter Elements	05/31/2023	1,246.25	
030-0370-62500-00	Eastern Iowa Tire	Disposal of Tires	06/13/2023	78.00	
030-0370-62500-00	Gillig	Hex Bolts	05/31/2023	365.60	
030-0370-62500-00	Kimball Midwest	Hand Cleaner	05/31/2023	129.56	
030-0370-62500-00	Thompson Truck & Trailer, Inc	Pulley Fan, Pulley Drive, Screws, Belt, Alternator	05/31/2023	869.28	
030-0370-62500-00	Thompson Truck & Trailer, Inc	Tensioner Belt	05/31/2023	179.64	
030-0370-62510-00	Herr Petroleum Corp	348.7 Gal Diesel #2	05/31/2023	1,113.66	0000092348
030-0370-62510-00	Herr Petroleum Corp	224.4 Gal Diesel #2	05/31/2023	716.67	0000092348
030-0370-66500-00	Napa Auto Parts	Grease Gun	05/31/2023	299.00	
030-0370-66500-00	Napa Auto Parts	Brake Caliper Press	05/31/2023	60.68	
030-0370-66500-00	Napa Auto Parts	Grease Cart	05/31/2023	65.88	
Subtotal for Divison: 0370				10,147.60	
Subtotal for Fund 030				19,668.21	
054-0000-20103-00	CAD Construction	Retainage - Exterior & Structural Repairs of Hawthorne Pool Bldg	06/13/2023	-25,273.48	0000092256
054-0000-63500-00	Timanda Landscaping & Garden Cer	Brandywine Maple Tree	06/13/2023	189.95	
054-0000-63500-00	Timanda Landscaping & Garden Cer	Sunvalley Trees	06/13/2023	379.80	
054-0000-63500-00	Timanda Landscaping & Garden Cer	Vanilla Strawberry Hydrangea Tree	06/13/2023	199.95	
054-0000-76000-00	CAD Construction	Exterior & Structural Repairs of Hawthorne Pool Bldg	06/13/2023	252,734.80	0000092256
Subtotal for Divison: 0000				228,231.02	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Fund 054				<u>228,231.02</u>	
059-0000-76000-00	Farnsworth Group, Inc.	Engineering and Architectural Services -H.T. Custer Park Renovat	06/13/2023	39,375.00	0000092399
Subtotal for Division: 0000				<u>39,375.00</u>	
Subtotal for Fund 059				<u>39,375.00</u>	
061-0000-10701-00	Jack Henry & Associates	01/24-06/24 - CAR/LAR-RemitPlus-Formxtra Annual License Fees	06/13/2023	853.57	
061-0000-20101-00	BONNIE HARRIS	Refund Check 007110-038, 218 S WHITESBORO ST	06/07/2023	90.11	
061-0000-20101-00	BARBARA DENNIS	Refund Check 010015-001, 85 N FARNHAM ST	06/07/2023	79.94	
061-0000-20101-00	JUSTIN MCNAUGHT	Refund Check 045622-000, 173 HAWKINSON AVE	06/02/2023	57.32	
061-0000-20101-00	ABIGAIL STRANGER	Refund Check 063686-000, 665 ARNOLD ST	06/02/2023	23.50	
061-0000-20101-00	ALYSSA PACHECO	Refund Check 062464-000, 1264 HARRISON ST	06/02/2023	85.38	
061-0000-20101-00	TELLIE KELLEY II	Refund Check 057616-000, 1539 EDGEBROOK DR	06/06/2023	64.33	
061-0000-20101-00	EDWARD PALA	Refund Check 065057-000, 540 MATHEWS ST B	06/07/2023	126.44	
061-0000-20101-00	JUDY SIMKINS	Refund Check 055145-000, 1470 BEECHER AVE	06/13/2023	107.89	
061-0000-20101-00	TITI NKANGI MPUTU	Refund Check 066170-000, 392 N BROAD ST 2	06/02/2023	63.05	
061-0000-20101-00	SAMANTHA GOBEN	Refund Check 064422-000, 6 LORRAINE DR	06/13/2023	11.15	
061-0000-20101-00	ANTHONY AMICK	Refund Check 062761-000, 402 W SOUTH ST	06/02/2023	66.31	
061-0000-20101-00	CAROLINE HALL	Refund Check 062073-000, 484 LAWRENCE AVE	06/07/2023	104.27	
061-0000-20101-00	ROGER HAGERTY	Refund Check 007167-072, 1560 WILLIAMS ST	06/02/2023	91.50	
061-0000-20101-00	JEANNETTE FERGUSON	Refund Check 064220-000, 814 N WEST ST	06/02/2023	73.67	
061-0000-20101-00	STELLA DURDLE	Refund Check 061952-000, 795 ARNOLD ST	06/07/2023	80.24	
061-0000-20101-00	DEBRA ESTRADA	Refund Check 056109-000, 416 N BROAD ST	06/02/2023	53.32	
061-0000-20101-00	DAVID NUTZHORN	Refund Check 009091-004, 554 IRWIN ST	06/02/2023	93.94	
061-0000-20101-00	MADGE RENWICK	Refund Check 044605-002, 1564 RONALD RD	06/02/2023	57.62	
061-0000-20101-00	LILLY JONES	Refund Check 058263-001, 57 S FARNHAM ST	06/07/2023	1.39	
061-0000-20101-00	ROLAND PAULSGROVE	Refund Check 047298-001, 83 S FARNHAM ST	06/07/2023	55.11	
061-0000-20101-00	WILLIAM LARKIN	Refund Check 048089-000, 933 W MAIN ST	06/02/2023	50.38	
061-0000-20101-00	TAYLOR LEINDECKER	Refund Check 064060-000, 141 MAPLE AVE A	06/08/2023	50.77	
061-0000-20101-00	ELIZABETH MALLOY	Refund Check 065584-000, 1411 E FIFTH ST 22	06/07/2023	123.32	
061-0000-20101-00	MAUREEN SCHIERER	Refund Check 054066-000, 85 S SEMINARY ST 2	06/06/2023	54.46	
061-0000-20101-00	DIXIT SOLANKI	Refund Check 061786-000, 935 DAYTON DR 1	06/02/2023	72.35	
061-0000-20101-00	THOMAS KNAPP	Refund Check 012012-004, 1409 N ACADEMY ST	06/07/2023	131.57	
061-0000-20101-00	PAUL NEWHALL	Refund Check 058046-003, 942 MONROE ST	06/02/2023	85.06	
061-0000-20101-00	JORDAN MEDINA	Refund Check 064459-000, 731 E BROOKS ST	06/07/2023	94.94	
061-0000-20101-00	MATTHEW ROGAN	Refund Check 066545-000, 721 MULBERRY ST	06/02/2023	130.18	

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-20101-00	JUSTIN MCNAUGHT	Refund Check 045622-000, 173 HAWKINSON AVE	06/02/2023	0.57	
061-0000-20101-00	EMILY THEBEAU	Refund Check 063186-000, 1465 MEADOW DR	06/06/2023	60.72	
061-0000-20101-00	GABRIEL TRULSON	Refund Check 063726-001, 1135 PARK VIEW RD	06/07/2023	39.27	
061-0000-20101-00	KYLE WELTY-CLARK	Refund Check 060235-001, 490 N BROAD ST 4	06/08/2023	97.92	
061-0000-20101-00	TLR LLC	Refund Check 052642-016, 784 FLORENCE AVE	06/07/2023	133.29	
061-0000-20101-00	KRISTOPHER WINGO	Refund Check 045565-005, 1555 BEECHER AVE	06/08/2023	7.11	
061-0000-20101-00	DOROTHY WEATHERS	Refund Check 012365-001, 375 HACKBERRY RD	06/07/2023	45.77	
061-0000-20102-00	Stratus Networks, Inc	06/23 Acct#7382	06/13/2023	125.72	
061-0000-51000-00	ARMARC/MunicipalH20	MONTHLY MAINTENANCE FEE	06/13/2023	350.00	0000092423
061-0000-51000-00	Credit Collection Partners	04/23 Services	06/13/2023	409.47	
061-0000-51000-00	Knox County Records Office	05/23 Service	06/13/2023	21.15	
061-0000-51000-00	Pace Analytical Services LLC	Water Testing	06/13/2023	14.00	
061-0000-51000-00	UMB Bank, N.A.	Go Series 2015 Paying Agent Fee	06/14/2023	371.00	
061-0000-51000-00	UMB Bank, N.A.	Go Series 2017 Paying Agent Fee	06/14/2023	300.00	
061-0000-51000-00	US Sterling Capital Corp., Inc.	American Metro Bank	06/13/2023	240.66	
061-0000-52000-00	American Electric Power	05/23 Service	05/31/2023	12,198.82	
061-0000-54000-00	Mark Schwieter	Cell Phone Allowance	05/31/2023	30.00	
061-0000-54000-00	Michael Mackey	Cell Phone Allowance	05/31/2023	30.00	
061-0000-54000-00	Shelby Schwieter	Cell Phone Allowance	05/31/2023	30.00	
061-0000-54000-00	Jerami Brown	Cell Phone Allowance	05/31/2023	30.00	
061-0000-54000-00	Timothy Fey	Cell Phone Allowance	05/31/2023	30.00	
061-0000-55500-00	AMP Companies Inc	Repair of Motor and Load Cables	06/13/2023	916.75	
061-0000-55500-00	Sidener Environmental Service, Inc.	Repair of Broken Regulator Yoke Screw, Chlorine Cabinet	06/13/2023	1,126.49	
061-0000-55700-00	Four Seasons Pest Control	05/23 Monthly Service	06/13/2023	55.00	
061-0000-55700-00	Four Seasons Pest Control	05/23 Monthly Service	06/13/2023	30.00	
061-0000-55700-00	Royal Cleaning Services	06/23 Janitorial Services	06/13/2023	510.00	
061-0000-55800-00	Jack Henry & Associates	07/23-12/23 - CAR/LAR-RemitPlus-Formxtra Annual License Fees	06/13/2023	853.58	
061-0000-66000-00	Core & Main	Double Strap	06/13/2023	1,099.03	
061-0000-66000-00	Core & Main	Service Connectors	06/13/2023	2,645.00	
061-0000-66000-00	Core & Main	Service Connectors	06/13/2023	1,315.00	
061-0000-66900-00	Zimmer & Francescon, Inc	6FT MEDALLION HYDRANT; SAFETY YELLOW, 3-WAY, OPEI	06/13/2023	3,231.00	0000092442
061-0000-66900-00	Zimmer & Francescon, Inc	5FT 6IN MEDALLION HYDRANT; SAFETY YELLOW, 3-WAY, C	06/13/2023	3,163.00	0000092442
061-0000-66900-00	Zimmer & Francescon, Inc	4FT MEDALLION HYDRANT; SAFETY YELLOW, 3-WAY, OPEI	06/13/2023	2,957.00	0000092442
061-0000-66900-00	Zimmer & Francescon, Inc	4FT 6IN MEDALLION HYDRANT; SAFETY YELLOW, 3-WAY, C	06/13/2023	3,025.00	0000092442
061-0000-66900-00	Zimmer & Francescon, Inc	6FT 6IN MEDALLION HYDRANT; SAFETY YELLOW, 3-WAY, C	06/13/2023	6,600.00	0000092442
061-0000-66900-00	Zimmer & Francescon, Inc	7FT MEDALLION HYDRANT; SAFETY YELLOW, 3-WAY, OPEI	06/13/2023	3,369.00	0000092442
061-0000-68500-00	Hawkins, Inc	2023 Liquid Chlorine for Water Division as per bid. This is a b	06/13/2023	6,282.00	0000092306

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0000				54,776.40	
Subtotal for Fund 061				54,776.40	
067-0000-20101-00	JUSTIN MCNAUGHT	Refund Check 045622-000, 173 HAWKINSON AVE	06/02/2023	0.81	
067-0000-51000-00	Knox County Recorders Office	05/23 Service	06/13/2023	21.15	
067-0000-51000-00	Baker Tilly US, LLP	FY22 audit services	06/13/2023	4,015.00	0000092405
067-0000-56000-00	Terry Allen, Inc	Pickard Road - Toilet Rental - 1 Regular Unit 3/17/23-11/19/23.	06/13/2023	80.00	0000092358
067-0000-59502-00	Waste Management, Inc.	05/23 Service ID# 5-33430-33004	06/13/2023	76,716.27	
Subtotal for Divison: 0000				80,833.23	
Subtotal for Fund 067				80,833.23	
078-0000-56535-00	OSF Medical Group, Inc.	Workers Comp - DOS 05/16/23 Acct#P520767211	06/13/2023	101.52	
078-0000-56535-00	OSF St Mary Medical Center	Workers Comp - DOS 04/03/23 - Acct#10278526001	06/13/2023	765.02	
078-0000-56535-00	ECS Compliance Solutions	Workers Comp - MSA - Customer # 1-8K213D	06/13/2023	2,500.00	
078-0000-56535-00	OSF St Mary Medical Center	Workers Comp - DOS 04/23/23 -Acct#10365535700	06/13/2023	723.37	
078-0000-56597-00	Dave Dunn's Auto Body, Inc.	Final repairs to Squad #22 damaged in our fault accident 03/25/2	06/13/2023	19,216.45	0000092463
078-0000-56597-00	Municipal Emergency Services, Inc	Replacement Rubber Liners-Due to Damaged Equipment-Fire North	06/13/2023	937.00	
078-0000-56597-00	Traffic Control Corp., Inc.	Supplies to Fix Signals Main/Farnham From Jan Accident	06/13/2023	798.00	
Subtotal for Divison: 0000				25,041.36	
Subtotal for Fund 078				25,041.36	
091-0000-20102-00	Galesburg Sanitary Dist.	03/23 - 04/23 Lien Collection Fees	06/13/2023	-182.49	
091-0000-20102-00	Galesburg Sanitary Dist.	04/23 Credit Card Processing Fees	06/13/2023	-2,818.30	
091-0000-20102-00	Galesburg Sanitary Dist.	04/23 Postage for Liens	06/13/2023	-13.56	
091-0000-20102-00	Galesburg Sanitary Dist.	06/23 Sanitary District Fees - Less 3% Collection Fee	06/13/2023	-20,062.14	
091-0000-22003-00	Galesburg Sanitary Dist.	06/23 Sanitary District Fees	06/13/2023	668,737.92	
Subtotal for Divison: 0000				645,661.43	
Subtotal for Fund 091				645,661.43	
Report Total:				3,321,733.23	

Advance Checks and ACH Payments as of 6/13/2023

Check Date	Check #	Vendor Name	Description	Account #	Amount
6/1/2023	0	Chuck Humes	05/30 - Umpire Softball - 3 Games	019-1940-51400	105.00
6/1/2023	0	Dan Burgland	05/30 - Umpire Softball - 2 Games	019-1940-51400	70.00
6/1/2023	0	Tyler Burris	Meals -Dispatcher Training - O'Fallon II - TBurris	001-0000-10706	47.00
6/1/2023	0	Amber Courson	Meals -Dispatcher Training - O'Fallon II - ACourson	001-0000-10706	47.00
6/1/2023	0	Jennifer Tucker	Meals -Dispatcher Training - O'Fallon II - JTucker	001-0000-10706	47.00
6/1/2023	98118	Knox County Records Office	Release 1 Property Maint Lien	001-0160-51300	63.00
6/1/2023	98118	Knox County Records Office	1 Water/Sewer/Refuse Lien Filed	061-0000-51000	63.00
6/2/2023	0	G & M Distributors	Liquor for Golf Concessions	019-1920-64125	538.20
6/2/2023	0	Bluefin Payment Systems	05/23 Pay Pad Processing Fees	001-0410-51000	7.32
6/2/2023	0	Bluefin Payment Systems	05/23 Pay Pad Processing Fees	061-0000-51000	1,135.87
6/2/2023	0	Bluefin Payment Systems	05/23 UB Webpayment credit card processing fees	061-0000-51000	3,448.20
6/2/2023	0	Bluefin Payment Systems	05/23 Pay Pad Processing Fees	001-0115-51000	168.86
6/2/2023	0	Bluefin Payment Systems	05/23 Pay Pad Processing Fees	001-0306-51000	7.32
6/2/2023	0	Bluefin Payment Systems	05/23 Pay Pad Processing Fees	067-0000-51000	567.96
6/2/2023	0	Bluefin Payment Systems	05/23 UB Webpayment credit card processing fees	067-0000-51000	1,724.10
6/5/2023	98120	Knox County Records Office	File 14 Weed/Trash/Demo Liens	001-0160-51300	138.00
6/7/2023	0	Quadient Leasing USA, Inc	Postage for machine	061-0000-10702	500.00
6/7/2023	0	Cardconnect	05/23 Card Connect Credit Card Charges	019-1905-51000	1,108.44
6/7/2023	0	Cardconnect	05/23 Card Connect Credit Card Charges	051-0000-51000	1.92
6/7/2023	0	Cardconnect	05/23 Card Connect Credit Card Charges	019-1935-51000	27.55
6/7/2023	0	Cardconnect	05/23 Card Connect Credit Card Charges	019-1960-51000	24.45
6/7/2023	0	Cardconnect	05/23 Card Connect Credit Card Charges	019-1950-51000	485.79
6/7/2023	0	Cardconnect	05/23 Card Connect Credit Card Charges	019-1925-51000	17.26
6/7/2023	0	Cardconnect	05/23 Card Connect Credit Card Charges	019-1930-51000	41.42
6/7/2023	0	Euclid Beverage	Liquor for Golf Course	019-1920-64125	491.65
6/7/2023	0	Farmers & Mechanics Bank	05/23 F&M Bank Trust Fees	001-0205-51000	123.63
6/7/2023	0	Farmers & Mechanics Bank	05/23 F&M Bank Trust Fees	058-0000-51000	20.46
6/7/2023	0	Farmers & Mechanics Bank	05/23 F&M Bank Trust Fees	019-1905-51000	4.06
6/7/2023	0	Farmers & Mechanics Bank	05/23 F&M Bank Trust Fees	061-0000-51000	20.46
6/7/2023	0	Farmers & Mechanics Bank	05/23 F&M Bank Trust Fees	052-0000-51000	272.41
6/7/2023	0	Wells Fargo Merchant Services	05/23 Golf Credit Card fees	019-1920-51000	3,129.24
6/8/2023	0	Chuck Humes	06/06 - Umpire Softball - 3 Games	019-1940-51400	105.00
6/8/2023	0	Barash & Everett, LLC	06/23 Legal Services	001-0145-51010	8,644.33
6/8/2023	0	Dan Burgland	06/06 - Umpire Softball - 2 Games	019-1940-51400	70.00
6/8/2023	0	Flexible Benefit Service LLC	05/23 Service	001-0120-56506	75.00
6/8/2023	4071	J W Summy Contracting Corp.	DCEO RLF at 1404 E Main St	013-0000-83100	5,000.00
6/8/2023	5124	J W Summy Contracting Corp.	HUD LBPHC at 607 Monmouth Blvd.	013-0000-83100	19,420.00
6/8/2023	5124	J W Summy Contracting Corp.	HUD LBPHC @ 451 Phillips Street	013-0000-83100	18,400.00
6/8/2023	5125	Rihan Hotels LLC	HUD LBPHC - Temporary Lead Safe Housing - 667 W Main St	013-0000-83100	750.00
6/8/2023	5125	Rihan Hotels LLC	HUD LBPHC - Temporary Lead Safe Housing - 1850 E Main St	013-0000-83100	630.00
6/8/2023	6064	J W Summy Contracting Corp.	HUD Healthy Homes at 607 Monmouth Blvd.	013-0000-83100	5,000.00
6/8/2023	6064	J W Summy Contracting Corp.	HUD Healthy Homes at 418 Pine Street	013-0000-83100	3,950.00

6/8/2023	6064	J W Summy Contracting Corp.	HUD Healthy Homes at 1087 Willard St	013-0000-83100	4,775.00
6/8/2023	6064	J W Summy Contracting Corp.	HUD Healthy Homes @ 451 Phillips Street	013-0000-83100	4,000.00
6/8/2023	20090	J W Summy Contracting Corp.	DCEO HELP Pilot at 1404 E Main St	013-0000-83100	38,900.00
6/8/2023	20090	J W Summy Contracting Corp.	CO#1 DCEO HELP Pilot at 1404 E Main St Shift Funds to HUD LBPHC	013-0000-83100	(18,600.00)
6/9/2023	0	Brittany's Boutique	Minority/Woman owned Southside Occupancy Assistance Program	054-0000-83100	500.00
6/9/2023	0	Brittany's Boutique	Minority/Woman owned Business Startup incentive	054-0000-83100	523.41
6/9/2023	0	G & M Distributors	Liquor for Golf Concessions	019-1920-64125	743.00
6/9/2023	0	G & M Distributors	Liquor for Golf Concessions	019-1920-64125	45.00
6/9/2023	0	IMRF	05/23 Contributions	001-0000-20311	102,107.38
6/13/2023	0	Quadient Leasing USA, Inc	Postage for machine	061-0000-10702	500.00
6/13/2023	0	Breakthru Beverage Illinois, LLC	Liquor for Golf Course	019-1920-64125	409.87
6/13/2023	0	Euclid Beverage	Liquor for Golf Course	019-1920-64125	579.90
				Grand Total	\$ 210,974.46

**COUNCIL LETTER
CITY OF GALESBURG
JUNE 19, 2023**

AGENDA ITEM: Ordinance proposing amendment to Special Service Area Number One to provide for a ten-year extension of the \$1.50 tax.

SUMMARY RECOMMENDATION: The Acting City Manager/Director of Community Development recommends the City Council approve the ordinance. By approving the ordinance, the City Administration would be authorized to schedule a public hearing concerning the ten-year extension of the \$1.50 Special Service Area tax. This tax is only placed upon properties located within the Special Service Area (see attached map of the area).

BACKGROUND: On January 20, 1975, the City Council approved Special Ordinance No. 75-4 which created Special Service Area Number One. The purpose of this was to provide a funding mechanism for needed improvements in the “Downtown”. The special ordinance authorized the levy of two taxes, the first tax was for the payment of principal and interest for a bond issue in the amount of \$1,060,000. The funds from the bond issue helped to pay for the various capital improvements in the “Downtown” area, such as lighting, landscaping, etc. Repayment was established with final payment being in the City’s 1994-95 fiscal year. A tax rate was established each year in an amount to assure bond repayments were covered, with the final levy having been in 1993, for taxes payable in 1994. The yearly levy ranged from \$1.40 to \$1.70 per \$100 of equalized assessed value.

The second tax levy which was established in Special Ordinance No. 75-4 was for a flat rate of \$1.00 per \$100 of equalized assessed value and was approved to continue annually. Monies generated from this levy are utilized to pay maintenance services in the “Downtown” area. This levy will continue on a yearly basis until the City Council decides to change this.

When the bonds were paid off in 1994, the Downtown Council requested, and the City Council approved a new tax to replace the “bond” tax for a ten-year period. This was a yearly tax levy of \$1.50 per \$100 of equalized assessed value. The Downtown Council utilized funds from this levy to cover a variety of expenses including administrative, maintenance, other operational costs, as well as capital improvements (e.g. façade grants). This tax expired with the 2003 levy, payable 2004.

A second ten-year extension was requested by the Downtown Council and approved by the City Council in 2003. This extension expires with the 2013 levy for property taxes payable in 2014.

The Downtown Council has requested the City Council consider another ten-year extension of the \$1.50 tax.

The process to initiate the ten-year extension begins with the Council consideration of the attached ordinance that proposes the extension and schedules a public hearing on the process. If this ordinance is approved by the City Council, a legal notice is published in the paper and all owners of property located within the Special Service Area are sent notice of the public hearing. Once the public hearing is held, there is a 60-day period where no action can be taken to give any objectors time to file a petition opposing the amendment. Once the 60-day period expires, the City Council will consider an ordinance that approves the ten-year extension. Attached is a proposed time schedule for this process.

BUDGET IMPACT: There would be no impact on the City's budget. The property owners in the Special Service Area would pay additional property taxes to fund this.

SUPPORTING DOCUMENTS:

1. Information from Galesburg Downtown Council requesting ten-year extension of \$1.50 rate.
2. Ordinance.
3. Location Map.
4. Proposed time schedule.

150 S. Main Street
Galesburg, IL 61401

<https://galesburgdowntownc.wixsite.com/ip-law-firm>
galesburgdowntowncouncil@gmail.com



Galesburg Downtown Council

April 19, 2023

Mr. Gerald Smith
City Manager
City of Galesburg
55 West Tompkins Street
Galesburg, IL 61401

Dear Mr. Smith:

On behalf of the Board of Directors of the Galesburg Downtown Council) please let this letter serve as the formal request to amend the current Special Service Area (SSA) Number One as per the Board's recommendation,

While no changes have been recommended in the current SSA levy rate or the current SSA boundaries, the Board has recommended that the current SSA be amended to renew the current SSA levy for an additional ten (10) year period (Payable: 2025 through 2034). Funds generated by the SSA would continue to be used to maintain capital improvement/development programs, ongoing short and long term maintenance efforts, as well as grant awards for community events and special projects in the Downtown Galesburg area.

Please note that the attached documents have been developed to specifically address the seven steps recommended to propose an amendment to the SSA. The information within the document has been expanded to include the History of the Galesburg Downtown Council and the SSA as well as the accomplishments noted within Downtown Galesburg during the past ten (10) years of the SSA levy.

Please do not hesitate to contact me at 309-368-1213 if you have any questions and/or concerns regarding this SSA amendment request.

Sincerely,



Jay A. Bullis Pres

Galesburg Downtown Council

Galesburg Downtown Council Proposal to Amend Special Service Area Number One

The Name and Legal Status of the Applicant

The name of the applicant of this applicant shall be the Galesburg Downtown Council (Hereinafter referred to as the "Council" and/or the "GDC"). The history and legal status of the GDC has been summarized as follows:

In 1973, the Downtown Galesburg community responded to the development of a regional shopping center within the northwest quadrant of Galesburg with the creation of the Galesburg Downtown Council (GDC). The GDC was established as a private non-profit corporation formed for the purpose of promoting continuing development of the Galesburg Central business District (Downtown) through programs of business retention and acquisition, marketing, landscape improvement and maintenance, general coordination of downtown activities and other activities to advance efforts to maintain and improve Downtown Galesburg.

One of the first duties of the GDC was to implement an economic impact study to determine the potential consequences of the development on the Downtown Galesburg community. One of the preliminary recommendations from that study was the creation of a Special Service Area (SSA) which would generate funds be used to improve downtown infrastructure and maintain the viability of Downtown Galesburg.

In response to the study recommendations and requests by the GDC, and pursuant to the provisions of Article of the Constitution of the State of Illinois (PA 78-901), the Galesburg City Council approved the creation of the SSA in January, 1975 pursuant to Ordinance 75-4 approved on January 20, 1975 and as amended by Ordinance 76-63, approved March 15, 1976 and Ordinance 92-415, approved May 4, 1992, and Ordinance 13-547, approved November 18, 2013 as well as the management of the SSA Funds by the GDC Board.

The GDC was also mandated with the responsibility to make recommendations to the Galesburg City Council regarding the extension and changes to the SSA Fund(s) as necessary.

Services Provided within the Special Service Area

The mission of the GDC has been the same since its inception in 1973: The promotion and development of Downtown Galesburg through business retention and acquisition, marketing, landscape improvement and maintenance, coordination of downtown activities and any other effort to advance the purpose of downtown Galesburg.

The GDC has continued to be governed by a Board of Directors, which consists of volunteer members elected to represent the downtown property owners. The Council Board of Directors is made up of 13 Directors of various backgrounds. The Board also has liaison members from the City of Galesburg and Tourism. GDC staff is a full time Director of Operations who has been tasked to oversee all of downtown service/maintenance activities including but not limited to,

- Hire one part time helper for summer watering and trash pickup.
- Maintain GDC Facebook page.
- Trash collection/removal, snow plowing, landscaping, flower planting/installation, Christmas decorations/lighting, banner installation removal, graffiti/vandalism reduction/removal, bush/tree trimming, to report and coordinate infrastructure needs (sidewalks/streets) with City of Galesburg Public Works/Street Department personnel as necessary and the coordination of all downtown special events as noted/requested. Those efforts have been accomplished with direct invention by the Director of Operations and/or the supervision of part-time employees by the Director of Operations.

The previous history of the GDC and SSA, as it is related to specific Downtown Galesburg developments/improvements (many in cooperation with the City of Galesburg), has been impressive and include major programs such as:

- The City of Galesburg and the GDC's Downtown Façade Redevelopment Grant Program. The Façade committee since its inception has approved an estimated \$3,431,797. for 31 façade projects throughout downtown. Monies granted from the TIF total \$914,847 and the GDC Grant funds total \$497,806.
- New Holiday lights were purchased and installed over the last few years and a large yellow steel decorative GALESBURG sign was installed on Main Street.
- GDC collaborates with The Downtown Community Partnership to assist in the many events they have.
- The Banner program continues to change with the new design. With the help form the city banners now extend over the two bridges and around the underpass on Main Street.

Likewise, GDC Grants for improvement to the Galesburg Downtown properties during the current ten (10) year funding period have been equally productive. Those grants have included everything from full facade renovations to awnings installation/improvements, lighting, specialty signs, painting and masonry work. Some of the properties which have benefited from the GDC SSA Program within that period have included but were not limited to:

- 41 S Seminary St (Craft Restaurant), 119 S Cherry St (Browns Business College), 64 S Prairie St (Weinberg Arcade}, 45 S Cherry St. (old Knights of Columbus), 250 E Main St, 450 E Main (Four Seasons Store), 311 E Main St (Bondi Building). Among the many others.

Several of the recent larger projects during this period have also had a significant positive impact on the Galesburg Downtown Community. Those projects have included:

- 56 S Kellogg St, (The Matzelle building), & 66 N Seminary Street (Willis Lofts).

Special Service Boundaries

Special Service Area Number One generally consists of all property on the west by Cedar Street and on the east by Chambers Street and extending within one block north and one and one half blocks south of Main Street. This area has been indicated on the attached map (Exhibit A). Proposed change: The GDC has proposed no change in the current boundaries for Special Service Area Number One.

Tax Levy Rate

When the Special Service Area (SSA) was established in 1975, the Galesburg City Council approved the levy of two taxes which were dedicated to funding maintenance and improvements to Downtown Galesburg.

One of the levies was established to provide funding for the continuing maintenance needs of Downtown Galesburg (known as the "Maintenance Fund"). That levy was set at a flat rate of \$1.00 per Equalized Assessed Valuation (EAV) and was approved to continue-annually.

The other levy was initially used to ensure payment of principal and interest for bonds issued to complete the improvements to downtown Galesburg within the "Streetscape Project" approved at that time. The levy rate for that fund varied and was set annually to address the principal and interest payments for those bonds.

When those obligations were completed in 1995, the Galesburg City Council approved the replacement of that levy to provide funding for various projects including but not limited to: additional maintenance needs within the SSA, administrative needs within the SSA, Capital improvements within the SSA and Other operational costs associated with the SSA. That levy (known as the "Multipurpose Fund") was initially set at a rate of \$ 1.50 per Equalized Assessed Valuation (EAV) and was originally approved to continue for a ten (10) year period until 2023. In 2013 the Galesburg City Council approved a ten (10) year extension to the levy.

The Multipurpose Fund has now been scheduled for consideration by the Galesburg City Council during 2023 for the 2024 tax levy (payable in 2025). The GDC has recommended that there be no increase proposed in the fund (See below):

Proposed change: The GDC has proposed no change in the current levy rate of \$1.50 per \$100.00 of Equalized Assessed Evaluation (EAV) for Special Service Area Number One.

Without change, the current renewable rate would be computed as follows: A downtown property valued at \$30,000 (assessed at 1/3 market value or \$10,000) would pay 1.5% of \$10,000 or: \$ 150.00 per year to the SSA.

Tax Levy Time Period

In 2013, the Galesburg City Council approved a ten (10) year extension of the \$1.50 per \$100.00 Equalized Assessed Evaluation; the extension period will expire and require consideration by the Galesburg City Council during 2023 for the 2024 tax levy (payable in 2025). As Administrators of the SSA Funds the GDC has been tasked to submit recommendation(s) regarding the Levy Rate and time period to the Galesburg City Council

Proposed change: The GDC has proposed that the previous ten (10) year extension period of the current levy rate of \$1.50 per \$100.00 of Equalized Assessed Evaluation (EAV) granted for Special Service Area Number One be extended for an additional ten (10) year period (Payable: 2025-2034).

Support for Extension of the Tax Levy

The GDC has conducted an Annual meeting during February of each year of the SSA funding period. The meetings are conducted to elect the GDC Board of Directors, update the GDC membership with a summary of the completed and ongoing property improvement projects, provide an explanation of any changes within the grant application process as well as other collaboration efforts to improve the Downtown Galesburg area. In recent years those collaborative efforts have included shared funding for decorative refuse receptacles which were placed throughout the downtown as well as decorative lighting elements which have been erected during the Holiday Season. Input from the GDC membership regarding the SSA concept and contribution has remained positive and supportive through the funding period.

The GDC has also conducted monthly meetings which are open to the GDC membership. The meetings are designed to discuss ongoing projects, funding availability, committee assignments and accomplishments within the funding period. The monthly meetings also provide an opportunity for input from Board members, as well as general membership, regarding the operation of the GDC and the SSA process. Input from the GDC Board Members and general membership regarding the SSA concept and contribution has also remained positive and supportive through the funding period.

Additionally, in preparation for the SSA extension proposal and GDC recommendation, information was provided to the Galesburg Downtown property owners within the SSA. That information included the GDC recommendation to the City of Galesburg to extend the SSA levy at the current rate for the ten (10) year period previously noted (Payable: 2025-2034) and also provided details regarding the manner in which the funding for the SSA has been computed.

Based on feedback from the Downtown property owners during the previous ten (10) year period, it is anticipated that the response to that information will also remain positive and supportive regarding the SSA extension recommendation by the GDC.

Need for the Extension of the Tax Levy

The successful record of past and current projects, as outlined above, would not have been possible without the creation and continued funding provided by the SSA. Likewise, the continuation of the maintenance programs as noted above would not be possible without the extension of the funding provided by the SSA.

It is also important to note that, much like the decisions made in the past to improve and transform the GDC in an effort to remain viable and responsive to demographic and marketing changes, the ability to impact the Galesburg Downtown in a positive manner would cease to exist without the extension of the SSA funding program.

Current discussions within the GDC have also included the increased desire to encourage second floor residential developments in Downtown Galesburg. Those discussions have again attempted to change, with the needs of the Downtown property owners and have considered a willingness to identify different funding eligibilities for property owners within the SSA. An example of such new opportunities and a significant step away from the current funding guidelines would be the development of a program that would attempt to ensure that costs associated with such upgrades (ie. The installation of residential sprinkler systems) may be off-set by SSA funding.

The viable state of Downtown Galesburg stands as quiet but strong testimony to the success of the SSA Program and management of the program by the GDC. There is a sincere concern that the forward thinking and forward movement of Downtown Galesburg, as demonstrated above, would stop without the funding that the SSA would provide in the future.

SPECIAL ORDINANCE NO. _____

**AN ORDINANCE PROPOSING THE AMENDMENT OF
SPECIAL SERVICE AREA NUMBER ONE IN THE CITY OF GALESBURG AND
PROVIDING FOR A PUBLIC HEARING AND OTHER PROCEDURES IN CONNECTION THEREWITH**

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GALESBURG,
KNOX COUNTY, ILLINOIS:**

SECTION ONE: Authority to establish Special Service Area.

Special service areas are established pursuant to Article VII, Section 6L of the Constitution of the State of Illinois, which provides:

“The General Assembly may not deny or limit the power of home rule units (1) to make local improvements by special assessment and to exercise this power jointly with other counties and municipalities, and other classes of units of local government having that power on the effective date of this Constitution unless that power is subsequently denied by law to any such other units of local government or (2) to levy or impose additional taxes upon areas within their boundaries in the manner provided by law for the provision of special services to those areas and for the payment of debt incurred in order to provide those special services.”

and are established pursuant to the provisions of the provisions of the Special Service Area Tax Law 35 ILCS 200/27-5, et. seq.

SECTION TWO: Findings. This City Council finds:

- A. That a Special Service Area was previously created by the Galesburg City Council, pursuant to Ordinance No. 75-4 passed January 20, 1975, and as amended by Ordinance No. 76-63 passed March 15, 1976 for the area hereinafter described. Said Special Service Area is designated as Special Service Area Number One, and provides for the levy of an annual tax of not to exceed one percent (1%) of the assessed value, as equalized, of the property in Special Service Area. Said tax is levied annually for a special maintenance services fund. In addition, said ordinance provided for the levy of a tax on property in the Special Services Area to pay the principal and interest on the bonds referred to in said ordinance. Said bonds have since been paid and are no longer outstanding.
- B. That said Special Service Area was thereafter amended by the Galesburg City Council by Special Ordinance No. 92-415 passed May 4, 1992, which provided for the levy of an additional tax at a rate not to exceed one and one half percent (1 1/2 %) of the assessed value, as equalized, of the property in the Special Service Area for an additional period not to exceed ten years, commencing with the 1994 tax levy. Said additional tax was levied for the purpose of providing special municipal services to the area including, but not

limited to, services in connection with maintenance of property in the Special Service Area, administrative activities for the Special Service Area, other operational costs associated with the Special Service Area and needed capital improvements (both public and private) in the Special Service Area.

- C. That said Special Service Area was thereafter amended by the Galesburg City Council by Special Ordinance No. 03-501 passed May 5, 2003, which provided for the levy of an additional tax at a rate not to exceed one and one half percent (1 1/2 %) of the assessed value, as equalized, of the property in the Special Service Area for an additional period not to exceed ten years, commencing with the 2004 tax levy. Said additional tax was levied for the purpose of providing special municipal services to the area including, but not limited to, services in connection with maintenance of property in the Special Service Area, administrative activities for the Special Service Area, other operational costs associated with the Special Service Area and needed capital improvements (both public and private) in the Special Service Area.
- D. That said Special Service Area was thereafter amended by the Galesburg City Council by Special Ordinance No. 13-547 passed November 18, 2013, which provided for the levy of an additional tax at a rate not to exceed one and one half percent (1 1/2 %) of the assessed value, as equalized, of the property in the Special Service Area for an additional period not to exceed ten years, commencing with the 1994 tax levy. Said additional tax was levied for the purpose of providing special municipal services to the area including, but not limited to, services in connection with maintenance of property in the Special Service Area, administrative activities for the Special Service Area, other operational costs associated with the Special Service Area and needed capital improvements (both public and private) in the Special Service Area.
- E. That said area is compact and contiguous and constitutes the principal downtown shopping area of the City of Galesburg.
- F. That said area is zoned for commercial purposes and will benefit specially from the municipal services to be provided and that the proposed municipal services are in addition to municipal services provided to the City of Galesburg as a whole and it is, therefore, in the best interests of the City of Galesburg that the levy of special taxes against said area for the services to be provided by considered.
- G. It is in the public interest that consideration be given to amending the Special Service Area Number One by providing for the levy of an additional tax at a rate not to exceed one and one half percent (1 ½%) of the assessed value, as equalized, of the property in the Special Service Area Number One, commencing with the 2024 tax levy, as set forth below. Said additional tax is proposed for the purpose of providing special municipal services to the area including, but not limited to, services in connection with maintenance of property in the Special Service Area Number One, administrative activities for the Special Service Area Number One, other operational costs associated with

the Special Service Area Number One and needed capital improvements, both public and private, associated with Special Service Area Number One.

SECTION THREE: Public Hearing – Tax Rates

That a public hearing shall be held on the 21st day of August, 2023, at 5:15 p.m. in the Council Chambers of the Galesburg City Hall, 55 W Tompkins Street, Galesburg, Illinois, to consider the amendment of Special Service Area Number One of the City of Galesburg, in the territory described in the notice set forth in Section 4 hereof. At the hearing, there will be considered the levy of an annual tax of not to exceed an annual rate of one and one half percent (1 ½%) of the assessed value, as equalized, of the property in the Special Service Area, said tax to be levied for a maximum of ten (10) years, commencing with the 2024 tax levy. Said tax shall be in addition to all other taxes provided by law and shall be levied pursuant to the provisions of the Revenue Act of 1939.

SECTION FOUR: Notice of Hearing

Notice of hearing shall be published at least once not less than fifteen (15) days prior to the public hearing in a newspaper of general circulation in the City of Galesburg. In addition, notice by mailing shall be given by depositing said notice in the U.S. mail addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract or parcel of land lying within the proposed Special Service Area. Said Notice shall be mailed not less than ten (10) days prior to the time set for the public hearing. In the event taxes for the last preceding year were not paid, the Notice shall be sent to the person last listed on the tax rolls prior to the year as the owner of the property. The notice shall be in substantially the following form:

NOTICE OF HEARING CITY OF GALESBURG SPECIAL SERVICE AREA NUMBER ONE

NOTICE IS HEREBY GIVEN that on August 21, 2023, at 5:15 pm in the Council Chambers of the Galesburg City Hall, 55 West Tompkins Street, Galesburg, Illinois, a hearing will be held by the City Council of the City of Galesburg to consider amending Special Service Area Number One consisting of the following described territory:

Blocks 15, 16, 17, 18, 19, 24, 25, 26, 27, and 28; the North 198 feet of Block 29; the North 102 feet of Block 30; the North 198 feet of Blocks 31, 32, and 33; the South 66 feet of the West 132 feet, and all of the rest of Block 62 laying Northerly of the railroad spur track known as the Brown Factory Switch Track; the South 313.5 feet of the West 330 feet and the South 280.5 feet of the East 231 feet of Block 63; all in the City of Galesburg, Knox County Illinois.

The approximate street location is within the area bounded as follows: Commencing at the center point of the intersection of North Cedar Street and West Ferris Street, thence South along the center line of Cedar Street to a point approximately one-half block South of West Simmons Street, thence East to the center line of Seminary Street, thence South

to the North line of Mulberry Street, thence East 132 feet, thence in a Northeasterly direction along the railroad spur track known as the Brown Factory Switch Track to the center line of South Chambers Street, thence North on Chambers Street to a point 280.5 feet North of Main Street, thence Westerly 264 feet, thence Northerly 33 feet, thence Westerly 330 feet to a point on the east line of North Seminary Street 313.5 feet North of Easy Main Street, thence North 33 feet to the center line of East Ferris Street along the East line of North Seminary Street, thence West along the center line of Ferris Street to the point of beginning.

The permanent tax index numbers of all parcels located within the Special Service Area Number One are as follows:

9910457004	9910483018	9910487021	9914101008	9915203018	9915226027	9915229004	9915230030
9910460001	9910483019	9910487022	9914101010	9915203019	9915226028	9915229005	9915230032
9910460002	9910483020	9910487023	9914101012	9915203020	9915226029	9915229007	9915230033
9910460003	9910483021	9910487024	9914101030	9915203021	9915227005	9915229008	9915231001
9910460004	9910483022	9910487026	9914101031	9915205001	9915227006	9915229009	9915231002
9910460016	9910483023	9910487027	9914101032	9915206001	9915227007	9915229010	9915231004
9910479000	9910483024	9910487028	9914101034	9915206002	9915227012	9915229020	9915231006
9910479003	9910483025	9911351034	9914101035	9915226001	9915227016	9915229022	9915231015
9910479005	9910487001	9911351036	9914101036	9915226002	9915227018	9915229023	9915231018
9910479006	9910487002	9911351037	9915202003	9915226003	9915227020	9915229024	9915231019
9910479016	9910487003	9911351038	9915202004	9915226004	9915228004	9915229025	9915232001
9910479021	9910487004	9911351039	9915202013	9915226005	9915228005	9915229026	9915232005
9910479022	9910487005	9911351066	9915202016	9915226008	9915228006	9915229027	9915232010
9910479024	9910487006	9911351073	9915202018	9915226012	9915228007	9915229028	9915232016
9910479025	9910487007	9911351077	9915202021	9915226013	9915228008	9915230001	9915232020
9910479027	9910487009	9911351078	9915202022	9915226014	9915228009	9915230007	9915232021
9910479028	9910487010	9914101001	9915203001	9915226022	9915228010	9915230009	9915232033
9910483014	9910487014	9914101002	9915203008	9915226023	9915228011	9915230013	9915232034
9910483015	9910487015	9914101005	9915203013	9915226024	9915228014	9915230014	
9910483016	9910487019	9914101006	9915203016	9915226025	9915228020	9915230025	
9910483017	9910487020	9914101007	9915203017	9915226026	9915228021	9915230028	

An accurate map of said territory is on file in the office of the City Clerk and available for public inspection.

All interested persons, including all persons owning taxable real property located within Special Service Area Number One, will be given an opportunity to be heard regarding the amendment of Special Service Area Number One and may object to the levy of additional taxes affecting said area.

The purpose of the amendment of City of Galesburg Special Service Area Number One, in general, is to provide special municipal services to the area, including but not limited to municipal services in connection with maintenance services of property in the Special Service Area, administrative activities for the Special Service Area, other operational costs associated with the Special Service Area and needed capital improvements (both public and private) in Special Service Area.

A special tax will be considered at the public hearing to be levied for a period not to exceed ten (10) years, commencing with the 2024 tax levy, and not to exceed an amount of one and one half percent (1 ½%) per annum of assessed value, as equalized, to be levied against the real property included in the Special Service Area.

The proposed amount of the tax levy for special services for the initial year (2024 payable 2025) for which taxes will be levied within the special service area is anticipated to be \$111,365; but the final amount will be calculated utilizing the equalized assessed value for the properties within the special service area as determined by the Knox County Supervisor of Assessments for 2024 payable 2025 times the \$1.50 tax rate.

At the hearing, all interested persons affected by the amendment of such Special Service Area, including all persons owning taxable real estate therein, will be given an opportunity to be heard at the hearing regarding the tax levy and an opportunity to file objection to the amount of the tax levy. The hearing may be adjourned by the Council without further notice to another date without further notice other than a motion to be entered upon the minutes of its meeting fixing the time and place of its adjournment.

If a petition signed by at least 51% of the electors residing within the Special Service Area and by at least 51% of the owners of record of the land included within the boundaries of the Special Service Area is filed with the municipal clerk within 60 days following the final adjournment of the public hearing, objecting to the amendment of the Special Service District, for the additional levy and increase in the tax rate, no such district may be amended, or tax may be levied, or imposed nor the rate increased.

SECTION FIVE: Effective Date. This Ordinance shall be in full force and effect from its passage, approval and publication as required by law.

Approved this ____ day of _____, 2023 by a roll call vote as follows:

Roll Call #: _____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk

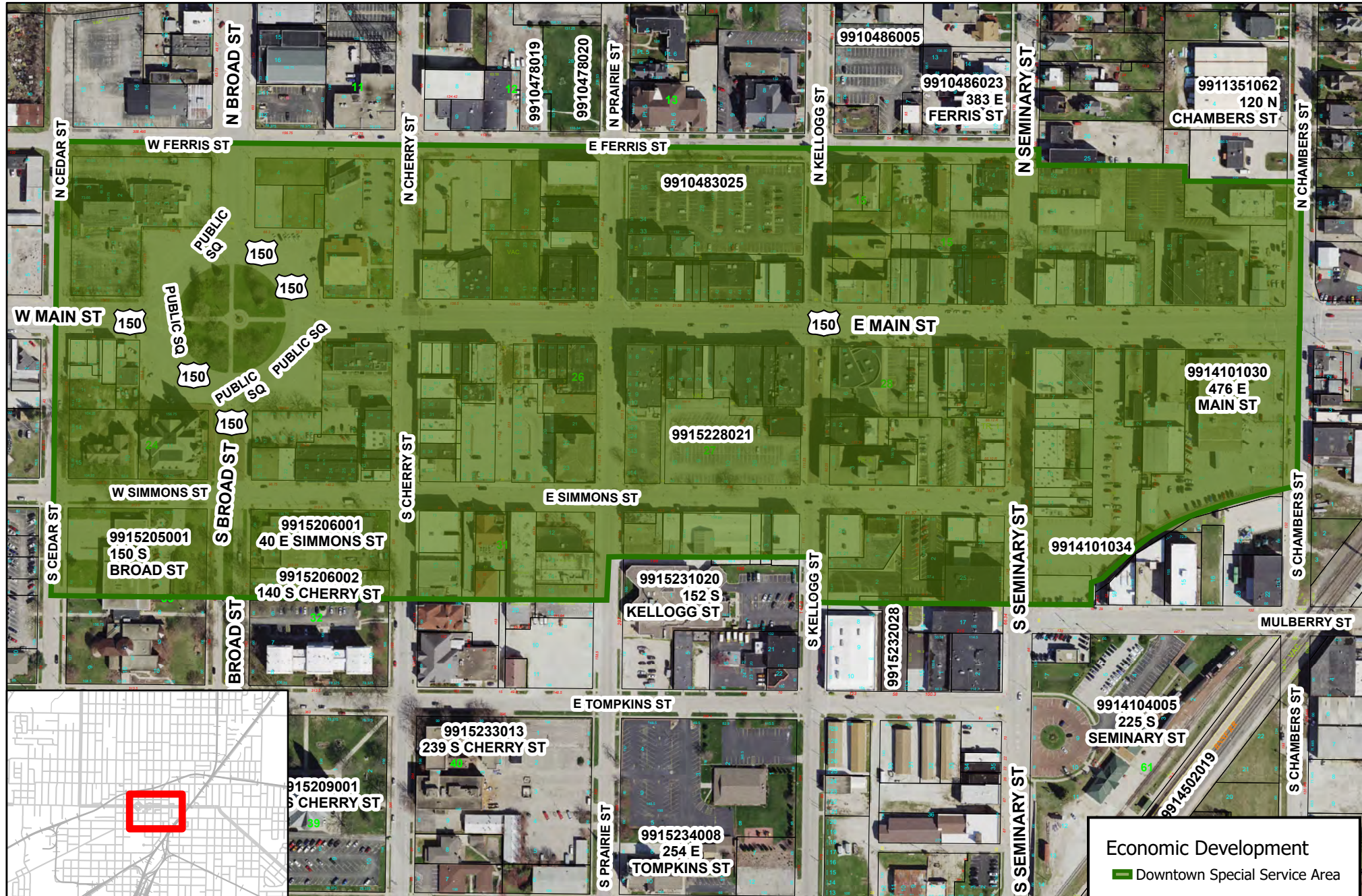
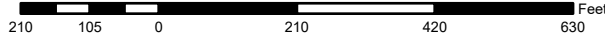


Community Development Department
Operating Under Council-Manager Government Since 1957

Special Service Area

Galesburg Downtown Council

[Back to Agenda](#)



February 20, 2023

**PROPOSED TIME SCHEDULE FOR AMENDMENT OF
SPECIAL SERVICE AREA NUMBER ONE TO
EXTEND \$1.50 TAX LEVY AN ADDITIONAL TEN YEARS**

4.		6/5/2023	First reading of an ordinance proposing the extension and schedules the required public hearing date
5.		6/19/2023	Final reading of an ordinance proposing the extension and schedules the required public hearing date
6.	NST	7/22/2023	Notice of Public hearing published in newspaper (<i>not more than 30 nor less than 15 days before public hearing</i>).
	NLT	8/5/2023	
7.		8/9/2023	Notice of Public hearing is mailed to all mailed to all property owners ¹ within the SSA (<u>at least</u> 10 days in advance of the public hearing)
8.		8/21/23 5:15PM	Public Hearing held (<u>not less</u> than 60 days after adoption of ordinance proposing extension)
9.		8/22/2023	The end of the public hearing begins a 60-day period where no action may be taken to give any objectors time to file a petition opposing the amendment.
10.		10/21/2023	60-day period expires
11.		11/6/2023	First reading of an ordinance approving the extension of the \$1.50 tax levy for an additional ten years.
12.		11/20/2023	Final reading of an ordinance approving the extension of the \$1.50 tax levy for an additional ten years.
13.		11/24/2023	Within 60 days of adopting ordinances, City Clerk records certified copies of ordinances with the Knox County Office of Records
14.		11/24/2023	Within 60 days of adopting ordinances, City Clerk files certified copies of ordinances, with cover letter specifying start and end dates, with Knox County Clerk's Office

¹ Person(s) in whose name property taxes were paid in preceeding year. If taxes not paid then to person listed on tax rolls in prior year

NOTE: Dates may be altered so long as statutory requirements are satisfied.

NST = No sooner than

NLT = No later than

**COUNCIL LETTER
CITY OF GALESBURG
JUNE 19, 2023**

AGENDA ITEM: Resolution authorizing discounted pricing to Galesburg Township for the purchase of both single and punch passes for fixed route public transportation.

SUMMARY RECOMMENDATION: The Public Transportation Advisory Commission (PTAC) met on June 08, 2023 and approved the consideration to provide both fixed route public transportation single passes and punch passes to Galesburg Township at a twenty-five percent discounted.

BACKGROUND: Galesburg Township's General Assistance Office is implementing a new, needs based program to assist those in our community who have no other means for transportation and lack resources to purchase bus passes. This program will be fully managed by the General Assistance office.

General Assistance Staff have communicated their desire to purchase fixed route system daily single passes as well as punch passes from Galesburg Public Transportation for this project. Galesburg Public Transportation has agreed to sell these passes to Galesburg Township at a twenty-five percent discount.

Fee updates are as follows:

Description of Service	Current Regular Price	25% Discounted Rate
Single Pass	\$0.60	\$0.45
10 – Punch Pass	\$5.00	\$3.75

PTAC has had the opportunity to meet, review, and approve this request. This discount is reasonable as a cooperation between government agencies.

BUDGET IMPACT: Based on the program parameters, this discount program should have limited impact on the ridership revenue for the fixed route system.

SUPPORTING DOCUMENTS:

1. Resolution authorizing discounted rate for fixed route services to the Galesburg Township.
2. Bus Pass program from the Office of General Assistance

RESOLUTION NO. _____

RESOLUTION AUTHORIZING DISCOUNTED PRICING TO GALESBURG TOWNSHIP FOR THE
PURCHASE OF SINGLE AND PUNCH PASSES FOR FIXED ROUTE PUBLIC
TRANSPORTATION

WHEREAS, the City of Galesburg provides fixed route public transportation through grants from the Federal and State governments; and

WHEREAS, Galesburg Township provides general assistance to residents who are going through financial hardship; and

WHEREAS, the Public Transportation Advisory Commission has met and unanimously agreed that this service is beneficial to the community and that the discount is justified.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, KNOX COUNTY, ILLINOIS:

Section 1. The City of Galesburg will provide fixed route public transportation single passes and punch passes to the Galesburg Township at a discounted rate of twenty-five percent.

Section 2. Galesburg Township will reimburse the City for said purchases through payment of monthly invoicing received from the City of Galesburg when purchases are made.

PASSED: _____

APPROVED: _____

Approved this _____ day of June, 2023, by a roll call vote as follows:

Roll Call #: _____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk

Connecting Galesburg Bus Pass Program

Effective as of 6/1/2023

Office of General Assistance

121 W. Tompkins Street, Galesburg, IL 61401

PH # 309-343-9059

The Connecting Galesburg Bus Pass Program is a brand new, needs-based program offered by the Office of General Assistance to those in our community who have no other means for transportation and lack resources to purchase bus passes.

HOW THE PROGRAM WORKS:

Stop in at the Office of General Assistance, 121 W. Tompkins Street, Galesburg, IL during office hours: Monday-Friday from 8:00 am to 4:00 pm.

General Assistance staff will do an intake, collect basic information, ask what the need is for a bus pass, create a voucher to sign and then provide residents with up to four 10-punch bus passes at a time. Residents are limited to a total of 3 months of passes or twelve 10-punch passes per year. A limited amount of bus passes will be distributed per month and once they are gone, will not be available again until the following month. The process for obtaining a pass should take 15 minutes or less. This is a low-barrier program which means there are very few requirements to participate. Some proof of ID is expected, but not required.

POINTS FOR APPLICANTS:

- Must reside in Knox County.
- You must come in person. A friend/family member cannot pick up for you.
- Your income will not disqualify you from participating in this program.
- Current General Assistance clients are not eligible for this program.
- This intake process will screen residents for potential eligibility for General Assistance. If you qualify, you will be encouraged to apply for General Assistance.
- Referrals to other agencies will be provided on an as-needed basis.

**CITY OF GALESBURG
COUNCIL LETTER
JUNE 19, 2023**

AGENDA ITEM: 2023 Classification and Salary Schedule for Exempt employees.

SUMMARY RECOMMENDATION: The Acting City Manager and HR Manager recommend amending the 2023 Classification and Salary Schedule to add the position of City Attorney and remove the positions of Assistant Public Works Director, and Assistant City Manager/Director of Public Works.

BACKGROUND: At the September 6, 2022, City Council meeting, City Council approved a contract for interim legal services with Barash & Everett, LLC. The interim contract provided for monthly payments of \$8,333.33 with the ability for either party to discontinue representation with 30 days' written notice. Upon discontinuation of representation, the contract stipulates that all fees will be prorated to the date on which representation concludes.

Barash and Everett, LLC submitted their written termination of interim legal representation, but indicated they would continue to provide services to the City while recruitment efforts for legal counsel are underway to ensure a smooth transition. To begin the recruitment process to fill the position of City Attorney, it is recommended to add the position of City Attorney to the classification and salary schedule at pay grade 32 EX, which is where the position was classified when the prior City Attorney was hired in 2015. The City Attorney provides all day-to-day legal services for the City of Galesburg. This includes, but is not limited to, defending the city's interest in litigation, prosecuting ordinance violations, providing legal opinions, property transfers, and drafting contracts, ordinances, and resolutions.

At the December 19, 2022 City Council meeting, the City Council approved a revised salary schedule, which created the positions of Assistant Director of Public Works (32 EX) and Assistant City Manager & Public Works Director (33 EX). The existing position of Public Works Director remained on the salary schedule at its current placement of 33 EX. At the April 17, 2023 City Council meeting, it was approved to move the position of Assistant City Manager/Director of Public Works from range 33 EX to range 36 EX. At this time, it is recommended to move forward with recruitment of a Public Works Director at the historical range of 33 EX. No changes are needed to the salary schedule to accomplish this, as the Public Works Director position is on the salary schedule. As fulfillment of the Public Works Director position eliminates the need to recruit for the newly created Assistant Director of Public Works and Assistant City Manager/Public Works Director, it is recommended to remove those positions from the salary schedule. The positions have not been filled since their creation.

The Public Works Director and City Attorney positions will be included with all the other exempt and non-represented positions in the compensation and classification study currently underway.

If it is found any adjustment to the classification of the positions is recommended, those recommendations would be brought forward at the conclusion of that study in synchrony with any other proposed changes.

BUDGET IMPACT: There are sufficient funds budgeted for the positions of City Attorney and Public Works Director. Removal of the Assistant Director of Public Works and Assistant City Manager/Public Works Director will remove the obligation to budget for those positions in future years.

SUPPORTING DOCUMENTS:

1. 2023 Classification and Salary Schedule for Exempt employees
2. City Attorney Job Description

6/19/2023

Exempt Salaried Personnel (EX)

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
15 EX	45,231.76	46,358.10	47,535.59	48,713.10	49,941.81	51,170.51	52,450.43	53,755.92	55,112.62	56,494.91	57,902.81
17 EX	49,634.63	50,888.94	52,143.25	53,448.75	54,779.85	56,162.14	57,570.04	59,003.53	60,488.21	61,998.51	63,534.39
18 EX	52,015.25	53,320.76	54,651.86	56,008.55	57,416.43	58,849.93	60,309.04	61,819.31	63,355.20	64,942.27	66,580.57
19 EX	54,549.46	55,931.78	57,314.04	58,747.55	60,232.24	61,716.93	63,278.41	64,839.89	66,478.16	68,142.03	69,831.52
20 EX	57,109.28	58,542.76	60,001.85	61,512.13	63,048.02	64,609.50	66,222.19	67,886.05	69,575.54	71,316.19	73,108.06
21 EX	59,925.07	61,409.74	62,945.62	64,532.72	66,145.37	67,783.67	69,498.73	71,213.80	73,005.68	74,823.12	76,691.78
22 EX	62,740.84	64,302.34	65,915.00	67,553.28	69,242.75	70,983.43	72,749.67	74,567.14	76,435.81	78,330.06	80,301.10
23 EX	65,761.43	67,399.70	69,089.15	70,804.23	72,570.49	74,387.97	76,256.62	78,150.88	80,121.92	82,118.56	84,166.42
24 EX	68,935.59	70,650.64	72,416.91	74,234.37	76,077.43	77,997.28	79,942.73	81,939.40	83,987.24	86,086.27	88,236.52
25 EX	72,382.37	74,183.17	76,037.76	77,946.09	79,881.30	81,897.14	83,939.87	86,036.37	88,186.60	90,390.58	92,648.35
26 EX	75,770.27	77,664.52	79,609.97	81,581.01	83,628.85	85,727.89	87,852.53	90,053.97	92,306.61	94,610.44	96,991.06
27 EX	79,558.78	81,529.81	83,577.66	85,676.70	87,801.34	90,002.77	92,255.41	94,559.22	96,914.26	99,346.10	101,829.09
28 EX	83,536.68	85,625.10	87,765.73	89,959.87	92,208.87	94,514.08	96,876.94	99,298.85	101,781.32	104,325.85	106,934.00
29 EX	87,371.29	89,557.37	91,779.30	94,072.87	96,438.12	98,839.23	101,312.00	103,820.61	106,436.73	109,088.68	111,812.32
31 EX	96,069.52	98,475.74	100,933.15	103,441.77	106,052.75	108,689.36	111,402.76	114,192.94	117,059.92	119,978.11	122,973.07
32 EX	100,933.13	103,441.77	106,052.75	108,689.36	111,402.76	114,192.94	117,059.92	119,978.11	122,973.07	126,047.41	129,198.61
33 EX	105,979.79	108,613.87	111,355.40	114,123.83	116,972.90	119,902.60	122,912.93	125,977.01	129,121.73	132,349.78	135,658.53

Pay Ranges and Classification Titles	
Range	Title
15 EX	Deputy City Clerk
18 EX	Staff Accountant Recreation Supervisor
20 EX	General Inspector Golf Professional Purchasing Agent
22 EX	Associate Planner 9-1-1 Coordinator Garage Superintendent Junior Systems Administrator PSB Junior Systems Administrator Transit Operations Supervisor
23 EX	GIS Analyst Project Manager I

Pay Ranges and Classification Titles	
Range	Title
24 EX	Administrative Services Manager Benefits & Risk Manager Code Compliance Supervisor Housing Program Coordinator Human Resource Manager Park Superintendent
26 EX	Assistant Finance Director IT Manager Project Manager II Senior Systems Administrator Transit Manager
27 EX	Water Superintendent
29 EX	Director of Parks and Recreation
31 EX	City Engineer Director of Community Development Director of Finance & Information Systems
32 EX	City Attorney
33 EX	Director of Public Works

CITY OF
GALESBURG
ILLINOIS

DATE: May 2023

POSITION TITLE: City Attorney
DEPARTMENT: Administration
REPORTS TO: City Manager
SALARY RANGE: 32 EX

GENERAL DESCRIPTION

Serves as the primary legal specialist for the city by providing professional legal work under the direction of the City Manager and in support of policies set by the city council; provides comprehensive verbal and written advice to the mayor, city manager, department heads, city council, various committees and other public officials upon request; drafts proposed city ordinances; reviews and follows up on council action at bi-monthly meetings; prepares legal and confidential documents; defends the city in a myriad of issues; prosecutes violations of city code or ordinances; and responsible for the overall performance of the law department.

ESSENTIAL FUNCTIONS

Ensure that all city operations are in compliance with local, state and federal regulations and laws, and in conformance with acceptable standards and practices.

Prepare legal and highly confidential information. Develop, analyze and provide appropriate factual and policy background information.

Defend the city in general liability, public official liability, policy liability actions and from equal employment opportunity claims.

Develop annual budget based on anticipated needs and administer assigned budget for law.

Represent the city as plaintiff in collections, small claims, judgments and tax foreclosures; prepare contract, bond and other documents.

Provide advice to the city manager on policy issues and pending litigation.

Represent the City in union grievance and arbitration hearings as needed, and advises on other personnel matters in coordination with the human resources manager.

Serves on negotiation team for collective bargaining agreements.

Provide assistance to the city manager on special projects as assigned.

This description is intended to indicate the kinds of tasks and levels of difficulty that will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision. The use of a particular expression or illustration describing the duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

Attend all regular and special meetings of the city council and acts as parliamentarian.

Prosecute ordinance violators and represents the city as complainant in administrative hearings.

Examine all assessment and tax lists and represent the city in all special assessment proceedings. Respond orally and/or in writing to requests for legal advice.

Monitor and supervise the investigation, review and enforcement of city technical codes.

Ex-officio member of the Community Relations Commission.

Other duties as may be assigned.

EDUCATION AND EXPERIENCE

Graduation from a law school of recognized standing and extensive experience as a practicing attorney in general law; work experience in municipal law desired; or any equivalent combination of training and experience which provides the required knowledge, skills and abilities to successfully perform the duties of the position.

KNOWLEDGE, SKILLS AND ABILITIES

Extensive knowledge of local, state and federal law and court decisions including those which affect municipalities; principles, methods, materials, practices and references utilized in legal research; principles of criminal laws and the methods and practices of drafting complaints; general municipal laws, including but not limited to, urban planning, employment law, labor law, municipal code enforcement, worker's compensation and risk management, etc.; and knowledge and education which enables the candidate to perform as required.

Excellent skill in public, employee and labor relations and in maintaining effective working relationships; making public presentations to a variety of community organizations; written and oral communications; completing accurate financial and operational information reports, specifically budgeting and financial reporting; contract administration; and operating Microsoft Office software programs.

Ability to maintain absolute confidentiality of the materials and situations encountered on the job; read, analyze and interpret complex documents such as policies, regulations, instructions, procedure manuals, diagrams, schedules and labor agreements; effectively present information and respond to questions from managers, employees, elected officials, other attorneys and the general public; participate in labor contract negotiations; analyze, appraise and organize facts, evidence and precedence to ascertain the determining aspects of cases and to present such material in a clear and logical form; determine alternative courses of action and the impacts of such courses of action and direct and indirect results expected in such choices; present and argue cases in court and to handle unanticipated problems smoothly; work and produce under pressure and in compliance with all appropriate deadlines; self start and work without constant supervision while exercising independent judgment; and manage and supervise various other employees in a trade or profession.

This description is intended to indicate the kinds of tasks and levels of difficulty that will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision. The use of a particular expression or illustration describing the duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

LICENSES, REGISTRATIONS AND CERTIFICATIONS

Valid Illinois driver's license or equivalent.

License to practice law in the State of Illinois and ability to maintain same.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to stand, walk and lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and ability to adjust focus. The noise level in the work environment is usually quiet.

**COUNCIL LETTER
CITY OF GALESBURG
JUNE 19, 2023**

AGENDA ITEM: Urban Agriculture grant for Greenlords Pharms LLC

SUMMARY RECOMMENDATION: City staff have reviewed the submitted request and recommend approval of the \$25,000 Urban Agriculture Grant.

BACKGROUND: Council approved the creation of the Urban Agriculture Grant program at the February 21, 2022 meeting. The program was created to determine the viability of Urban Agriculture in the City.

Demarkius Medley of Greenlords Pharms applied for the grant.

The proposed project includes the growing of various leafy greens, tomatoes, herbs, and fruits and berries with the use of hydroponic and aquaponic gardening methods. The company will target various retail grocery store outlets to distribute the product.

The grant funds will be utilized for startup costs such as advertising, crops, and equipment. Once the grant funds are depleted the owner plans to use the proceeds from sales to sustain the business.

If approved the owner anticipates beginning work as soon as possible.

BUDGET IMPACT: If approved the Urban Agriculture grant will be paid from the Planning Fund (054). \$12,500 will be paid upfront in 2023, with the remaining \$12,500 being paid out in reimbursements in 2024.

SUPPORTING DOCUMENTS:

1. Aerial map
2. Submitted grant application.
3. Grant Agreement



1105

9916401023
1177 MONMOUTH BLVD

9916401020
1215 MONMOUTH BLVD

MONMOUTH BLVD

11

9916402008
1250 MONMOUTH BLVD

9916402006
1310 MONMOUTH BLVD

9916402012
1374 MONMOUTH BLVD

9916401001
1381 MONMOUTH BLVD

9916401002
1367 MONMOUTH BLVD

9916329004

9916329007
1445 MONMOUTH BLVD

9916328005

9916321001
9916321002
9916321003

FACTORY AVE

COULTER AVE

MCCLURE ST

MCCLURE ST

MONMOUTH BLVD

9916378008

9916378002

9916378009

9916378007

9916382003

200 ft

Date: 5-2-2023**Applicant Information**Applicant Name: Demarkius medleyApplicant Address: 1097 Woodbine Circle EPhone Number: 309-297-9272Applicant Email: demarkiusmedley@gmail.com**Business Information**Business Name: Greenbirds Pharms LLCBusiness Owner: Demarkius medley % owned: 100Owner Phone: 309-297-9272 E-mail: demarkiusmedley@gmail.comLocation of Business: 1367 marmouth blvdNAICS Code: 111998Fed. Tax ID#: 92-2021362Legal status: ☐ Corporation ☐ LLC ☐ General Partnership ☐ Limited Partnership ☐ Other**Banking Information**Bank Name: Wells FargoBranch Location: 2131 N Henderson STLender Name: N/ALender Phone Number: N/ALender Email: N/A**How it works**

1. The applicant submits this application and all documents/information required under the Submittal Requirements section of this packet to the Community Development Department.
2. The Urban Agricultural Committee will review the applications
3. City Council will consider request
4. If approved, an agreement between the city and business will be executed and your project may begin



GREENLORDS Pharms LLC BUSINESS PLAN

Prepared By

Demarkius Medley

Founder, CEO

GREENLORDS Pharms LLC.



Business Plan Table of Contents

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EXECUTIVE SUMMARY



EXECUTIVE SUMMARY

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The Global Hydroponics Market reached a milestone in 2016, surpassing \$21-billion in sales. The market is expected to register a Compound Annual Growth Rate (CAGR) of 6.5% from 2018 to 2023.

Soil-less farming, which includes indoor farming, vertical farming, hydroponics and C.E.A. (Controlled Environment Agriculture) – is the “IT” industry and has seen continuous, explosive growth and acceptance into mainstream agriculture. Key consumer contributions to growth evolved from a shift towards healthy eating and living, changing weather patterns, and an increasing acceptance of alternative farming methods.

The last three quarters of a decade has brought a tremendous amount of technological growth to the science, advancing not only commercial hydroponic growing systems but also developing systems which are easy to use and manage by small-scale operations.

Europe is traditionally the largest market that is implementing advanced techniques in hydroponics, and the Asia-Pacific market region, which forms the second largest market for hydroponics, is expected to continue to grow at a steady pace.

In the U.S., as consumers increasingly buy locally sourced and grown produce, revenue is expected to grow, supported by rising vegetable prices. Extreme weather conditions also play a major role in revenue. When crops are damaged, due to weather produced by fresh field farmers, grocery stores and farmers' markets quickly turn to hydroponic farmers to meet their ongoing demand.



EXECUTIVE SUMMARY

Page 3

Hemp and hemp CBD are federally legal following the signing of the 2018 Farm Bill.

Still relatively new to the mainstream, cannabidiol, more commonly known as CBD, is becoming a household name. The purported therapeutic and health benefits of CBD, one of many compounds found in cannabis and hemp plants, has created a buzz. CBD oil has entered the marketplace in the form of tinctures, infused edibles, topicals and more. the growth of CBD oil products has been so immense, in fact, that industry analytics predicts the U.S. CDB market will reach \$20 billion in sales by 2024.

The potential of the CBD industry has prompted many people to explore how they can launch a CBD business. The industry is not without its challenges, though, especially surrounding the evolving legal landscape, but the opportunity is significant

In 2018 he international CBD markets had set for a big year. With the passage of the Cannabis Act, Canada opened the CBD flower market and the the world's largest legal cannabis companies (Canadian LPs) acquired hemp companies to secure supply chains and processing equipment in preparation for these legislative changes. Canopy Growth acquired Mettrum and Green Hemp Industries. Aphria and Aurora also made strategic hemp acquisitions



EXECUTIVE SUMMARY

Page 4

Now, hydroponic, aquaponic, and aeroponic farms — which grow produce in nutrient-rich solutions without soil and most often indoors — are booming. And many businesses have been granted the “organic” label for their products.

In a recent 2017 survey conducted by Agrilyst, an agronomist platform for indoor farmers, hydroponic operations reported a minimum of \$6.67 per square foot to \$42.86 per square foot, averaging at around \$21.15 per square foot. Aquaponic operations, on the other hand, reported more than double the revenue per square foot. Similarly, for facility types, indoor vertical farming operations reported double that of greenhouse revenue.

Founded in 2023 by the father/son team of Demarkius Medley SR. and Demarkius Medley JR, GREENLORDS Pharms. is a small business with big plans, big ideas, and an even bigger and brighter business future. Located in the small city of Galesburg, Illinois, Greenlords is involved in an industry that few like them have the audacity to pursue: hydroponic and aquaponic gardening. What makes them unique and audacious is that the youngest of the team is only 19 and the oldest is only 37 and they are all African American men.

Demarkius Medley Sr purchased outright and own the 4-acres of land where Greenlords Farm is located.

Person-by-person, one day at a time, the Medley family have now enlightened the community to what hydroponic and aquaponics gardening is – and most importantly, the marvelous benefits it provides by educating people about its health and economic benefits and making fresh, healthy produce accessible and available to all. Especially for lower-income people and urban dwellers.



EXECUTIVE SUMMARY

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GREENLORDS FARM is located at 1367 Monmouth Boulevard, Galesburg, Illinois, on a current lot size of 4 Acres. The location is easily accessible for shipping and distribution and ideal to establish the Greenlords brand as a model urban farm. Plus, locals and visitors will be able to find it with no problem.

The Galesburg-based farming company produces:

- Leafy Greens
- Tomatoes
- Berries and Fruits
- Herbs (Industrial Hemp)

GREENLORDS will utilize best-in-class fish and nutrient-based aquaponic farming techniques. By doing so, the company conservatively projects annual crop yields of over 20,000 heads of leafy greens alone in 2024 to over 200,000 heads by end-of-year 2028.

From 2024-2027 (Phase One) - the company will target retail Grocery Stores and distributors serving areas located as far North as Chicago IL, as far west as Des Moines IA, as far South as Springfield IL, and as far East as Indianapolis IN.

From 2027 and onward (Phase Two), the company will expand its wholesale/retail fresh produce marketing plan to achieve distribution in as far North as Milwaukee WI, as far west as Kansas City MO/KS, as far South as Lexington KY, and as far East as Columbus OH.

Branding efforts will include the development of pre-packaged leafy green salad greens blends to service grocery stores, convenience stores, cafeterias and food service distributors under store brands – and under the Greenlords label – USDA Certified Organic!



EXECUTIVE SUMMARY

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As well, the company will proactively and aggressively pursue B2B food service targets, including (but not limited to): Hotels and Restaurants - Four-Star, Farm-to-Table, Vegetarian and Ethnic. In addition, food service/B2B targets will include Corporate, Government and Institutional Employee Cafeterias that support healthy eating choices.

GREENLORDS will also proactively seek strategic partnerships with companies in the subscription food box service category that focus on providing their consumers with fresh produce. Such as Fresh Box, Blue Apron, Home Chef and more.

Likewise, GREENLORDS will develop its very own online/Ecommerce "FRESH BOX" offering to leverage the current consumer popularity and preference for eating fresh, eating organic and at-home meal preparation.

In addition, the company will develop a Community/CSR program where members of Galesburg IL and surrounding areas will be able to purchase membership "shares" at a deep discount and be able to come to Greenlords Farm to pick their own vegetables and/or receive pre-sorted selections of leafy greens, tomatoes, fruits and berries, and herbs.

GREENLORDS will make its facilities accessible to the USDA, farm extensions and public school classes for study, experimentation and innovation.

The overarching benefit of taking a multi-tiered strategic marketing approach will result in the company having five revenue streams:

- Wholesale
- B2B Food Service
- On-Premise Sales
- Community/CSR
- Ecommerce



EXECUTIVE SUMMARY

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Combined revenue from all revenue streams is projected as follows:

2023: \$90,000
2024: 565,973
2025: 786,865
2026: 1,499,234
2027: 3,009,908

As a result, the company is seeking funding from the City of Galesburg in the following amounts
to implement and execute this Business Plan:

Minority Business Startup Assistance Program Grant: \$10,000 (hemp processing business)
Urban Ag Pilot Program: \$25,000
Investor Capital \$150,000

In addition to funding by the City of Galesburg and the \$150,000 from investors, the company will pursue additional funding for strategic marketing efforts to develop the Greenlords brand and maximize efforts in the Ecommerce space.



INDUSTRY OVERVIEW



History of Hydroponic Farming

While it may seem like a fairly new technology to consumers and non-farmers, growing plants hydroponically is actually an ancient system dating back to the hanging gardens of Babylonian and Aztec cultures. Used intermittently through the ages, the technique of growing plants in soil-less environments was perfected in the 1940's. The last three quarters of a decade has brought a tremendous amount of technological growth to the science, advancing not only commercial hydroponic growing systems but also developing systems which are easy to use and manage by home growers or small-scale operations.

Hydroponics is a method of growing plants using mineral nutrient solutions in water, without soil. Operators in this industry generally grow food crops under glass or protective cover.

Now, hydroponic, aquaponic, and aeroponic farms — which grow produce in nutrient-rich solutions without soil, often indoors — are booming. And many businesses have been granted the “organic” label for their products.

Hydroponic, Aquaponic and Aeroponic Farming

The indoor farming industry in the United States has been predominantly dominated by greenhouse crop production in the past. Tomato production is a staple greenhouse crop because



Industry Overview

Page 10

growers can produce the crop more efficiently indoors. Now, due to decreases in technology costs (LEDs in particular) and an increase in local demand for food, the farming industry is seeing an increase in alternate growing systems, particularly fully enclosed vertical systems.

Soil-less farming, indoor farming, vertical farming, hydroponics or C.E.A. (Controlled Environment Agriculture) – is the “IT” industry and has seen continuous, explosive growth and acceptance into mainstream agriculture. Key consumer contributions to growth evolved from a shift towards healthy eating and living, changing weather patterns, and an increasing acceptance of alternative farming methods.

Market Size

The Global Hydroponics Market stood at a value of around USD 10.2 billion 2020. The market is further expected to grow at a CAGR of 11.30% in the forecast period of 2023-2028 to attain a value of around USD 19.50 billion by 2026. Europe is traditionally the largest market that is implementing advanced techniques in hydroponics, and the Asia-Pacific market region, which forms the second largest market for hydroponics, is expected to continue to grow at a steady pace.

In the U.S., as consumers increasingly buy locally grown produce, revenue is expected to grow, supported by rising vegetable prices. Extreme weather conditions also play a major role in revenue. When crops are damaged, due to weather produced by fresh field farmers, grocery stores and farmers' markets quickly turn to hydroponic farmers to meet their ongoing demand.



Revenue Generation

In a recent 2017 survey conducted by Agrilyst, an agronomist platform for indoor farmers, hydroponic operations reported a minimum of \$6.67 per square foot to \$42.86 per square foot, averaging at around \$21.15 per square foot. Aquaponic operations, on the other hand, reported more than double the revenue per square foot. Similarly, for facility types, indoor vertical farming operations reported double that of greenhouse revenue.

Crop Types

By crop type, the global hydroponics market includes products, such as tomato, cucurbits (cucumbers, pumpkins, squash, watermelons), lettuce & leafy vegetables, peppers, and other food crops. Tomato forms the largest market segment and it will account for more than 30% of the share of the global market in 2023.

Industry Products

- Tomatoes
- Lettuce
- Fresh herbs
- Cucumbers
- Peppers
- Strawberries
- Other food crops



Industry Activities

- Hydroponic greenhouse tomato farming
- Hydroponic greenhouse cucumber farming
- Hydroponic greenhouse bell pepper farming
- Other hydroponic greenhouse vegetable farming
- Hydroponic greenhouse fruit production

U.S. Farming Locations

As hydroponic growing operations are less susceptible to weather conditions, the industry's business locations vary significantly from the broader Vegetable Farming industry. Nevertheless, large-scale commercial hydroponic production still tends to be concentrated in temperate climates with year-round sunshine, enabling for the best quality and highest profit margins. As a result, large producers are predominantly located in Pennsylvania (8.3% of establishments), California (5.5%), New York (4.9%), Vermont (4.4%) and Wisconsin (3.9%) which make up about one half of this industry's revenue, while comprising about one-third of the farms. Hydroponic farms in the remaining states are typically very small and owner operated.



Profitability

The most profitable non-soil-based operations rely on indoor deep water culture (DWC) – hydroponics and aquaponics, followed by greenhouse operations.

Tomatoes, microgreens, and flowers are most profitable because microgreens have extremely high revenue per pound, and flower and tomato producers have lower operating costs.

Benefits & Advantages of Hydroponic & Aquaponic Indoor Agriculture

One of the main advantages of indoor agriculture is its higher yield compared with conventional, soil-based farming. Enclosing facilities create:

- Ideal growing environments
- Farmers can grow a crop from seed to harvest in less time
- Realize higher yields in each cycle
- And, repeat the harvest more times in a given year.

The average yield of conventionally grown tomatoes in 2022 was 805 cwt per acre, or 1.85 pounds per square foot, according to USDA data. Greenhouse hydroponic tomato growers on the other hand, reported an average yield of 10.59 pounds per square foot.



Similarly, the average yield of conventionally grown head, leaf, and romaine lettuce is 0.69 pounds per square foot, compared with 8.71 pounds per square foot for leafy greens grown using hydroponic systems in a greenhouse.

Indoor vertical growers report yields of 5.45 pounds per square foot for leafy greens. Container farms report the lowest yields at 3.75 pounds per square foot for leafy greens. Indoor vertical farms can increase their overall yield by stacking additional layers and increasing their growing area as a percentage of available square footage.

Operating Costs

The most profitable operation is leafy greens grown hydroponically in a greenhouse. They average at a 46% profit margin, with average revenues at about \$20 per square foot. Growing leafy greens hydroponically in a greenhouse also has one of the lowest operational costs per square foot, at \$20 per square foot. This nets a grower \$17 per square foot in profit. For an acre facility, that amounts to about \$750,000 in profit.

According to data authored by Agrilyst for hydroponic operations, the largest single contributor to cost is labor, averaging 49% across both small and large farms. Cost inputs include: seeds, nutrients, and grow media. Shipping costs account for 2% of overall costs, and the remaining 38% of costs include: rent, packaging, energy, and miscellaneous costs.



Industry Overview

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For aquaponic operations, the cost of labor increases pretty significantly to 79%. The cost of inputs reduces slightly to about 6%, shipping stays low at 4%, and the other costs decrease proportionally.

Industry Trends

Growing Consumer Adoption of Organic Produce, Healthy Eating, Healthy Lifestyles

The rise in consumer adoption of eating healthy and eating organic is fueling growth. Consumers are recognizing and committing themselves to leading healthier lifestyles. What they eat is key to how they view themselves as demonstrating their commitment. As a result, consumers are opting for organically grown vegetables for home consumption, being label-conscious about what they consume, and incorporating more fresh foods into their daily diets. In terms of out-of-home dining, restaurants are rallying to consumer demands. Many are branding themselves as providing “farm-to-table” vegetables on their menus and celebrating that they source vegetables locally. Even corporations are in on the trend, providing fresh, organic and locally sourced vegetables in office lunchrooms and serving up menu ideas to employees via company newsletters and social media. And insurance companies are getting in on the trend by offering the same via online content on their websites.

Federal Agency Adoption of Hydroponics and Aquaponics

In 2017, The National Organic Standards Board (NOSB), an advisory committee to the US Department of Agriculture, voted to allow some crops grown using hydroponic and aquaponic



systems to have organic labels. The NOSB decision created an organics standard for non-soil farming, which did not exist previously.

Technology & Trends

Automation tops the list of technologies that hydroponic and aquaponic growers are most excited about. Second to automation is HVAC (heating, venting, and air conditioning) equipment. Third is a desire among growers to incorporate data analytics, LEDs, and sensors into their farming systems.

As more and more consumers subscribe to healthy eating and living healthy lifestyles, consumer interest in at-home and in-home growing systems and kits for hydroponic and aquaponic gardening is a trend that's rising in adoption and usage. Start-up companies are manufacturing systems that people with little-to-no gardening experience can easily set-up and get to growing straight out of the box. Some systems are small enough to sit on a kitchen window sill. Most use LED lighting. And some are designed to look like a piece of furniture. Many use vertical gardening structures to save space.

The growth in states who have made marijuana legal to use for medical or recreational purposes is also contributing to the rise in hydroponic gardening as many growers rely on indoor systems to control temperatures, pests and to grow crops year-round.

Last, but certainly not least, is the overarching social responsibility trend that hydroponic and aquaponic gardening is driving: eradication of urban food deserts. Companies such as Greenlords



Pharms LLC are providing a much-needed community service by making fresh, healthy produce available for people who live in urban areas and do not have access to grocery stores nearby. Hydroponics and aquaponics will play a vital role in making sure that urban citizens have sustainable access to fresh produce by making them indoor urban gardeners so they can live and eat healthy – right from the comfort of their apartments and homes!



Overview of Farming Systems



Hydroponics

Plants are grown in water as opposed to soil.



Aeroponics

Plant roots are suspended in the air and misted with nutrient solution.



Aquaponics

Plants are grown in water that has been used to cultivate aquatic organisms (typically fish).



Soil-based

Plants are grown in soil.



Hybrid (Aquaponics, Hydroponics, Aeroponics)

Plants are grown in multiple systems in one facility.



Glass or Poly Greenhouse

Transparent, enclosed structure made of glass or polycarbonate.



Indoor Vertical Farm

Fully enclosed and opaque room with a vertical growing system (hydroponic, aeroponic, and/or aquaponic). Artificial lights are used.



Low-tech Plastic Hoop House

Semi-circular, tunnel-shaped structure made of steel and polythene.



Container Farm

Standardized, self-contained growing unit that employs vertical farming systems and artificial lighting.

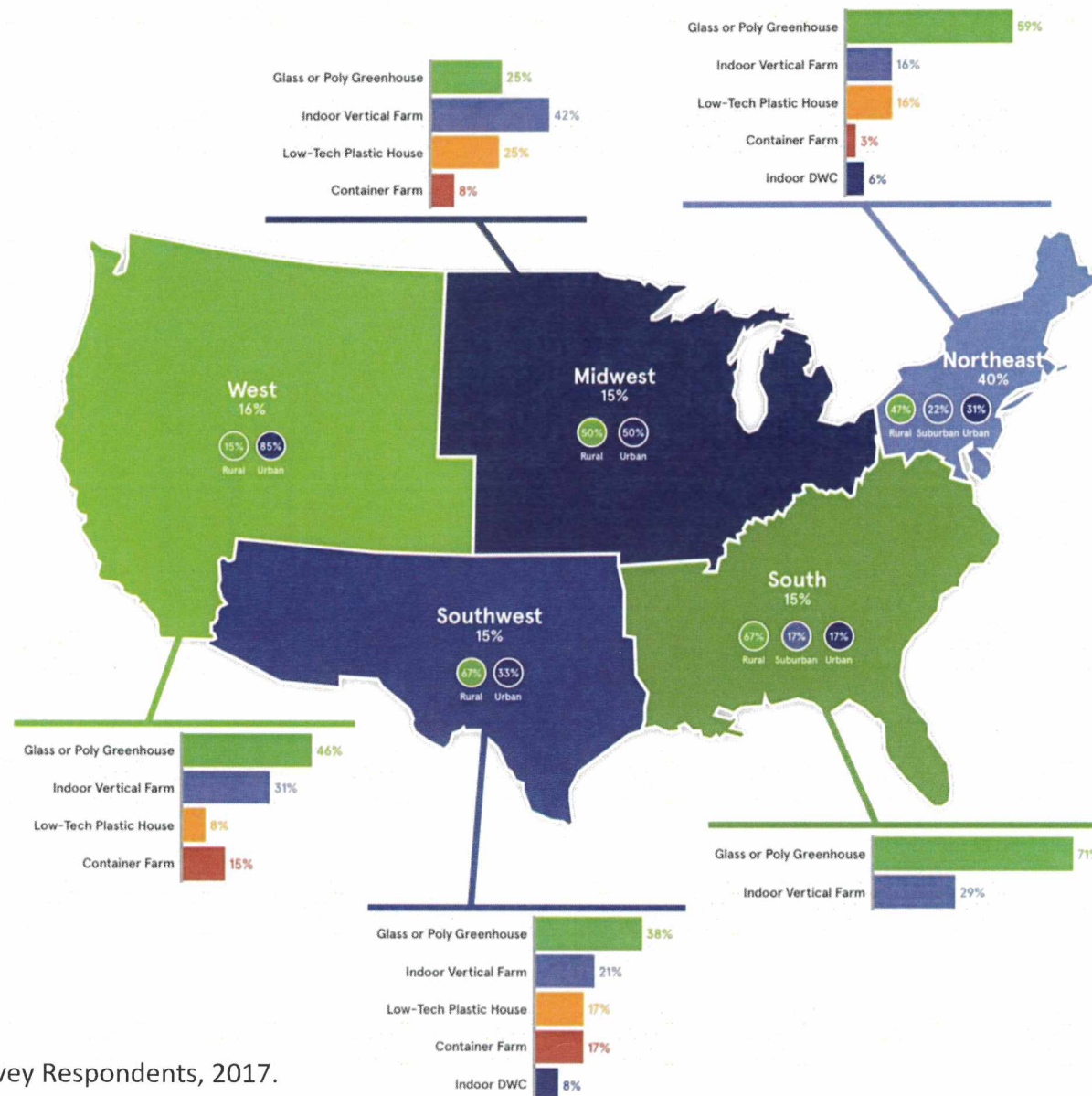


Indoor DWC

Fully enclosed and opaque room with a non-vertical growing system where plants are grown in a deep-water culture system.



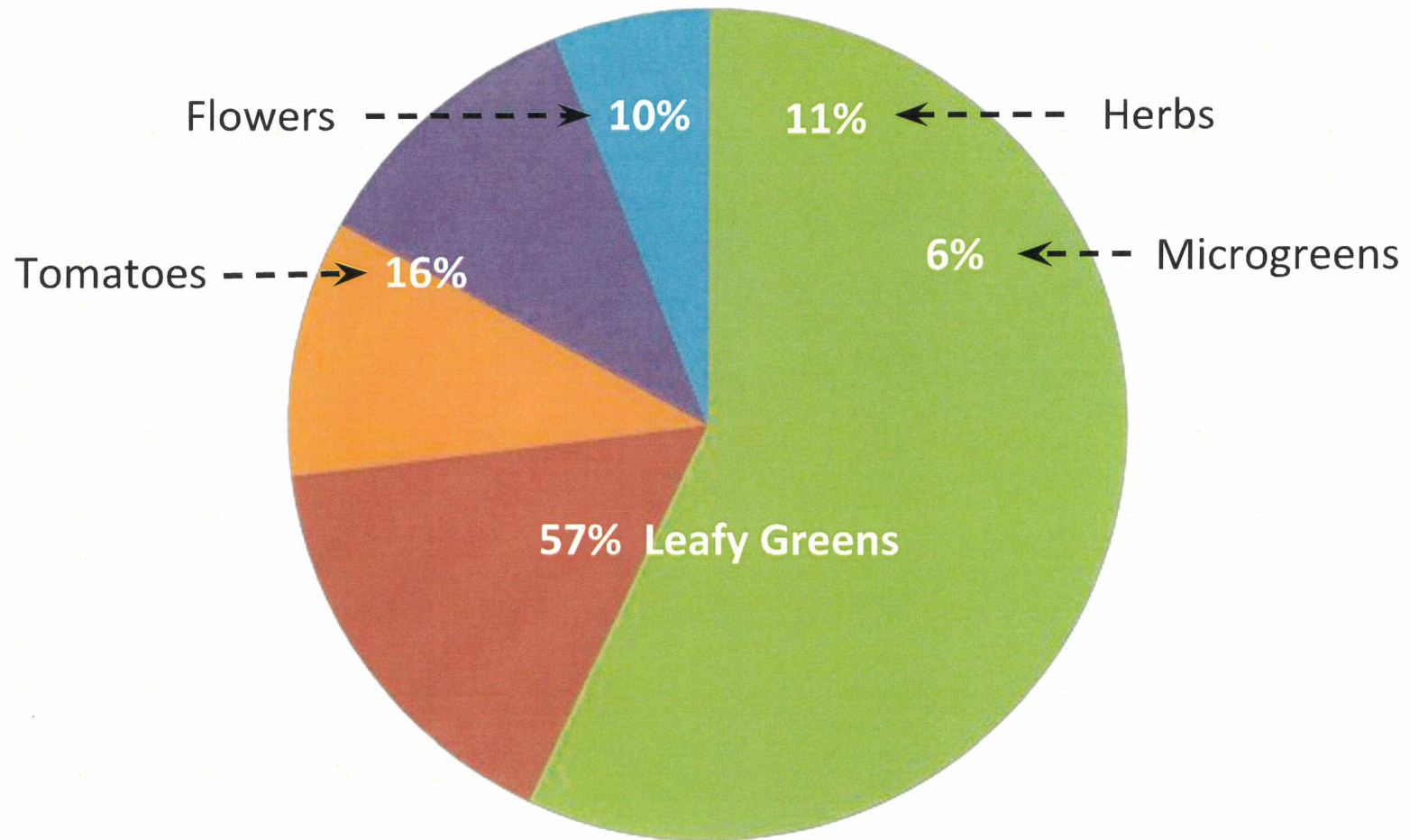
Farming Facilities and Systems By U.S. Region



Source: Agrilyst Survey Respondents, 2017.

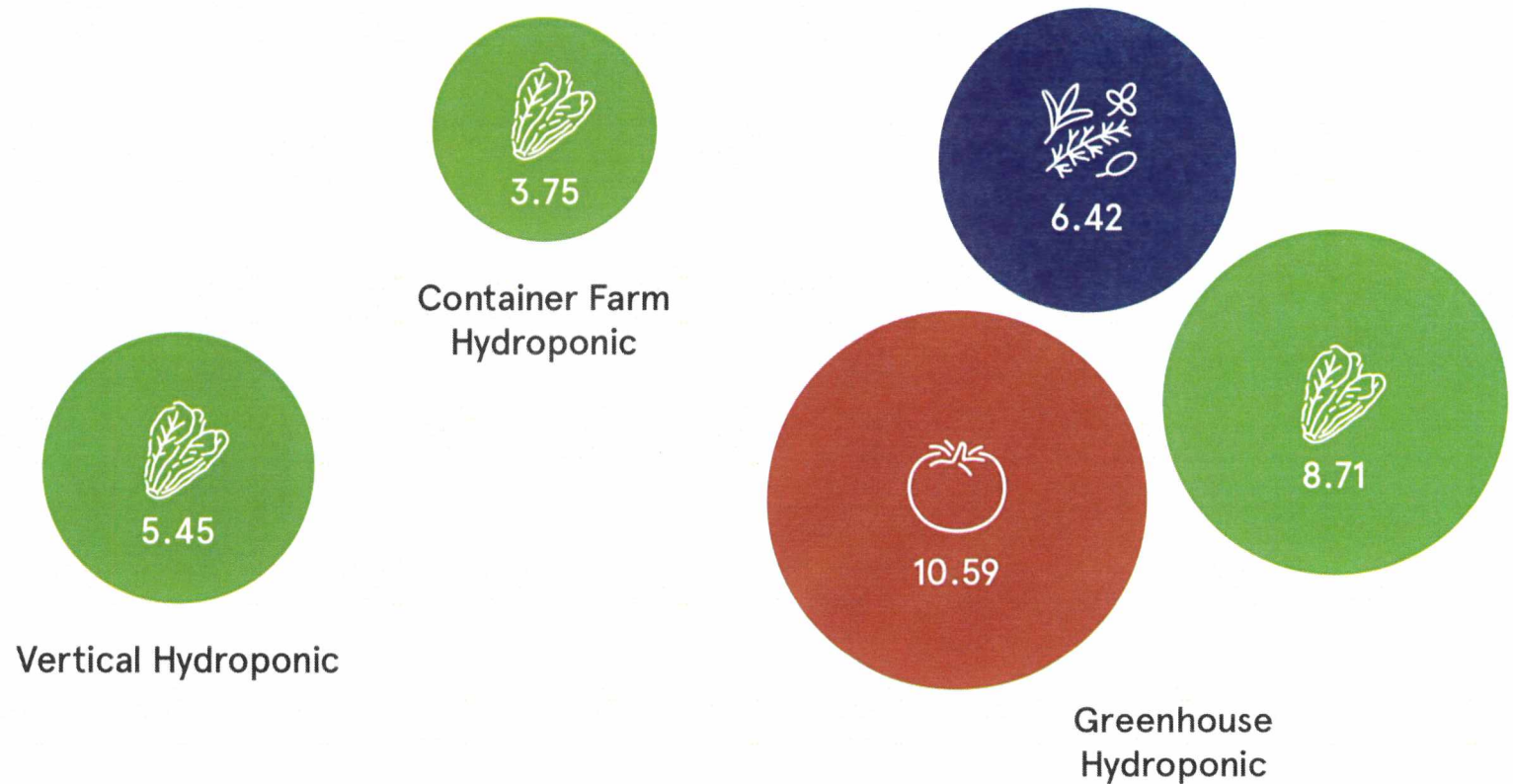


Main Crop Type





Crop Yields by Type Farming System (In Pounds Per Square Foot)



Leafy Greens



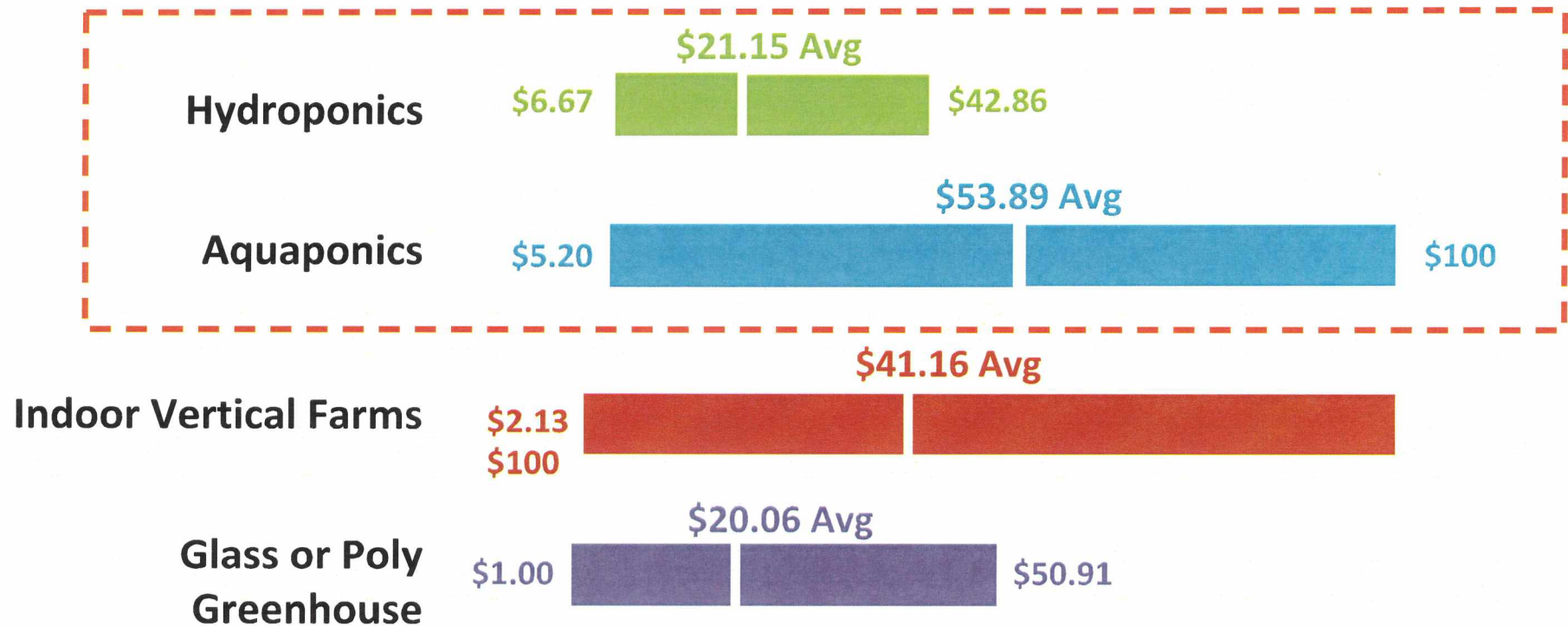
Tomatoes



Herbs

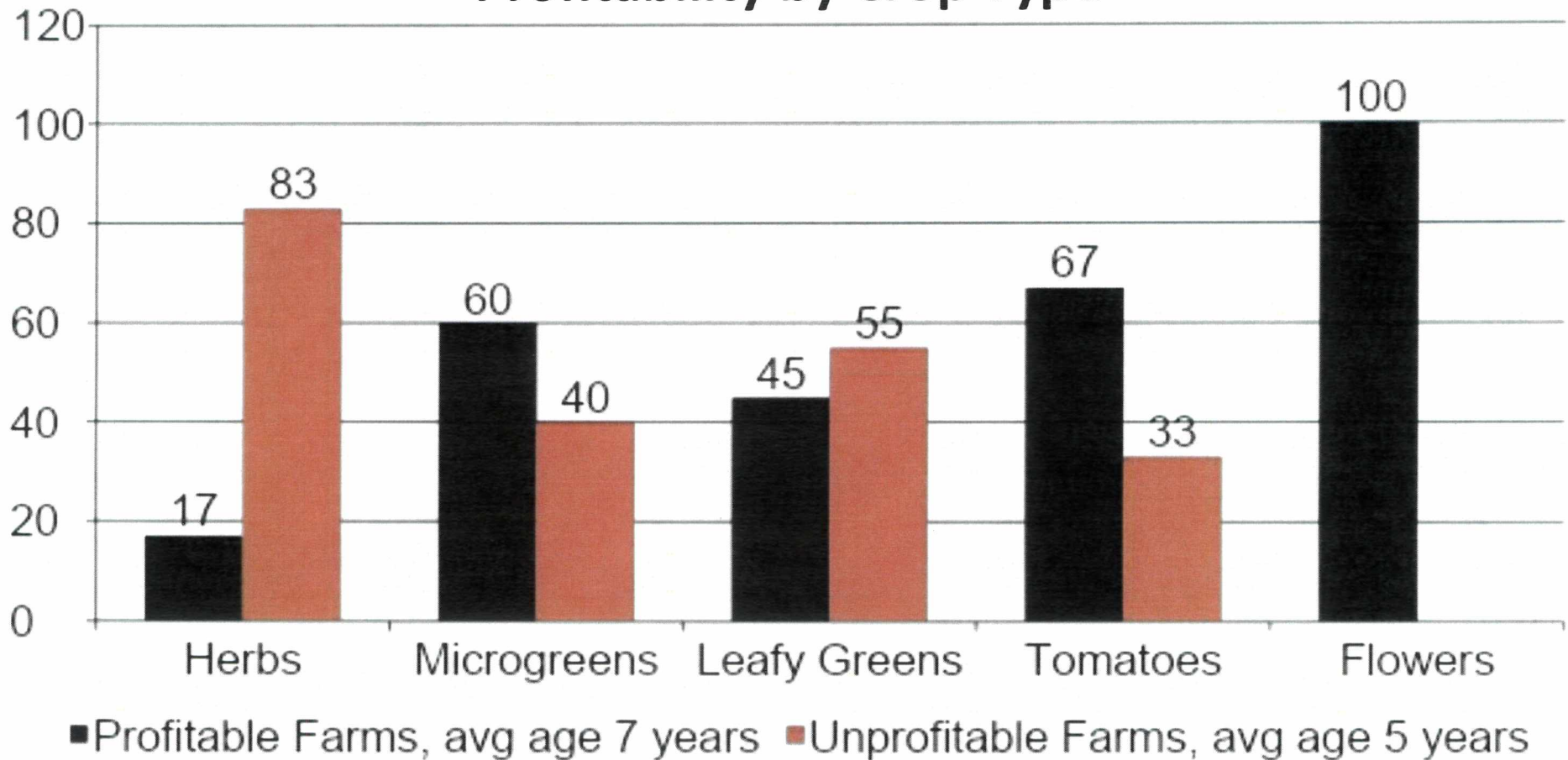


Average Revenue Per Square Foot by Type Farming System





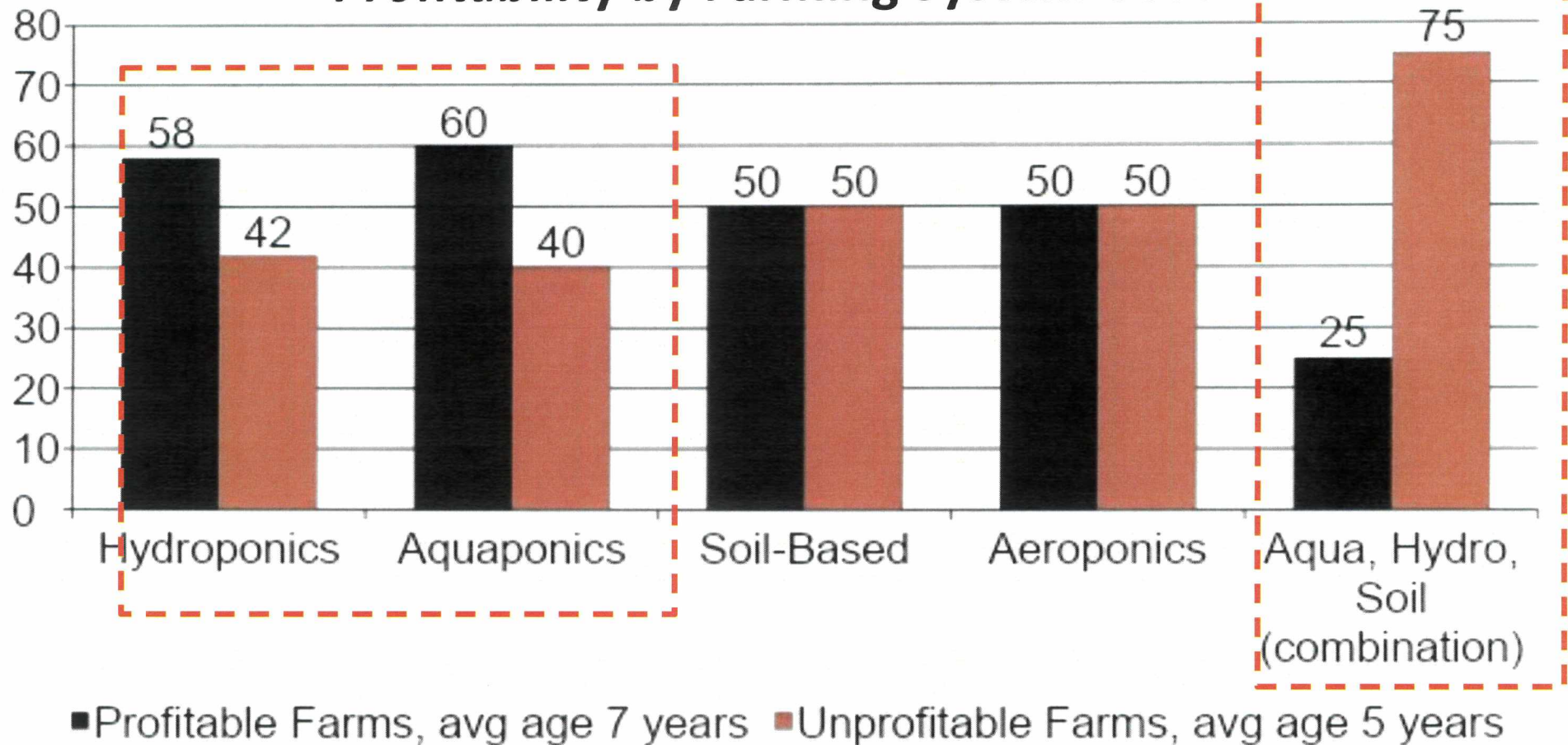
Profitability by Crop Type



Profitability by crop type as reported by percent of Agrilyst survey respondents who operate profitable farms and unprofitable farms.



Profitability by Farming System Used



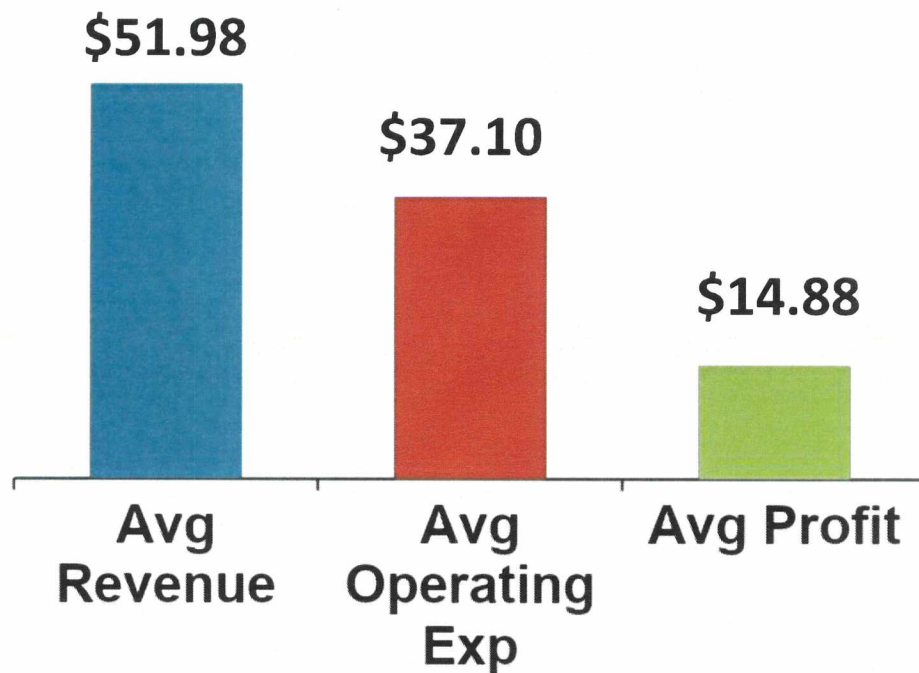
Profitability by crop type as reported by percent of Agrilyst survey respondents who operate profitable farms and unprofitable farms.



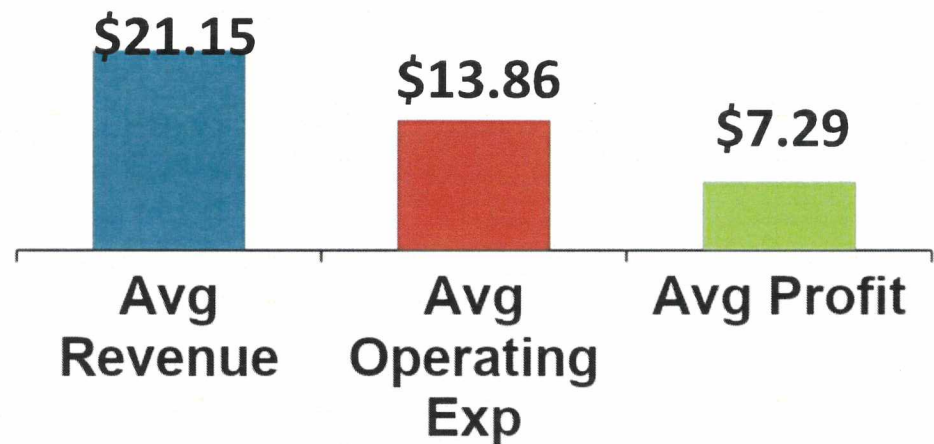
Average Revenue, Operating Expenses and Profits among Profitable Farms

(by type farming system used, in dollars per square foot)

Indoor Vertical & Indoor DWC



Glass/Poly Greenhouse

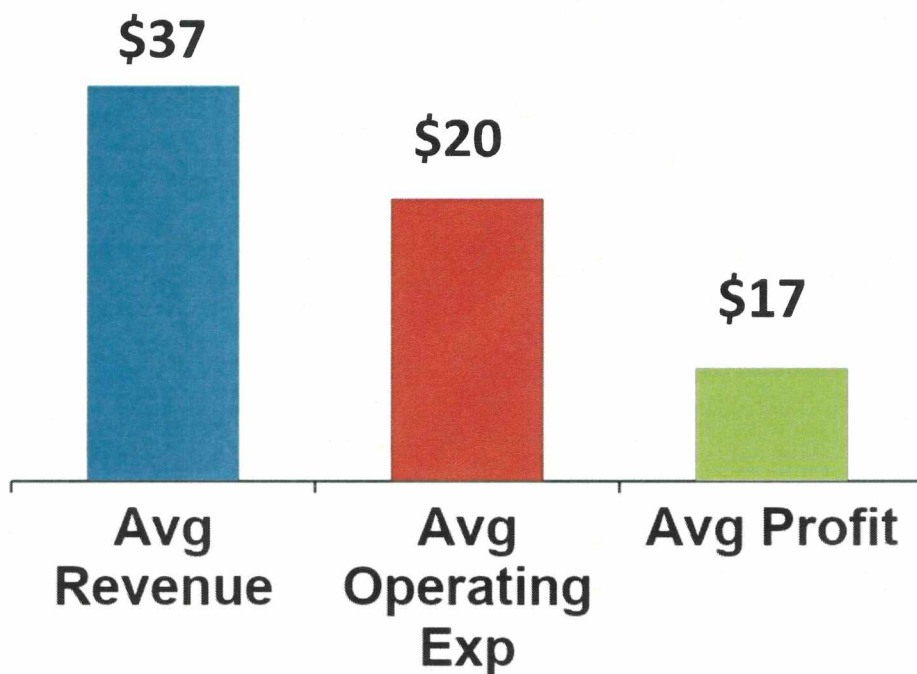




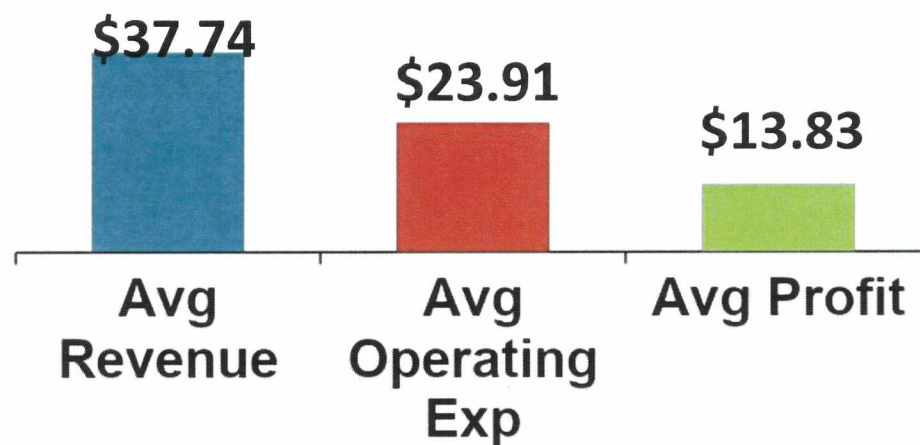
Average Revenue, Operating Expenses and Profits among Profitable Farms for Leafy Green Crops

(by type farming system used, in dollars per square foot)

Glass/Poly Greenhouse, Hydroponic, Leafy Greens

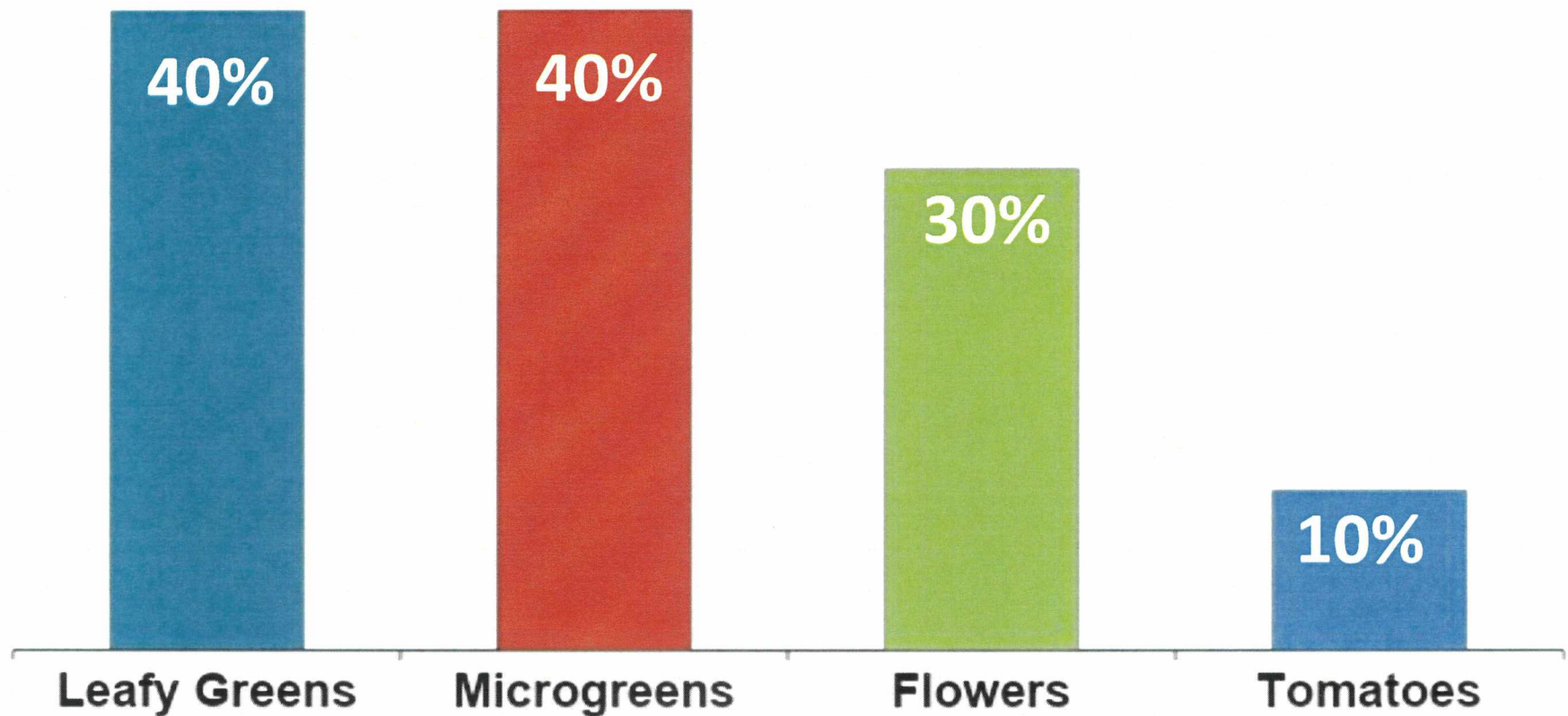


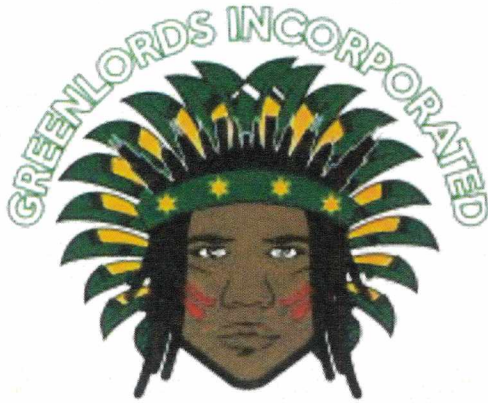
Leafy Greens Across Different Growing Systems





Average Reported Percent Profit Margin By Type Crop among Profitable Farms





COMPANY OVERVIEW



Company Overview

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Founded in 2023 by the Father/Son team of Demarkius Medley Sr and Demarkius Medley Jr, GREENLORDS Pharms. is a small business with big plans, big ideas, and an even bigger and brighter business future. Located in the small city of Galesburg, Illinois, Greenlords is involved in an industry that few like them have the audacity to pursue: hydroponic and aquaponic gardening. What makes them unique and audacious is that the youngest of the team is only 19 and the oldest is only 37 and they are all African American men. You can count on one hand and still have fingers left over to find African American men who are involved in hydroponic and aquaponics gardening in the United States. Few even understand what either of those two terms actually mean.

But the Greenlords team members do. The father son duo has worked steadfastly and purposefully in creating a positive impact on the Galesburg community. Person-by-person, one day at a time, they have now enlightened the community to what hydroponic and aquaponics gardening is – and most importantly, the marvelous benefits it provides by educating people about its health and economic benefits and making fresh, healthy produce accessible and available to all. Especially for lower-income people and urban dwellers.

The Galesburg-based company produces:

- **Leafy Greens**
- **Tomatoes**
- **Berries and Fruits**
- **Herbs**
- **Industrial Hemp**



Why Aquaponics?

Aquaponics refers to any system that combines conventional aquaculture (raising aquatic animals such as snails, fish, crayfish or prawns in tanks) with hydroponics (cultivating plants in water) in a symbiotic environment.

Why Hydroponics?

Hydroponics uses only water and chemical nutrients to cultivate plants, without the necessity of soil. It's not only the main production method of much of the greenhouse tomato, basil and lettuce grown in North America, but it's also popular among marijuana growers.

Key Business Benefits of Aquaponic and Hydroponic Farming ...

- **Cost Of Chemical Nutrients** – In a hydroponics system, chemical nutrients used to feed plants are expensive and costs are gradually rising due to over-mining and scarcity. In an aquaponics system, fish feed is used instead which is not only cheaper, but will provide you with bigger as well as support for plants.
- **Retained Nutrient Solution** – During certain periods, water in hydroponic systems needs to be unloaded because of the build-up of salts and chemicals to the point where levels become toxic to plants. Where the wastewater is disposed of needs to be carefully considered, but in a aquaponic system, there's a natural balance of nitrogen and water is never replaced, only topped up due to evaporation.



Company Overview

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- **Productivity** – It has been shown in several studies and research that once the aquaponic biofilter is fully established (after a period of 6 months), an aquaponic gardener will generally see quicker and more efficient results in terms of plant growth compared to hydroponics.
- **Ease Of Maintenance** – An aquaponic system is much easier to maintain since there's no need to check the electrical conductivity once everyday as you would have to in a hydroponic system. The natural ecosystem in aquaponics means that elements have a tendency to balance each other out, and you would only need to check pH and ammonia levels once a week, and nitrate levels once a month.
- **Organic Growth** – Hydroponics is made up of a sterile man-made environment while aquaponics is a replication of a natural ecosystem, thus making it completely organic. Hydroponic systems use costly nutrients made up of a mixture of chemicals and salts to feed plants, but in an aquaponic system, plant food is made from the conversion of solid fish waste by bacteria and composting worms. This natural process results in better plant growth and lower disease rates.

And by using hydroponic and aquaponics gardening – GREENLORDS will be able to provide fresh produce year-round!

No longer will Galesburg residents have to settle for less-than-the-best in fresh produce. No longer will residents have to consume canned produce that has sat on the shelf of a convenience store for who knows how many months. Thanks to Greenlords – they will eat healthy. They will eat fresh.



Company Overview

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They will be able to taste and see and even smell the difference between a tomato from the grocery store, versus one grown by Greenlords. They may even see the pounds melting away once they have attended a class at Greenlords and converted from a high-fat, high-starch diet to one where their plates are balanced with the colors and nutrients of fresh produce, instead of one that's loaded with sugar and everything on the plate is a variation of the color brown. Greenlords is changing lives. Greenlords is transforming minds.

Greenlords. An on-trend, profit, give-back, sustainability-focused business.

Think about successful businesses who have leveraged profitability with corporate social responsibility by capitalizing on growth-oriented consumer trends and most importantly – consumer mindsets. One great example is the personal care products company, Tom's of Maine, started by a husband and wife team of Tom and Kate Chappell with a loan from a friend for \$5,000. Like Greenlords, they made an early commitment to give back by donating 10% of their profits to nonprofit organizations. It worked. So much so that in 2006 multinational conglomerate Colgate Palmolive purchased a 85% stake in Tom's of Maine for a reported \$100-million dollars.

While Greenlords may not achieve that level of success – the founders are 150% committed to become a major player in the hydroponics and aquaponics marketplace and to establish a fresh produce brand and in-home gardening product line that is loved and preferred, almost beyond reason - in Galesburg, the State of Illinois and throughout the Midwestern States of the United States. That's the kind of future that the Medley's see for Greenlords Pharms. One where everybody wins – from the founders to investors, to grocery, restaurant and B2B clients and to the consumers and communities they serve.



FARM LOCATION & FACILITIES

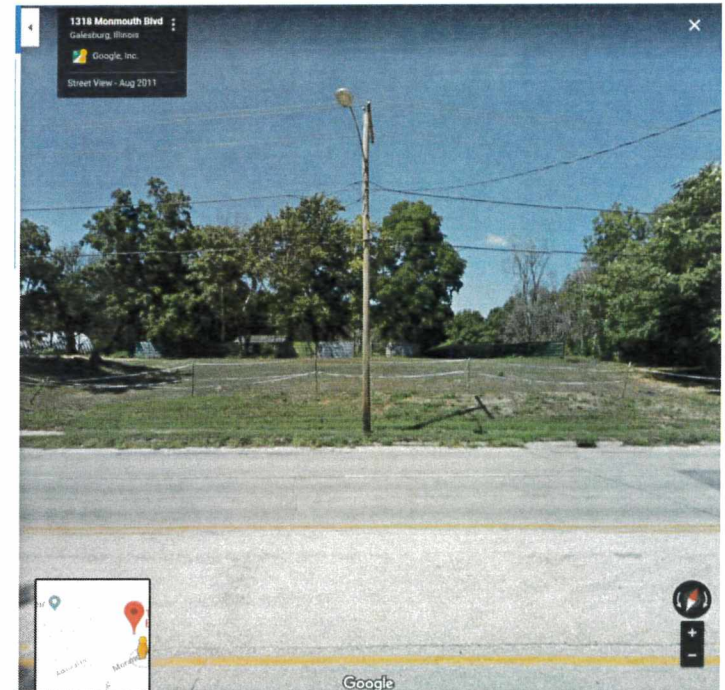
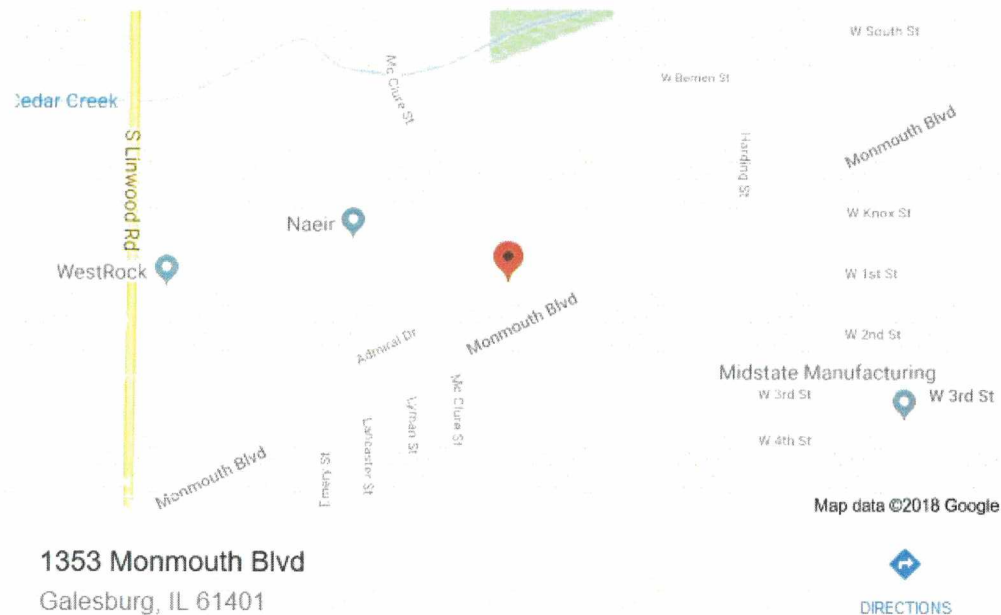


Company Location

Page 34

GREENLORDS FARM is located at
1367 Monmouth Boulevard,
Galesburg, Illinois.

Current Lot Size: 4 Acres



The location is easily accessible
for shipping and distribution
and ideal to establish the
Greenlords brand as a model
urban farm. Plus, locals and
visitors will be able to find it
with no problem.



Farm Location & Facilities

Page 35



GREENLORDS will use best-in-class fish and nutrient-based aquaponic farming techniques.



GREENLORDS projects annual crop yield growth of 20,400 heads of leafy greens in 2024 to 214,245 heads by end-of-year 2028.



GREENLORDS will make its facilities accessible to the USDA, farm extensions and public school classes for study, experimentation and innovation.



Crops will also include fresh herbs to supply the growing consumer adoption of organic eating and farm-to-table ingredients used by restaurants and hotels.



Farm Location & Facilities

Page 36



Administrative Office, Welcome Center & Fresh Produce Distribution



Farm Tours, Classes About
Aquaponic & Hydroponic Farming



Visitors and locals pick
up a weekly Greenlords
Fresh Box!



Illinois-Grown fresh produce shipped
direct to stores, hotels, restaurants
and more throughout the Midwest!



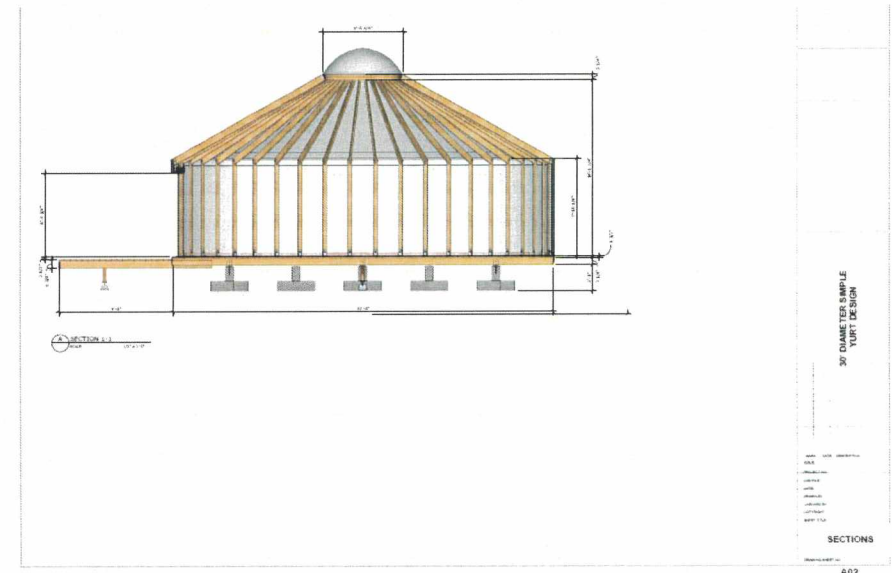
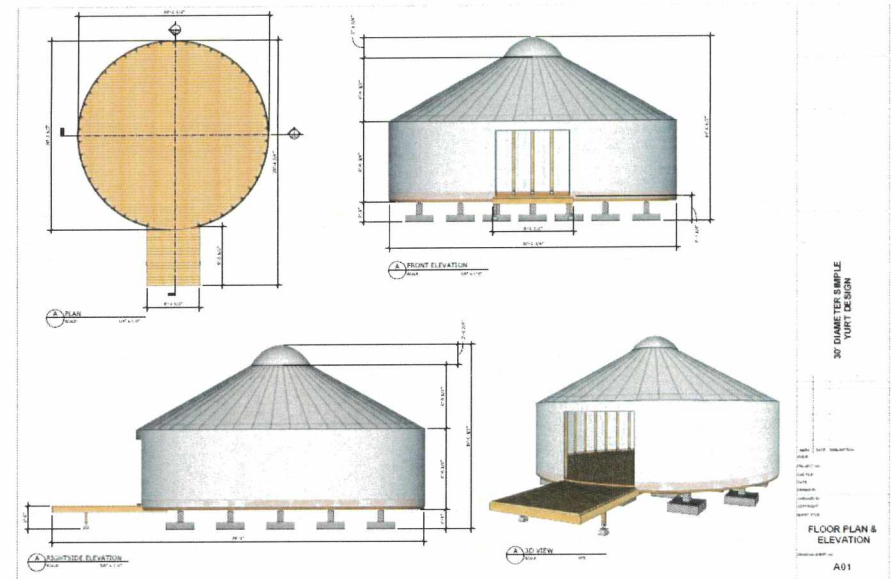
Farm Location & Facilities

Page 37



Key Benefits & Advantages of Yurt Office & Visitors Welcome Center Structure

- Environmentally friendly
- Efficiency (A yurt is warm in the winter and cool in the summer, thanks to its wall structure, insulation and coverings)
- Environmentally compatible (the rounded shape of the yurt blends into natural surroundings)
- User flexibility (The openness of the interior allows for its many uses as well)
- Aesthetics and conditions of a yurt (often attributed to healing, as well as creative, warm and welcoming place, communal, spiritual and inviting.
- Unique, Highly Identifiable structure that will assist in branding Greenlords as an iconic Galesburg-based urban farming enterprise.

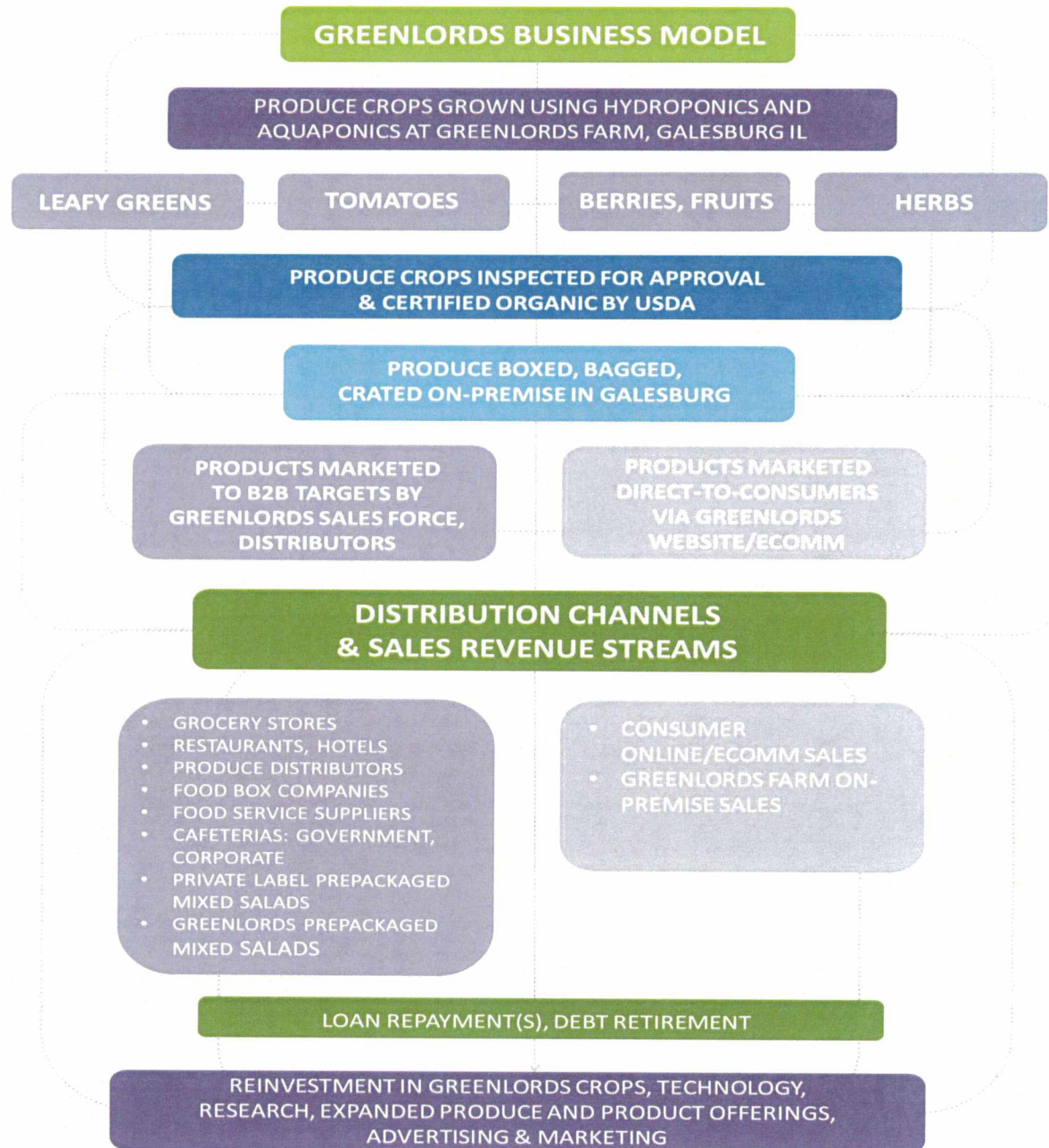


Proposed Architectural Plan



Business Model

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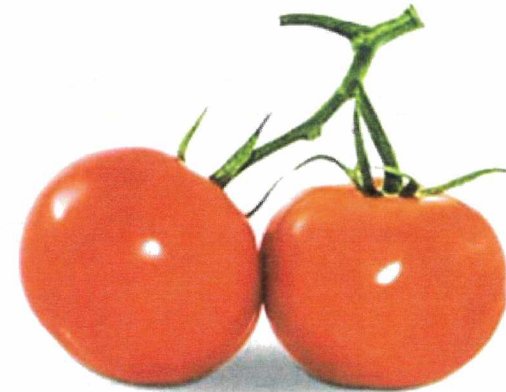
CURRENT PRODUCTS & SERVICES



GREENLORDS will provide fresh produce in the following four categories:



Leafy Greens



Fresh Produce



Fruits



Herbs



Products & Services: **Leafy Greens**

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Romaine Lettuce
Lettuce



Curly Green

So fresh – you can even **smell**
the difference!



Kale and Chard

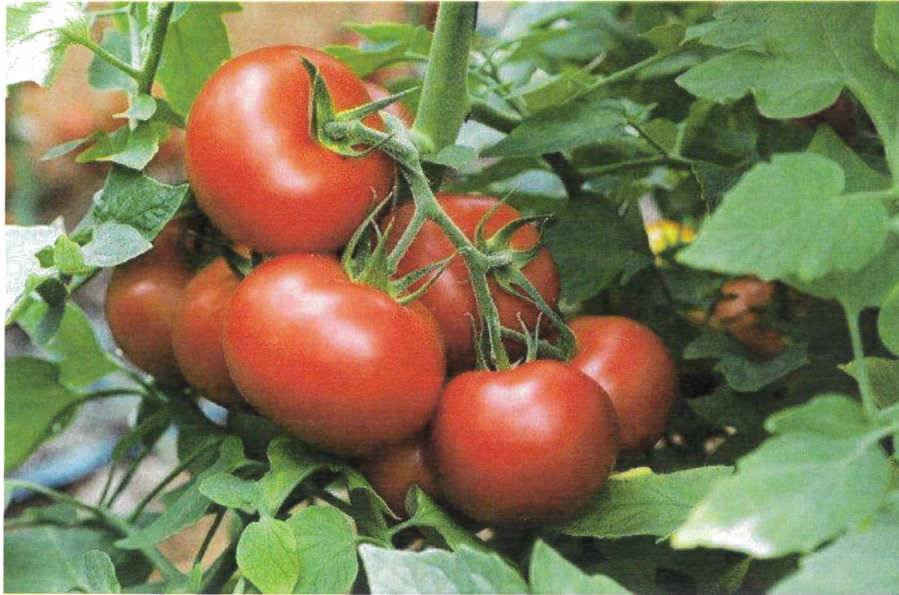


Spring Green Onions



Products & Services: Fresh Vegetables & Produce

Page 42



... vine-ripened tomatoes, cherry to plum size – and those firm and perfect for classics like fried green tomatoes!



Peppers, Squash, Cucumbers and Eggplant – all grown at hydroponic and aquaponic farms!



*The **berry** best ...
... every month of the year!*





Products & Services: **Herbs**

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***Herbs that add savory flavor,
richness and authenticity
to every meal!***





PLANNED EXPANDED PRODUCTS & SERVICES



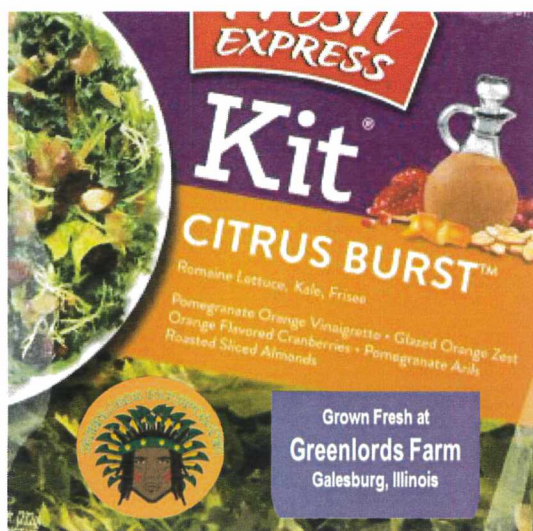
Branded Prepackaged Mixed Greens Salads & Kits

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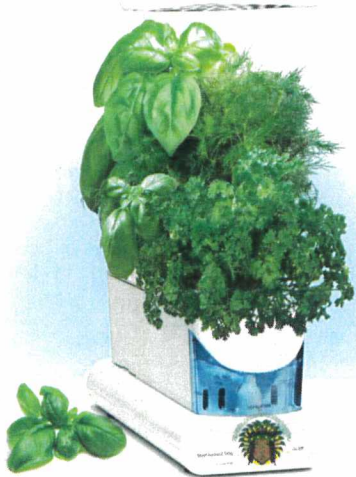
Greenlords Branded Prepackaged Salads and Produce, USDA Certified Organic!

Greenlords will produce salad greens and blends for grocery stores, convenience stores, cafeterias and food service distributors under store brands – and under the Greenlords label!





Greenlords branded At-Home/Indoor Hydroponic Gardening Kits and Appliances to make the availability of fresh tomatoes and herbs as accessible as your kitchen table, counter-tops or window sill!



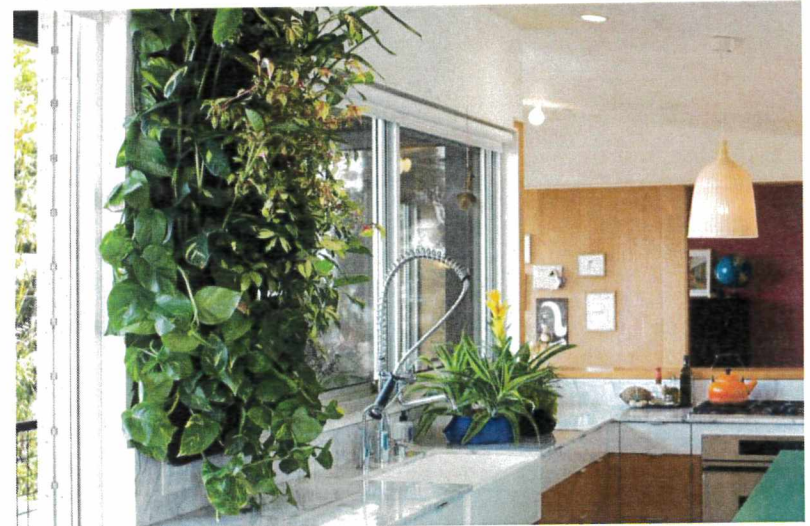


Expanded & Future Products & Services

Page 48

Greenlords branded In-Home Hydroponic Growing Systems

Complete with LED lighting, starter seeds and easy-to-follow instructions, with designs that blend in well and integrate with interior living spaces!





Expanded & Future Products & Services

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Greenlords branded Pre-Packaged Smoothie Boost Blends

Packaged herb blends, straight from Greenlords Farms to add to smoothies to boost and increase nutrients. Can be used for blends made at home – and to add to purchased smoothies.





Greenlords Branded Herbal Teas

- Loose in Jars
- Tea Bags
- Canisters

Made from fresh herbs
grown on Greenlords Farms!





Expanded & Future Products & Services

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Greenlords Bottled Sauces & Marinades

Blended and bottled at Greenlords Farms to provide fresh, savory flavor to poultry, meat and pasta dishes!



For Seafood,
Chicken



For Pasta,
Rice



For Grilling,
Oven,
Stove-Top



For Grilling,
Oven,
Stove-Top



For Grilling,
Oven,
Stove-Top



Greenlords Spice Blends

Bottled from fresh herbs grown at Greenlords Farms to provide a higher level of freshness and flavor to perfectly accentuate all meals prepared and cooked at home!





Expanded & Future Products & Services

Page 53

Greenlords HOT Sauces!





Greenlords Gear

Page 54

Greenlords will produce products to use for sales promotions and to sell online and in the Greenlords Farm Gift Shop!

Recyclable Shopping & Tote Bags



Mugs and Beverage Cups





B2B AND DIRECT-TO-CONSUMER TARGET MARKETING



Consumer Targets: **Demographics**

Page 56



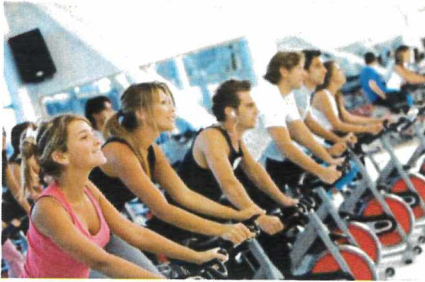
DEMOGRAPHIC PROFILE

- Women, Men
- Ages 20+
- Single or Married with Children
- Household Income (HHI)
\$40,000+
- Some College+
- Managerial Position+
- Renter, Homeowner
- Urban Resident



Consumer Targets: Psychographic Profile

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Health Conscious. Strives to eat balanced diet. Exercises Light-to-Moderately+



Ingredients conscious, reads labels. Might have restricted diet, gluten-free, diabetes.



Frequently shops at farmer's market, Whole Foods, Trader Joes.



Does not mind paying a premium for freshness.



Likes and patronizes local "Farm-to-Table" restaurants, and casual dining spots like Panera Breads.



Cooks at home 3+ times/week. Self-described "foodie."



Has thought about trying a "food box" subscription service.



Intrigued by new trends, has heard of hydroponics. Interested in how to incorporate into lifestyle, DIY choices.



Retail Grocery Stores and distributors serving areas located as far North as Chicago IL, as far west as Des Moines IA, as far South as Springfield IL, and as far East as Indianapolis IN.

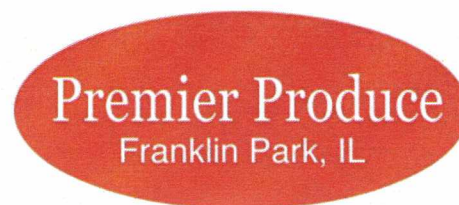
Expanding to achieve distribution in Retail Grocery Stores located as far North as Milwaukee WI, as far west as Kansas City MO/KS, as far South as Lexington KY, and as far East as Columbus OH.



Fresh Produce Distributor Targets

Page 59

GREENLORDS recognizes that produce distributors play an all-important role in gaining product distribution with targeted retailers. As a result, the company will proactively pursue distributors that have established relationships with grocery store chains, restaurants and food service suppliers in the Midwest.

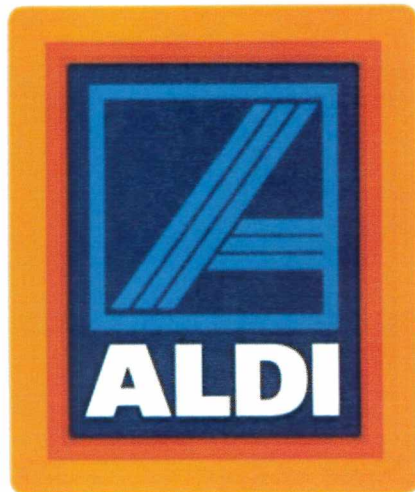




Retail Targets **Phase One: Local Grocery Stores**

Page 60

GREENLORDS will target established and popular grocery store chains within a 200-mile radius of its Galesburg operation for sales of its produce products.



- KiKi's African Market
- Jalisco Supermarket
- Small Mart Family Grocery



Retail Targets **Phase One: Independents and Regional Chains**

Page 61

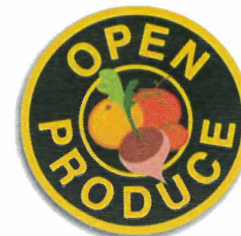
GREENLORDS will proactively pursue wholesale distribution of its produce products with grocers who position their stores as providing “fresh” and farmer’s market-style offerings, in stores as far North as Milwaukee WI, as far west as Kansas City, as far South as Saint Louis MO, and as far East as Columbus OH.



HARVESTIME
FOODS



HYDE PARK
PRODUCE MARKET





Retail Targets Phase Two: Regional and National Grocery Chains

Page 62

GREENLORDS will grow in awareness, pricing and preference to pursue opportunities with recognized grocery leaders by building relationships with key distributors. As a result, the company will grow to become a purveyor and provider of fresh produce with established grocery stores with regional and national retail outlets, known for providing the best in fresh produce.





B2B Targets

Page 63

GREENLORDS will leverage current healthy eating trends and heightened consumer interests in locally sourced/“farm-to-table” foods by targeting the following business segments and categories:



Restaurants & Hotels. Four-Star, Farm-to-Table, Vegetarian and Ethnic.



Galesburg
Community
Unit School
District #205

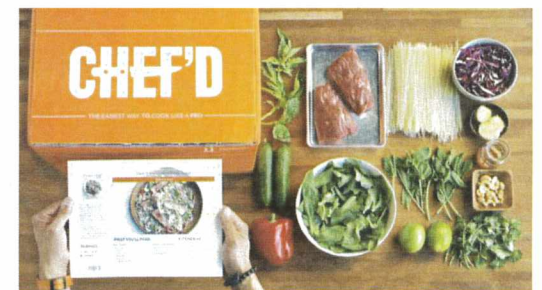
Corporate, Government and Institutional Employee Cafeterias that support healthy eating choices.



B2B Strategic Partnerships

Page 64

GREENLORDS will proactively seek strategic partnerships with companies in the subscription food box service category that focus on providing their consumers with fresh produce.





On-Premise Healthy Eating & Hydro Gardening Classes

Page 65

GREENLORDS will provide community education to residents and tourists on hydroponic and aquaponic gardening to promote the benefits of healthy eating.





STEM-a-licious!

GREENLORDS will partner with Illinois schools to provide on-premise STEM education at Greenlords Farm! Students will learn how to apply science, technology, engineering and math to aquaponic and hydroponic gardening.





Marketing & Advertising Tactics

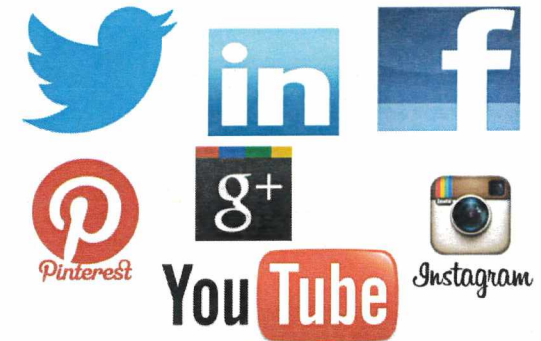
Page 67



Branded Produce. All products proudly bear the Greenlords tag, USDA organic certification, and freshness promise!



On-premise sales – direct and fresh from Greenlords Farm!



Social Media. Engaging educational content about hydroponics and aquaponics. Public Relations. Press coverage in consumer and trade publications.



Pop-Up Freshlords Trucks. Pre-bagged and boxed produce, value-priced.



Online/Ecommerce Fresh Box Sales & Subscriptions via the Freshlords website.



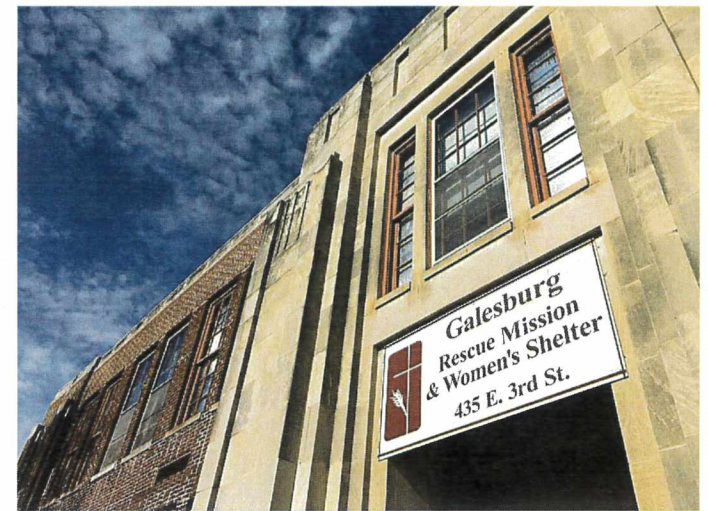
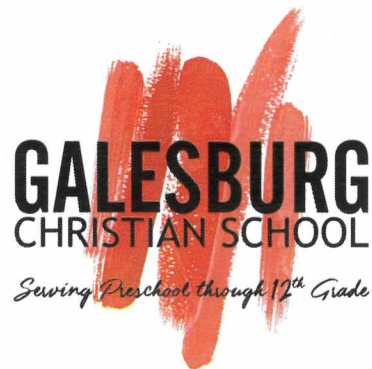
Crowdfunding. Participants buy a subscription with proceeds donated to feeding low-income families and homeless.



Give Back & Corporate Social Responsibility

Page 68

GREENLORDS is genuinely committed to become a visible, actively involved corporate citizen of Galesburg. To that end, it will demonstrate its commitment by providing food to agencies and organizations that feed those in need, low-income citizens, the homeless and veterans.





MARKETING STRATEGY



Objective

Build, brand and expand awareness of GREENLORDS as THE premier provider of the very finest and freshest produce, grown using hydroponic and aquaponic gardening systems, and grown in Galesburg, Illinois.

Consumer Targets

- Women, Men
- Ages 20+
- Single or Married with Children
- Household Income (HHI) \$40,000+
- Some College+
- Managerial Position+
- Renter, Homeowner
- Urban Resident

B2B Targets

- Grocery Stores
- Wholesale/Retail Fresh Produce Distributors
- Food Service Suppliers/Distributors
- Restaurants
- Corporate Employee Cafeteria Food/Produce Buyers
- "Food Box" Ecommerce Companies



Advertising, Marketing, PR Media

- Online/Ecommerce
- Social Media
- Press Releases, Media Coverage: Industry/Trade, Consumer Publications – Online, Print, Broadcast
- Crowdfunding

Tactics

- Branded produce with GREENLORDs logo tag, USDA Organic certification
- Leverage identification as a Minority-Owned African American business
- Educate targets – consumer and B2B on the health and environmental benefits of hydroponic and aquaponic gardening and quality of produce
- Drive awareness via website
- Drive brand preference via Subscription Food Box Service
- Exploit opportunities to connect with consumer preferences for “Farm-to-Table” and “Locally Sourced” produce with fresh markets, grocery stores, restaurants
- Demonstrate corporate social responsibility via food donations to civic and faith-based organizations
- Connect with eCommerce and crowdfunding contributors who support efforts to provide fresh foods to low-income, homeless and veteran citizens.





MANAGEMENT TEAM & STAFFING PLAN



The Medley Duo



*Demarkius Medley Jr, Farm Manger (left)
and Demarkius Medley Sr, Greenlords CEO (right).*



Management Team

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Demarkius Medley Sr

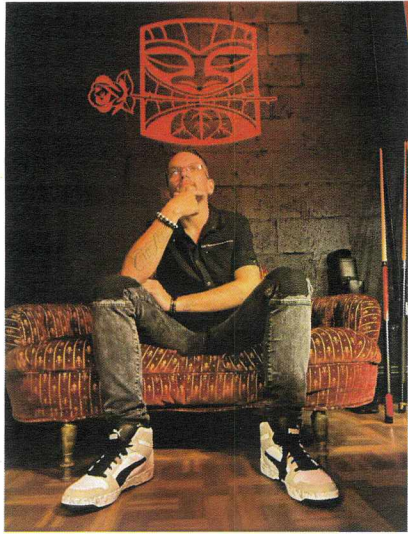


"I am an urban farmer, and CEO Greenlords Pharms . I have been an urban farmer since 2017. My goal for Greenlords is to introduce aquaponics as a trend-forward, urban farming growing method to provide USDA-certified organic produce year round. I am 37 years married with 4 kids and 2 step kids. I grew up on the west side of Chicago and relocated to Galesburg IL in 2002 at the age of 16. I have degrees in Mechanical Engineering Technology, and Business Administration. My family has a deep rooted history in agriculture. My mother picked cotton alongside her mother, father grandmother and grandfather as plantation workers in the deep south area of the Mississippi delta. The same fields that our ancestors were forced into slavery. Decades later my brother and I formed Greenlords Inc. We made it our mission to not only make fresh produce available to all ... but to also teach youth about the importance of eating healthy ... and encourage other African Americans to venture into agriculture."

Demarkius Medley Jr



"I am an urban farmer and Farm Manager of Greenlords Pharms . I am 19 years old. I share my fathers's contagious passion for agriculture, and specifically for aquaponic and hydroponic farming. I see a great opportunity, and vision for Greenlords as a business enterprise that also has a community give-back component as an educational resource for life transformation. It worked for me. And I will make sure that Greenlords makes it work for others."



Jon Myers

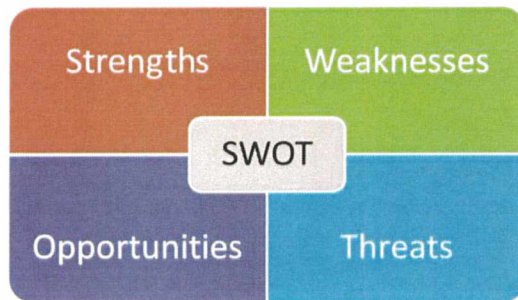
“My Experience with the Hemp Product has been amazing, I am the Owner of Sacred Roots Kava Lounge . I have personally used the hemp products and benefited from them. I attended a cannabis expo called Cadillacs in Jamaica where Ralph Malcolm spoke on the discovery of the endocannabinoid system and the numerous health benefits of derivatives from the hemp plant. I have dedicated hundreds of hours to study the hemp plant and sold hundreds of thousands of dollars retail. Using hemp products have personally benefited me and it drives my passion to help others receive so of those same benefits



Staffing Plan: 2019-2023

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	POSITION/TITLE	2023	2024	2025	2026	2027
FULL TIME	CEO DEMARKIUS MEDLEY Sr	●	●	●	●	●
	Farm Manager Demarkius MEDLEY Jr	●	●	●	●	●
	MGR, DISTRIBUTION & FULFILLMENT					●
	FT FARM ASST A			●	●	●
	FT FARM ASST B				●	●
PART TIME	PT FARM ASST D			●	●	●
	FT ADMIN/SALES ASST CUSTM SERV			●	●	●
	PT ADMIN/SALES ASST		●	●	●	●
	FT PACK/SHIP				●	●
	PT PACK/SHIP				●	●



SWOT ANALYSIS



SWOT Analysis

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STRENGTHS

- Soil-less Aquaponic and Hydroponic farming is a growing market, CAGR of 6.5% 2018-2023
- Aquaponic operations report more than double the revenue per square foot vs traditional soil-based operations
- Company owns farmland outright
- Major crop will be leafy greens – highest in profitability
- Products will be USDA Certified Organic

WEAKNESSES

- Small farm size limits annual crop yield potential
- Lack of management team member with marketing expertise
- Predictable ramp-up time required and barriers-to-entry to build B2B/Wholesale and Distributor channels/relationships

OPPORTUNITIES

- Company will leverage current consumer popularity for subscription-based “fresh box” ingredients
- Develop company-branded subscription box via Ecommerce
- Leverage out-of-home dining popularity for fresh, farm-to-table produce with restaurants
- Leverage corporate and institutional interest in food service produce that promote healthy eating
- Leverage opportunities to brand as “fresh grown in Illinois”

THREATS

- Inability to pursue and leverage opportunities in B2B channels and with distributors, given small farm/crop yield size
- Market/purveyor entry barriers to partner with established “fresh box” companies
- Ability to compete, price-wise, to gain retail/wholesale distribution



FINANCIAL PROJECTIONS 2023-2027

- PROJECTED SALES VOLUME
- PROJECTED REVENUE
- OPERATING COSTS
- PRO FORMA CASH FLOW
- BREAK-EVEN ANALYSIS



SALES VOLUME PROJECTIONS

2023-2027



Financial Projections: **Projected Sales Volume: WHOLESALE**

Wholesale, Distributor Sales Volume Targets

WHOLESALE/DISTRIBUTOR		2023	2024	2025	2026	2027
	UNIT OF MEASUREMENT (POUND, HEAD, ETC)	TOTAL ANNUAL VOLUME TARGETS				
FRESH PRODUCE						
LEAFY GREENS	HEAD	0	24,000	30,000	40,500	46,575
ROMAINE LETTUCE	HEAD	0	96,000	108,000	145,800	167,670
TOMATOES	LB	0	10,000	15,000	20,250	23,288
FRUITS, BERRIES	LB	0	1,000	5,000	6,750	7,762
BASIL	LB	0	500	1,000	1,350	1,552
PREPACKAGED MIXED GREENS SALADS	10 OZ BAG	0	2,400	5,000	6,750	7,762
NON FRESH PRODUCE PRODUCTS						
	SALES UNIT	TOTAL ANNUAL VOLUME TARGETS (IN UNITS SOLD)				
SAUCES	JARS	0	240	500	900	1,350
SMOOTHIE BLENDS	BOXED PACKETS	0	120	250	450	675
SPICE BLENDS	JARS, PACKETS	0	120	250	450	675
TEAS	BOXED PACKETS	0	240	500	900	1,350
BACKYARD GROW KITS	UNITS	0	5	10	20	30
Hemp Products	UNITS	9000	22000	27,720	33,440	39,160

CSA Ecomm/Online Sales Volume Targets

ECOMM/DIRECT-TO-CONSUMER		2023	2024	2025	2026	2027
PRODUCT	UNIT OF MEASUREMENT	ESTIMATED TOTAL ANNUAL VOLUME				
CSA COMMUNITY SHARES	SHARE MONTHLY		150	200	250	300
ECOMM "FRESH BOX" SUBSCRIPTION	SUBSCRIBERS		500	1,000	3,000	7,500
ECOMM "FRESH BOX" SHIPMENTS	PROJECTED ANNUAL		4,000	8,000	24,000	60,000
AT-HOME GROW KIT: AQUAPONIC	UNIT	0	5	10	20	50
TABLETOP HYDRO GROW KIT	UNIT	0	0	0	100	250



**Wholesale,
Distributor Sales
Revenue Targets**

WHOLESALE/DISTRIBUTOR	2023	2024	2025	2026	2027
FRESH PRODUCE	ANNUAL REVENUE TARGETS				
LEAFY GREENS	0	\$11,760	\$14,700	\$20,655	\$24,219
ROMAINE LETTUCE	0	40,320	45,360	62,694	73,775
TOMATOES	0	4,800	7,200	10,125	11,877
FRUITS, BERRIES	0	1,310	6,550	8,977	10,478
BASIL	0	2,400	4,800	6,669	7,698
PREPACKAGED MIXED GREENS SALADS	0	3,360	7,000	9,720	11,255
TOTAL:	\$0	\$63,950	\$85,610	\$118,840	\$139,302
NON FRESH PRODUCE PRODUCTS	ANNUAL REVENUE TARGETS				
SAUCES	\$0	\$372	\$775	\$1,440	\$2,160
SMOOTHIE BLENDS	0	378	787	1,404	2,106
SPICE BLENDS	0	191	398	7,210	1,080
TEAS	0	382	795	1,440	2,160
BACKYARD GROW KITS	0	2,700	5,300	10,500	15,000
Hemp Products	90000	264,000	277,200	334,400	391,600
TOTAL:	\$90000	\$268,023	\$285,255	\$356,394	\$414,106

**CSA
Ecomm/Online
Sales
Revenue Targets**

ECOMM/DIRECT-TO-CONSUMER	2023	2024	2025	2026	2027
PRODUCT/SERVICE	ANNUAL REVENUE TARGETS				
CSA COMMUNITY SHARES	50	150	200	250	300
ECOMM "FRESH BOX" SUBSCRIPTION	100	500	1,000	3,000	7,500
ECOMM "FRESH BOX" SHIPMENTS	800	4,000	8,000	24,000	60,000
AT-HOME GROW KIT: AQUAPONIC	0	5	10	20	50
TABLETOP HYDRO GROW KIT	0	0	0	100	250



PROJECTED PRODUCT PRICING



Financial Projections: **Projected Pricing: WHOLESALE**

WHSE PRICE POINT PROJECTIONS		2023	2024	2025	2026	2027
FRESH PRODUCE	SALES UNIT	PROJECTED WHSE COST/UNIT (IN DOLLARS)				
LEAFY GREENS	HEAD	0.49	0.49	0.49	0.51	0.52
ROMAINE LETTUCE	HEAD	0.42	0.42	0.42	0.43	0.44
TOMATOES	LB	0.48	0.48	0.48	0.5	0.51
FRUITS, BERRIES	LB	1.31	1.31	1.31	1.33	1.35
BASIL	LB	4.80	4.80	4.80	4.94	4.96
PREPACKAGED MIXED GREENS SALADS	10 OZ BAG	1.40	1.40	1.40	1.44	1.45
NON FRESH PRODUCE PRODUCTS						
SAUCES	JAR	1.50	1.55	1.55	1.6	1.60
SMOOTHIE BLENDS	BOXED PACKETS	3.00	3.15	3.15	3.12	3.12
SPICE BLENDS	JARS, PACKETS	1.50	1.59	1.59	1.6	1.60
TEAS	BOXED PACKETS	1.50	1.59	1.59	1.6	1.60
BACKYARD GROW KITS	UNITS	0	540	530	525	500
Hemp Products	UNITS	10	10	10	10	10



**ECOMM/DIRECT-TO-CONSUMER
PRICING PROJECTIONS**

		2023	2024	2025	2026	2027
PRODUCT	UNIT OF MEASUREMENT	PRICING PER UNIT				
CSA COMMUNITY SHARES	SHARE	\$60/MONTH	\$60/MONTH	\$60/MONTH	\$65/MONTH	\$65/MONTH
ECOMM "FRESH BOX" SUBSCRIPTION	MONTHLY SUBSCRIBERS	\$30/MONTH	\$30.00/MONTH	\$32.50/MONTH	\$32.50/MONTH	\$35.00/MONTH
AT-HOME GROW KIT: AQUAPONIC	UNIT	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
TABLETOP HYRDO GROW KIT	UNIT	0	0	0	\$250	\$250



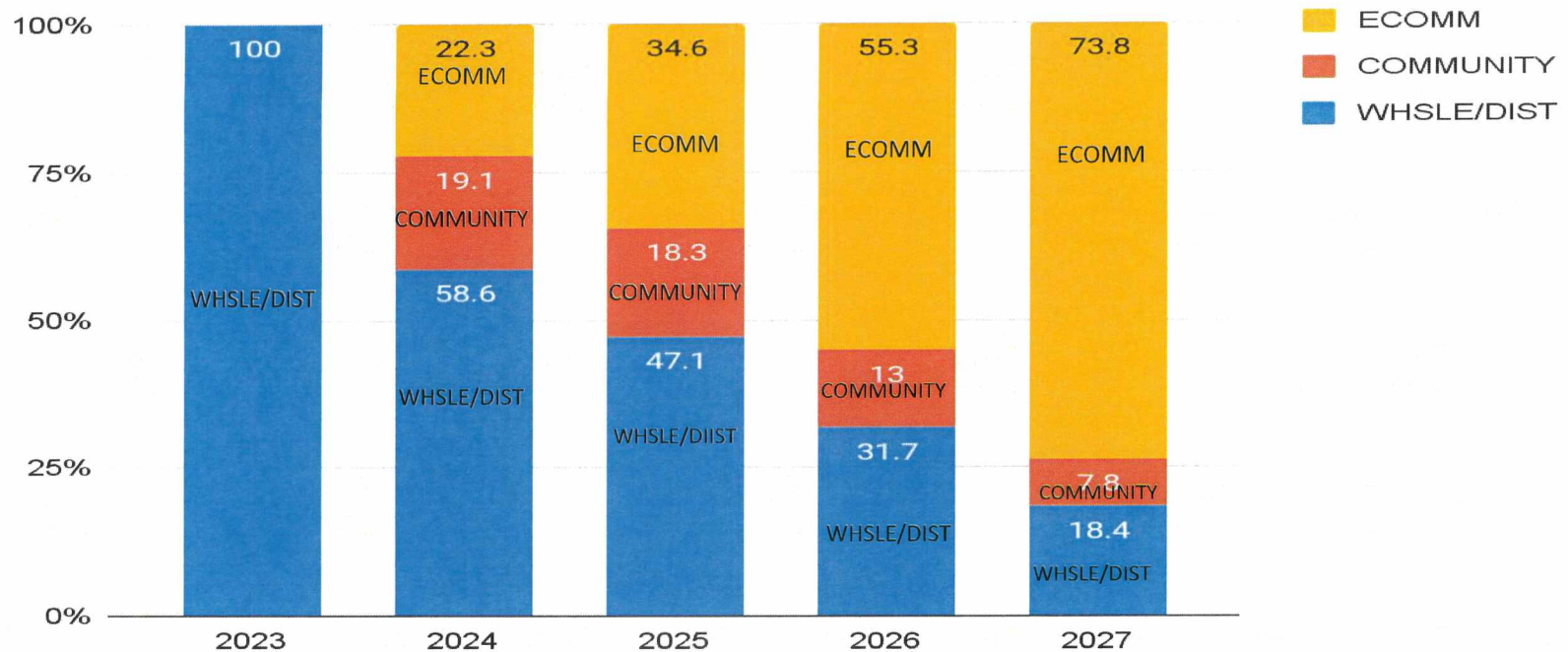
REVENUE PROJECTIONS

BY REVENUE STREAM 2023-2027



Financial Projections: Projected Revenue By Revenue Stream

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GREENLORDS revenue will increasingly be derived from Ecommerce/Direct-to-Consumer and Community Shares Sales, thereby contributing to greater opportunities for sustainable profitability.

REVENUE STREAM	2023		2024		2025		2026		2027	
	REVENUE	%TOT	REVENUE	%TOT	REVENUE	%TOT	REVENUE	%TOT	REVENUE	%TOT
WHSLE/DIST	90,000	100%	331,973	58.6	370,865	47.1%	475,234	31.7%	553,408	18.4%
COMMUNITY SHARES	0	0	108,000	19.1	144,000	18.3	195,000	13	234,000	7.8
ECOMM/DIRECT-TO-CONSUMER	0	0	126,000	22.3	272,000	34.6	829,000	55.3	2,222,500	73.8
TOTAL:	\$90,000	100%	565,973	100%	786,865	100%	1,499,234	100%	3,009,908	100%



Financial Projections: 5-Year Projected Sales Revenue 2023-2027

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PROJECTED SALES REVENUE WHOLESALE/DISTRIBUTORS	2023	2024	2025	2026	2027
FRESH PRODUCE					
LEAFY GREENS	0	11,760	14,700	20,655	24,219
ROMAINE LETTUCE	0	40,320	45,360	62,694	73,775
TOMATOES	0	4,800	7,200	10,125	11,877
FRUITS, BERRIES	0	1,310	6,550	8,977	10,478
BASIL	0	2,400	4,800	6,669	7,698
PREPACKAGED MIXED GREENS SALADS	0	3,360	7,000	9,720	11,255
TOTAL:	0	63,950	85,610	118,840	139,302
NON FRESH PRODUCE PRODUCTS					
SAUCES IN JARS	0	372	775	1,440	2,160
SMOOTHIE BLENDS	0	378	787	1,404	2,106
SPICE BLENDS	0	191	398	7210	1,080
TEAS	0	382	795	1,440	2,160
BACKYARD GROW KITS	0	2,700	5,300	10,500	15,000
Hemp Products	90,000	264,000	277,200	334,400	391,600
TOTAL:	0	268,023	285,255	356,394	414,106
TOT PROJECTED WHSLE REVENUE:	90,000	331,973	370,865	475,234	553,408



Financial Projections: 5-Year Projected Sales Revenue 2023-2027

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PROJECTED SALES REVENUE ECOMM FRESH BOX AND COMMUNITY/CO-OP SHARES	2023	2024	2025	2026	2027
GREENLORDS FRESH BOX ECOMM SUBSCRIBERS: GREENS, FRUITS, BERRIES, SALAD MIX, SAUCES, SMOOTHIE BLENDS, SPICES, TEAS	0	120,000	260,000	780,000	2,100,000
GREENLORDS FRESH BOX "COMMUNITY SHARES": GREENS, FRUITS, BERRIES, SALAD MIX, SAUCES, SMOOTHIE BLENDS, SPICES, TEAS	0	108,000	144,000	195,000	234,000
AT HOME GROW KIT: AQUAPONIC	0	6,000	12,000	24,000	60,000
TABLETOP AT HOME GROW KIT: HYRDOPONIC	0	0	0	25,000	62,500
TOTAL:	0	234,000	416,000	1,024,000	2,456,500



Financial Projections: 5-Year Projected Sales Revenue 2023-2027

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SUMMARY OF COMBINED TOTAL PROJECTED SALES REVENUE – ALL REVENUE STREAMS	2023	2024	2025	2026	2027
WHOLESALE REVENUE	\$90,000	331,973	370,865	475,234	\$553,408
ECOMM/DIRECT-TO-CONSUMER REVENUE	0	234,000	416,000	1,024,000	2,456,500
GRAND TOT PROJECTED REVENUE:	\$90,000	565,973	786,865	1,499,234	\$3,009,908



NET INCOME, PROFIT/(LOSS)

2023-2027



NET INCOME/PROFIT/(LOSS): 2023-2027

	2023	2024	2025	2026	2027
GROSS REVENUE	\$90,000	565,973	786,865	1,499,234	3,009,908
(LESS) OPERATING EXP	(246,732)	(288,404)	(370,822)	(560,460)	(781,480)
NET INCOME, PROFIT/LOSS	\$(156,732)	+277,569	+416,043	+938,774	+2,301,428

**By incorporating a marketing strategy that includes eCommerce
/Direct-to-Consumer sales to maximize revenue,
GREENLORDS will be on track to become a profitable business operation
by end-of-year 2024, and onward!**



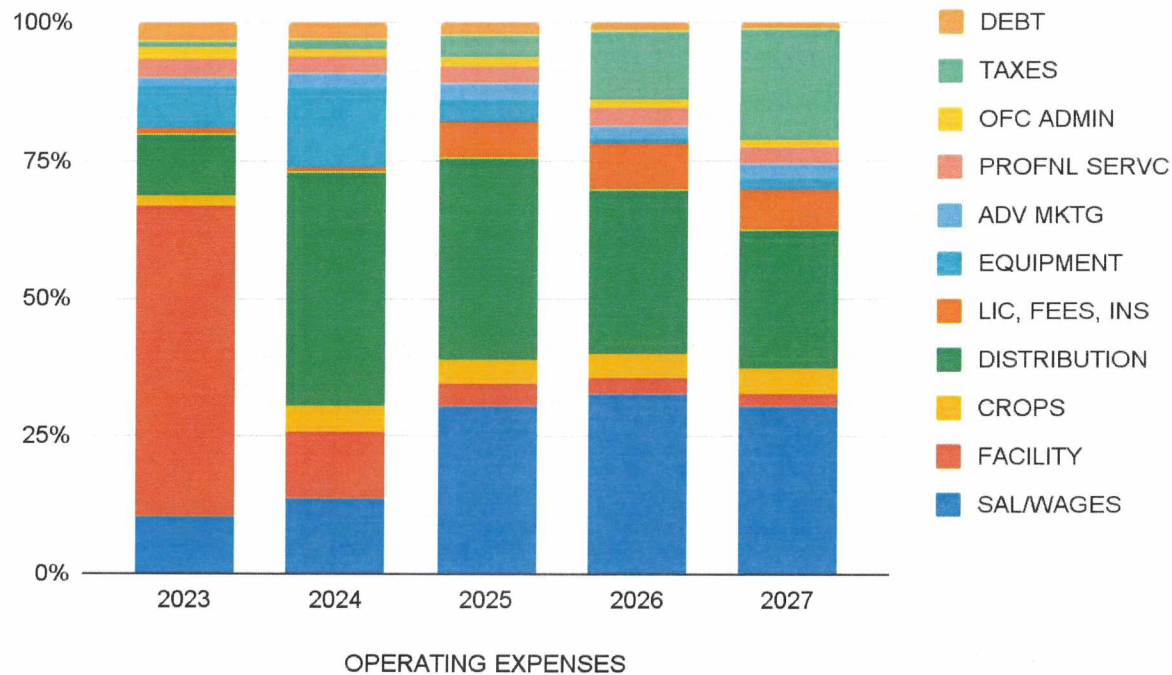
OPERATING EXPENSES

2023-2027



Financial Projections: Operating Expenses 2023-2027

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SUMMARY OF OPERATING EXPENSES

	2023		2024		2025		2026		2027	
	EXPENSE	%TOT	EXPENSE	%TOT	EXPENSE	%TOT	EXPENSE	%TOT	EXPENSE	%TOT
SALARIES & WAGES	26,880	10.5	37,400	13.6	111,360	30.3	180,960	32.5	236,520	30.4
GROUND & FACILITY BUILDOUT	145,200	56.5	33,400	12.1	14,600	4.0	15,450	2.8	16,300	2.1
EQUIPMENT & MACHINERY	19,500	7.6	40,000	14.5	15,000	4.1	5,000	0.9	17,500	2.2
PACKAGING, SHIPPING & FREIGHT	29,222	11.4	117,520	42.6	134,746	36.7	166,074	29.8	197,004	25.3
LICENSES, FEES, INSURANCE	2,200	0.9	2,400	0.9	24,772	6.7	47,092	8.4	56,764	7.3
PRODUCE & CROP DEVELOPMENT	4,300	1.7	12,500	4.5	15,800	4.3	25,300	4.5	36,000	4.6
OUTSIDE PROFESSIONAL SERVICES	8,500	3.3	8,250	3.0	11,250	3.1	17,500	3.1	24,000	3.1
OFFICE & ADMINISTRATIVE	5,820	2.3	3,600	1.3	6,000	1.6	8,600	1.5	10,200	1.3
ADVERTISING, MARKETING, PR	4,000	1.6	7,000	2.5	10,000	2.7	13,000	2.3	18,500	2.4
TAXES	2,826	1.1	4,976	1.8	15,000	4.1	69,890	12.5	157,098	20.2
DEBT RETIREMENT	8,594	3.3	8,594	3.1	8,594	2.3	8,594	1.5	8,594	1.1
TOTAL PROJECTED OPERATING EXP:	257,042	100%	275,640	100%	367,122	100%	557,460	100%	778,480	100%



Financial Projections: Operating Expenses 2023-2027

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OPERATING EXPENSES	2023	2024	2025	2026	2027
PRODUCE & CROP DEVELOPMENT					
RESEARCH, TESTING	500	1,000	1,200	2,500	5,000
SEEDLINGS	0	2,600	3,000	4,000	5,000
FINGERLINGS	0	1,500	2,000	4,000	6,000
WATER	0	2,500	3,000	5,000	7,000
FISH FOOD	0	1,300	2,500	4,000	5,000
ELECTRICITY	0	2400	2,600	2,800	3,000
CBD OIL	3,000	0	0	0	0
TRANSPORTATION/DELIVERY	800	1,200	1,500	3,000	5,000
TOTAL:	4,300	12,500	15,800	25,300	36,000
EQUIPMENT & MACHINERY					
Hemp Processing Equipment	0 20,000		0	0	0
SECURITY FENCING AND INSTALLATION 5,000		0	0	0	0
SUPPLEMENTAL LIGHTING	0	7000	12,000	0	10,000
TRACTOR	0	10,000	0	0	0
CARTRIDGES FILLING MACHINE	11,500	0	0	0	0
ADDITIONAL/MISCELLANEOUS	3,000	3,000	3,000	5,000	7,500
TOTAL:	19,500	40,000	15,000	5,000	17,500



Financial Projections: Operating Expenses 2023-2027

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OPERATING EXPENSES	2023	2024	2025	2026	2027
 GROUNDS & FACILITY BUILDOUT					
Rent	6000	6000	6000	6000	6000
CROP GROWING FACILITY BUILDOUT + LABOR	0	20,000	0	0	0
SEWER LINE	10,000				
CROP SUPPORT STRUCTURES, DEVICES	0	500	500	750	1,000
YURT BLDG AND INSTALLATION	125,000	0	0	0	0
LANDSCAPING	600	600	600	700	800
MAINTENANCE	600	1800	2500	3,000	3,500
ADDITIONAL/MISCELLANEOUS	3,000	4,500	5,000	5,000	5,000
 TOTAL:	145,200	33,400	14,600	15,450	16,300
 SALARIES & WAGES					
D MEDLEY SR, CEO	9,600	9,600	18,000	24,000	30,000
D MEDLEY JR, MANGER	9,600	9,600	18,000	24,000	30,000
MGR, DISTRIBUTION & FULFILLMENT	0	0	0	0	36,000
FT FARM ASST A	0	0	24,000	25,200	26,460
FT FARM ASST B	0	0	0	24,000	25,200



Financial Projections: Operating Expenses 2023-2027

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OPERATING EXPENSES	2023	2024	2025	2026	2027
PT FARM ASST C	7,680	8,640	9,120	9,600	10,080
PT FARM ASST D	0	0	7,680	8,640	9,120
FT ADMIN/SALES ASST CUSTM SERV	0	0	24,000	25,200	26,460
PT ADMIN/SALES ASST	0	9,600	10,560	11,520	12,960
FT PACK/SHIP	0	0	0	19,200	20,160
PT PACK/SHIP	0	0	0	9,600	10,080
TOTAL:	26,880	37,440	111,360	180,960	236,520
OFFICE & ADMINISTRATIVE					
OFC EQUIPMENT	1,500	0	1,000	2,000	2,500
OFC FURNITURE	1,500	0	500	1,000	1,000
OFC SUPPLIES	500	1,000	1,500	2,000	2,500
UTILITIES	1,800	1,900	2,000	2,100	2,200
WATER	550	700	1,000	1,500	2,000
TOTAL:	5850	3600	6,000	8,600	10,200
ADVERTISING, MARKETING, PR					
WEBSITE/ECOMM DEVELOPMENT	1,500	2,000	2,500	3,000	3,500
ADVERTISING, MARKETING, PR	2,500	5,000	7,500	10,000	15,000
TOTAL:	4,000	7,000	10,000	13,000	18,500



Financial Projections: Operating Expenses 2023-2027

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OPERATING EXPENSES	2023	2024	2025	2026	2027
OUTSIDE PROFESSIONAL SERVICES					
LEGAL	4,500	4,500	4,500	4,500	4,500
ACCOUNTING	1,500	1,000	1,250	1,500	2,000
PROFNL, TRADE ASSOCIATION DUES	500	750	1,000	2,500	2,500
CONSULTANT(S)	0	5,000	7,500	12,000	18,000
TOTAL:	6,500	11,250	14,250	20,500	27,000
PACKAGING, SHIPPING & FREIGHT					
WHSLE, DISTRIBUTOR COSTS/COMMSNS	2,222	13,580	18,773	28,167	32,362
ECOMM/DIRECT-TO-CONSUMER	0	2,000	4,000	12,000	30000
SHIPPING & PACKAGING MATERIALS (WHSLE/DISTR)	27,000	101,440	111,173	125,107	133,842
PACKAGING: MIXED GREENS SALADS	0	500	800	800	800
TOTAL:	29,222	117,520	134,746	166,074	197,004
LICENSES, FEES, INSURANCE					
LICENSES	700	700	700	700	700
FEES	300	300	500	500	700
BUSN, CROP LIABILITY INSURANCE	1,200	1,400	2,000	2,500	3,000
EMPLOYEE HEALTH INSURANCE	0	0	22,272	43,392	52,364
TOTAL:	2200	2,400	25,472	47,092	56,764



Financial Projections: Operating Expenses 2023-2027

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OPERATING EXPENSES	2023	2024	2025	2026	2027
TAXES					
CITY, COUNTY	471	829	2,500	11,648	26,183
STATE	942	1,658	5,000	23,297	52,366
FEDERAL	1,413	2,489	7,500	34,945	78,549
TOTAL:	2,826	4,976	15,000	69,890	157,098
DEBT RETIREMENT					
LOAN:	8,594	8,594	8,594	8,594	8,594
TOTAL:	8,594	8,594	8,594	8,594	8,594
SUMMARY OF OPERATING EXPENSES					
PRODUCE & CROP DEVELOPMENT	4,300	12,500	15,800	25,300	36,000
EQUIPMENT & MACHINERY	19,500	40,000	15,000	5,000	17,500
GROUPS & FACILITY BUILDOUT	145,200	33,400	14,600	15,450	16,300
SALARIES & WAGES	26,880	37,440	111,360	180,960	236,520
OFFICE & ADMINISTRATIVE	5,820	3,600	6,000	8,600	10,200
ADVERTISING, MARKETING, PR	4,000	7,000	10,000	13,000	18,500
OUTSIDE PROFESSIONAL SERVICES	8,500	8,250	11,250	17,500	24,000
PACKAGING, SHIPPING & FREIGHT	27,225	105,298	117,850	140,724	167,878
LICENSES, FEES, INSURANCE	2,200	2400	24,472	47,092	56,764
TAXES	2,826	4,976	15,000	69,890	157,098
DEBT RETIREMENT	8,594	8,594	8,594	8,594	8,594
TOTAL PROJECTED OPERATING EXP:	255,045	263,458	349,926	532,110	749,354



BREAK-EVEN ANALYSIS

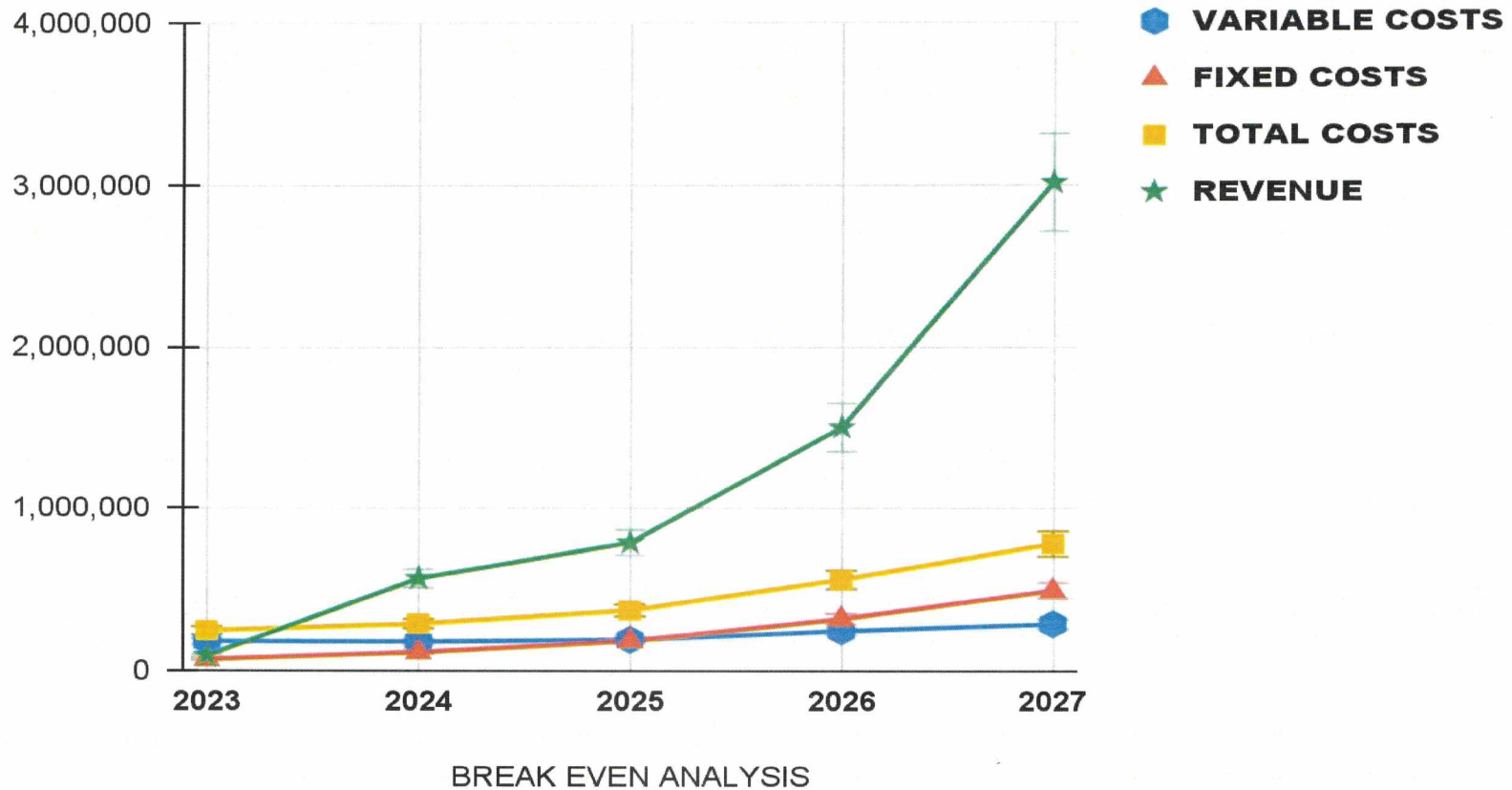
2023-2027



Financial Projections: Break-Even Analysis 2023-2027

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BREAK-EVEN ANALYSIS: 2023-2027



GREENLORDS will be on an upward trajectory where revenues exceed costs, beginning in 2024. Profits begin to soar in 2025, with a clear path to break-even beginning in 2024.



Financial Projections: **Break-Even Analysis 2023-2027**

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BREAK-EVEN ANALYSIS	2023	2024	2025	2026	2027
GROSS REVENUE	\$90,000	565,973	786,865	1,499,234	3,009,908
FIXED COSTS					
RENT	6,000	6,000	6,000	6,000	6,000
RESEARCH, TESTING	500	1,000	1,200	2,500	5,000
SEEDLINGS	0	2,600	3,000	4,000	5,000
FLINGERLINGS	0	1,500	2,000	4,000	6,000
WATER	0	2,500	3,000	5,000	7,000
FISH FOOD	0	1,300	2,500	4,000	5,000
ELECTRICITY	0	2,400	2,600	2,800	3,000
TRANSPORTATION/DELIVERY	800	1,200	1,500	3,000	5,000
SUPPLEMENTAL LIGHTING	07,000		12,000	0	10,000
SECURITY FENCING AND INSTALLATION	5,000	0	0	0	0
TRACTOR	0	10,000	0	0	0
CARTRIDGES FILLING MACHINE	11,500	0	0	0	0
CBD OIL	3,000	0	0	0	0
LANDSCAPING	600	600	600	700	800
CROP SUPORT STRUCTURES, DEVICES	0	500	500	750	1,000
HEMP PROCESSING EQUIPMENT	0	20,000	0	0	0



Financial Projections: Break-Even Analysis 2023-2027

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BREAK-EVEN ANALYSIS	2023	2024	2025	2026	2027
<i>(FIXED COSTS – Continued)</i>					
D MEDLEY Sr, CEO	9,600	9,600	18,000	24,000	30,000
D MEDLEY Jr, Manger	9,600	9,600	18,000	24,000	30,000
MGR, DISTRIBUTION & FULFILLMENT	0	0	0	0	36,000
FT FARM ASST A	0	0	24,000	25,200	26,460
FT FARM ASST B	0	0	0	24,000	25,200
FT ADMIN/SALES ASST CUSTM SERV	0	0	24,000	25,200	26,460
FT PACK/SHIP	0	0	0	19,200	20,160
UTILITIES	1,800	1,900	2,000	2,100	2,200
WATER	550	700	1,000	1,500	2,000
WEBSITE/ECOMM DEVELOPMENT	1,500	2,000	2,500	3,000	3,500
ADVERTISING, MARKETING, PR	2,500	5,000	7,500	10,000	15,000
LICENSES	700	700	700	700	700
FEES	300	300	500	500	700
BUSN, CROP LIABILITY INSURANCE	1,200	1,400	2,000	2,500	3,000
EMPLOYEE HEALTH INSURANCE	0	0	22,272	43,392	52,364
TAXES: CITY, COUNTY	471	829	2,500	11,648	26,183
TAXES: STATE	942	1,658	5,000	23,297	52,366
TAXES: FEDERAL	1,413	2,489	7,500	34,945	78,549
LOAN REPAYMENT	8,594	8,594	8,594	8,594	8,594
TOTAL FIXED COSTS:	68,593	111,094	180,966	316,526	493,236



Financial Projections: **Break-Even Analysis 2023-2027**

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BREAK-EVEN ANALYSIS	2023	2024	2025	2026	2027
VARIABLE COSTS					
MISCELLANEOUS EQUIP	3,000	3,000	3,000	5,000	7,500
CROP GROWING FACILITY BUILDOUT + LABOR	0	20,000	0	0	0
YURT BLDG AND INSTALLATION	125,000	0	0	0	0
MAINTENANCE	600	1800	2500	3,000	3,500
MISCELLANEOUS FACILITY, GROUNDS	3,000	4,500	5,000	5,000	5,000
PT FARM ASST C	7,680	8,640	9,120	9,600	10,080
PT FARM ASST D	0	0	7,680	8,640	9,120
PT ADMIN/SALES ASST	0	9,600	10,560	11,520	12,960
PT PACK/SHIP	0	0	0	9,600	10,080
OFC EQUIPMENT	1,500	0	1,000	2,000	2,500
OFC FURNITURE	1,500	0	500	1,000	1,000
OFC SUPPLIES	500	1,000	1,500	2,000	2,500
LEGAL	4,500	4,500	4,500	4,500	4,500
ACCOUNTING	1,500	1,000	1,250	1,500	2,000
PROFNL, TRADE ASSOCIATION DUES	500	750	1,000	2,500	2,500
CONSULTANT(S)	0	5,000	7,500	12,000	18,000



Financial Projections: Break-Even Analysis 2023-20237

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BREAK-EVEN ANALYSIS	2023	2024	2025	2026	2027
(VARIABLE COSTS – Continued)					
WHSLE, DISTRIBUTOR COSTS/COMMSNS	2,222	13,580	18,773	28,167	32362
ECOMM/D2C SHIPPING	0	2,000	4,000	12,000	30000
SHIPPING & PACKAGING MATERIALS (WHSLE/DISTR)	27,000	101,440	111,173	125,107	133,842
PACKAGING: MIXED GREENS SALADS	0	500	800	800	800
TOTAL VARIABLE COSTS:	178,502	177,310	189,856	243,934	288,244
TOTAL COSTS					
TOTAL FIXED COSTS:	68,593	111,094	180,966	316,526	493,236
TOTAL VARIABLE COSTS:	178,502	177,310	189,856	243,934	288,244
GRAND TOTAL COSTS:	246,732	288,404	370,822	560,460	781,480



PRO FORMA CASH FLOW

2023-2027



Financial Projections: 5-Year ProForma Cash Flow 2023-2027

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PROJECTED CASH FLOW:	2023	2024	2025	2026	2027
BEGINNING CASH	185,000	42,958	281,450	532,191	1,250,057
REVENUE					
WHSLE/DIST FRESH PRODUCE	0	63,950	85,610	118,840	139,302
NON-FRESH PRODUCE	0	4,023	8,055	21,994	22,506
GREENLORDS COMMUNITY SHARES	0	108,000	144,000	195,000	234,000
GRENLORDS ECOMM FRESH BOX	0	120,000	260,000	780,000	2,100,000
AT HOME GROW KIT: AQUAPONIC	0	6,000	12,000	24,000	60,000
AT HOME GROW KIT: HYRDOPONIC	0	0	0	25,000	62,500
HEMP PRODUCTS	90,000	264,000	277,200	334,400	391,600
TOTAL:	90,000	565,973	509,665	1,164,834	2,618,308
TOTAL AVAILABLE CASH:	275,000	608,931	791,115	1,697,025	3,868,365
OPERATING EXPENSES					
PRODUCE & CROP DEVELOPMENT	4,300	12,500	15,800	25,300	36,000
EQUIPMENT & MACHINERY	19,500	40,000	15,000	5,000	17,500
GROUNDS & FACILITY BUILDOUT	145,200	33,400	14,600	15,450	16,300
SALARIES & WAGES	26,880	37,400	111,360	180,960	236,520
OFFICE & ADMINISTRATIVE	5,820	3,600	6,000	8,600	10,200
ADVERTISING, MARKETING, PR	4,000	7,000	10,000	13,000	18,500
OUTSIDE PROFESSIONAL SERVICES	8,500	8,250	11,250	17,500	24,000
PACKAGING, SHIPPING & FREIGHT	29,222	117,520	134,746	166,074	197,004
LICENSES, FEES, INSURANCE	2,200	2,400	24,772	47,092	56,764
TAXES	2,826	4,976	15,000	69,890	157,098
DEBT RETIREMENT	8,594	8,594	8,594	8,594	8,594
TOTAL PROJECTED OPERATING EXP:	257,042	275,640	367,122	557,460	778,480



Financial Projections: 5-Year Pro Forma Cash Flow 2023-2027

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PROJECTED CASH FLOW:	2023	2024	2025	2026	2027
BEGINNING CASH:	185,000	42,958	333,291	753,034	1,694,808
GRAND TOT PROJECTED REVENUE:	90,000	565,973	786,865	1,499,234	3,009,908
TOTAL AVAILABLE CASH	275,000	608,931	1,120,156	2,252,268	4,704,716
(LESS) OPERATING EXPENSES:	-257,042	-275,640	-367,122	-557,460	-778,480
REMAINING CASH BEFORE FUNDING:	17,958	333,291	753,034	1,694,808	3,926,236
FUNDING: URBAN FARM PILOT PRG	25,000	0	0	0	0
CASH AFTER FUNDING:	42,958	333,291	753,034	1,694,808	3,926,236
ENDING CASH:	42,958	331,291	753,034	1,694,808	\$3,926,236



NOTES & ASSUMPTIONS USED FOR FINANCIAL PROJECTIONS



Financial Projections: **Notes & Assumptions**

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Below are notes and assumptions used to develop all financial projections, 2023-2027.

CBD Processing Business

Greenlords Pharms will initial start as a Hemp/CBD processing business in 2023. Greenlords will buy wholesale CBD, and sell hemp products both locally and working with our strategic partner Jon Rosenbloom, owner of Roots Kava lounge. Greenlords will wholesale hemp products to retail stores and Kava lounges in the state of Florida. Jon has established relationships with multiple Hemp retailers in the state of Florida. The revenue from the hemp sales we allow us to fund the produce/foods business the following year. After year 1, we will grow and process our hemp products

Projected Annual Wholesale Volume and Revenue

Reflects projected volume and sales by primarily targeting retail grocers, restaurants, hotels, and government, school and corporate cafeterias in the State of Illinois and throughout neighboring states: Wisconsin, Indiana, Missouri, and Ohio. In addition, the company will aggressively pursue opportunities for “local sourcing” of fresh produce with meal delivery and “meal-in-a-box” distributors such as Amazon, Home Fresh and more. As well, the company will deploy sales and marketing tactics for B2B direct sales as well as via food produce distributors.

Sources Used for Projected Wholesale Pricing

The company used wholesale pricing cited for fresh produce by Western Growers, which also accesses data from the USDA. Reference: <http://www.producepriceindex.com/> Pricing was used consistently to provide a conservative estimate for all five years, 2023-2027.

Ecommerce & Direct-to-Consumer Volume and Revenue Projections

It is projected that sales via Ecommerce and Direct-to-Consumer sales channels will



Financial Projections: **Notes & Assumptions**

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achieved through strategic target marketing to consumers/end users. The company will develop a website to market and leverage consumer interest in “fresh” and “farm-to-table” produce products by implementing and executing a subscription-based service on its website ala highly popular and existing “meal-in-a-box” companies such as Blue Apron, Hello Fresh and Home Fresh. This will enable and empower the company to establish and drive awareness of the Greenlords brand, and generate retail revenue at full/100% pricing vs 30-40% wholesale pricing, and commission monies paid to produce distributors.

As well, the company will deploy crowdfunding campaigns to build awareness of its community and educational efforts, which will further drive subscription sales and revenue.

CSA – Community Shares

Greenlords will participate and develop a CSA program to provide much-needed, affordably priced, organic and aquaponically grown fresh produce to residents in Galesburg, Illinois and surrounding areas. This will enable residents to eat fresher, better quality foods as shareholders in the Greenlords CSA program.

Five Year Substantially Reduced Owner Salaries

Owners/Management team members Demarkius Medley SR and Demarkius Medley Jr will work at “bare bones” salary levels until Greenlords is established and profitability is clearly demonstrated.



Financial Projections: **Notes & Assumptions**

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City of Galesburg Grant

As reflected in the Pro Forma Cash Flow projections, Greenlords is poised to receive a grant in the amount of \$35,000 from the City of Galesburg in 2023 to help launch the Industrial Hemp/CBD processing business. the funds would be use as following

https://www.ci.galesburg.il.us/government/community_development/economic_development/business_incentives.php

Packing Machine	Fence	CBD Oil	Packaging	Hemp Licence	Operating expenses	Office Equipment	Office Furniture	Lawyer
\$11,500	\$5,000	\$3,000	\$4500	\$700	\$2800	\$1500	\$1500	\$4500

Investors

As well, Greenlords has raise \$150,000 in Capital from investors to build infrastructure in return for equality in the company.

Greenlords Farm Land Ownership

Demarkius Medley Sr owns 4 acres of land and will lease to Greenlords Pharms for \$6,000 annually. Land location: 1367 Monmouth Boulevard, Galesburg, Illinois.

Taxes

Greenlords will benefit from all current tax programs and reductions that the federal, state, local and cities provide. In addition, the company will proactively seek tax reliefs and subsidies for programs that are geared for and target: small/urban farming, educational resources and learning programs for schools and students at all grade levels: K-12, Community College, State-run colleges and universities, internships, community education.



CONTACT

Thank you for your review time of this Business Plan.

For more information and to discuss further,
please contact:

Demarkius Medley

CEO, GREENLORDS INC

Tele: 309.297.9272 (Galesburg IL/CST)

Email: greenlordsinc@gmail.com

GALESBURG ASSISTANCE PROGRAM GRANT AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 2023 (the "EFFECTIVE DATE"), by and between the City of Galesburg, an Illinois municipal corporation (hereinafter referred to as "CITY"), and _____ (hereinafter the "GRANTEE").

WHEREAS, the Mayor and City Council desire to advance agricultural education and/or urban agricultural community development in Galesburg; and

WHEREAS, the Mayor and City Council of the CITY approved the Urban Agriculture Pilot Program (hereinafter the "PROGRAM") at their February 21, 2022 meeting to aid in the development of the urban agriculture industry with certain qualifying expenses; and

WHEREAS, the GRANTEE is the owner of a qualifying property located within the CITY and has applied for a grant through the PROGRAM, and the CITY has approved such application.

NOW, THEREFORE, the parties, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, agree as follows:

Section 1. Grant Amount. Upon the execution of this Agreement, the CITY shall cause the disbursement of proceeds in an amount not to exceed \$25,000 (the "GRANT").

Section 2. Funds Disbursement. Per this agreement \$12,500 of the total amount will be distributed up front in Calendar year 2023. The remaining \$12,500 will be distributed as reimbursements in calendar year 2024.

Section 3. Grant Requirements. GRANTEE agrees that it shall utilize the GRANT solely for purposes in connection with the business located at the 1367 Monmouth Blvd, Parcel Identification Numbers 99-16-401-002, Galesburg, IL 61401 and as outlined in its funding request previously submitted by the GRANTEE, which is incorporated by reference into this agreement. GRANTEE hereby accepts the funding for the sole purposes listed in its said funding request and agrees that the funds provided by the CITY shall be used for those purposes, and no other. A GRANTEE's request for any modification must be made in writing and approved by CITY before any expenditures differing from the original GRANT award are paid from funds provided by CITY.

Section 4. Representations of GRANTEE. In connection with the GRANT, the GRANTEE represents and warrants that:

- a. It will work with established and/or new community partnerships to leverage resources and/or increase the quality or quantity of services provided; and
- b. Provide for neighborhood communication and participation as well as youth engagement and education; and
- c. The applicant, including all owners with at least 10% ownership, is/are in good standing with the CITY and the State of Illinois (i.e. no outstanding fines or fees, no tax delinquencies, and possess all required licenses); and
- d. Provide progress reports and proof that grant project work has been done by submitting details of each purchase on receipts or invoices and proof vendors have been paid; and
- e. Upon completion of the grant project, submission and approval of a final progress report will be required to receive the final payment.

Section 5. CITY not liable. The parties agree that the CITY is not herein entering into any contract or agreement with any vendors or contractors for the purchase of any goods or services under the PROGRAM. The parties also agree that the CITY is not in any manner providing any warranties or other assurances about the quality or suitability of any goods or services provided to the GRANTEE for under the PROGRAM. The parties agree further that GRANTEE shall hold the CITY harmless for any damages to persons or property that may occur during or in any manner arising from the PROGRAM.

Section 6. Default. If the CITY determines that any funds have been disbursed for ineligible activities, in violation of the terms of this Agreement, the CITY shall provide written notice of said violation to the GRANTEE. The CITY shall be entitled to terminate this Agreement within five days of said written notice. GRANTEE shall, within 30 days of a written demand made by the CITY, reimburse the CITY for all funds disbursed for said ineligible costs.

The CITY may, at its option, continue further disbursements pursuant to this Agreement after any disbursement for any ineligible activities if the GRANTEE reimburses the CITY for the improper disbursements, or otherwise cures the violation to the CITY's satisfaction.

If the GRANTEE fails to fulfill the obligations specified under Section 3 the City shall provide written notice of default to the GRANTEE, and the GRANTEE shall, within 30 days of a written demand made by the City, reimburse the CITY for all funds provided under this agreement.

In the event the GRANTEE should default under any of the provisions of this Agreement and the City should employ attorneys or incur other expenses for the collection of the payments due under this Agreement or the enforcement of performance or observance of any obligation or agreement on the part of the GRANTEE herein contained the GRANTEE agrees that it will on demand therefore pay to the City the reasonable fees of such attorneys and such other expenses so incurred by the City.

Section 7. Notices. Required notices, as provided herein, shall be mailed by first class mail, and shall be deemed served on the party in question on the date of mailing. Said notices shall be addressed to the pertinent party at addresses listed below.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed as of the day and year first above written.

CITY OF GALESBURG, an Illinois
municipal corporation,

Grantee (Print name of organization)

By: _____
Peter Schwartzman, Mayor

By: _____
Signature of representative

Kelli Bennewitz, City Clerk

Attest: _____
Print name & title

Address: 55 W. Tompkins St
Galesburg, IL 61401

Address: _____

**COUNCIL LETTER
CITY OF GALESBURG
JUNE 19, 2023**

AGENDA ITEM: Urban Agriculture grant for Galesburg Fruit Orchards Project

SUMMARY RECOMMENDATION: City staff have reviewed the submitted request and recommend approval of the \$25,000 Urban Agriculture Grant.

BACKGROUND: Council approved the creation of the Urban Agriculture Grant program at the February 21, 2022 meeting. The program was created to determine the viability of Urban Agriculture in the City.

Mark Rasmussen of Galesburg Fruit Orchards Project applied for the grant.

The proposed project includes the planting and growing of various fruit trees on multiple vacant lots throughout the city. Mr. Rasmussen has purchased several surplus lots in the annual city sale over the years. The owner's goal is to have an orchard within 1 mile of every residence within the city limits. The orchards will be open to the public for picking, with the remainder to be donated to local agencies.

The grant funds will be utilized for startup costs such as advertising, crops, and equipment. Once the grant funds are depleted the owner plans to use personal funds to maintain the business.

If approved the owner anticipates beginning work as soon as possible.

BUDGET IMPACT: If approved the Urban Agriculture grant will be paid from the Planning Fund (054). \$12,500 will be paid upfront in 2023, with the remaining \$12,500 being paid out in reimbursements in 2024.

SUPPORTING DOCUMENTS:

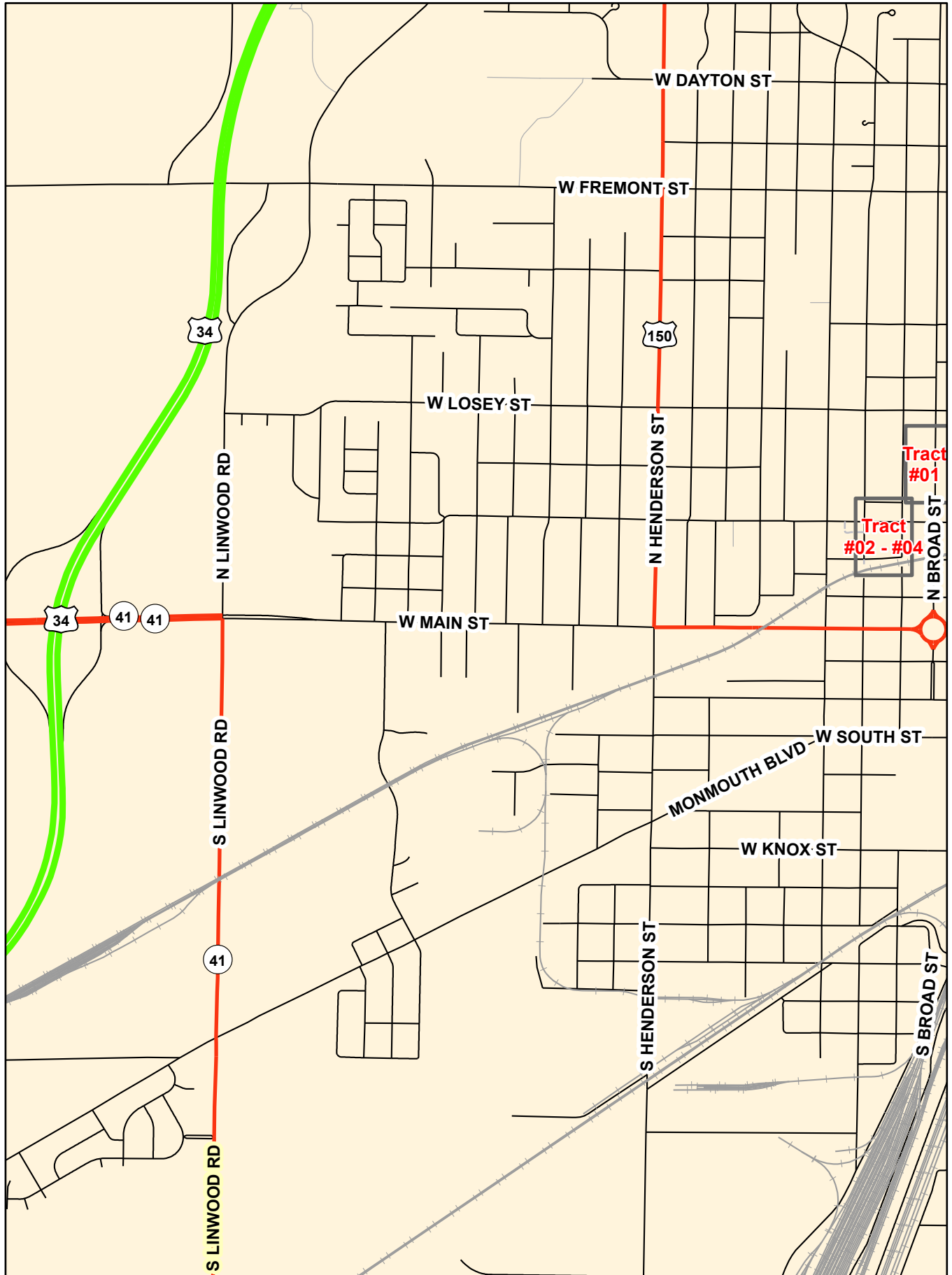
1. Aerial map
2. Submitted grant application.
3. Grant Agreement



Community Development Department
Operating Under Council-Manager Government Since 1957

Proposed Urban Agriculture Plots West of Broad Street

[Back to Agenda](#)



The information included in this map is intended to be advisory only and is NOT designed or intended to be used as a substitute for an accurate field survey, as performed by a Registered Land Surveyor, to determine precise property location

June 09, 2023



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Plot #01

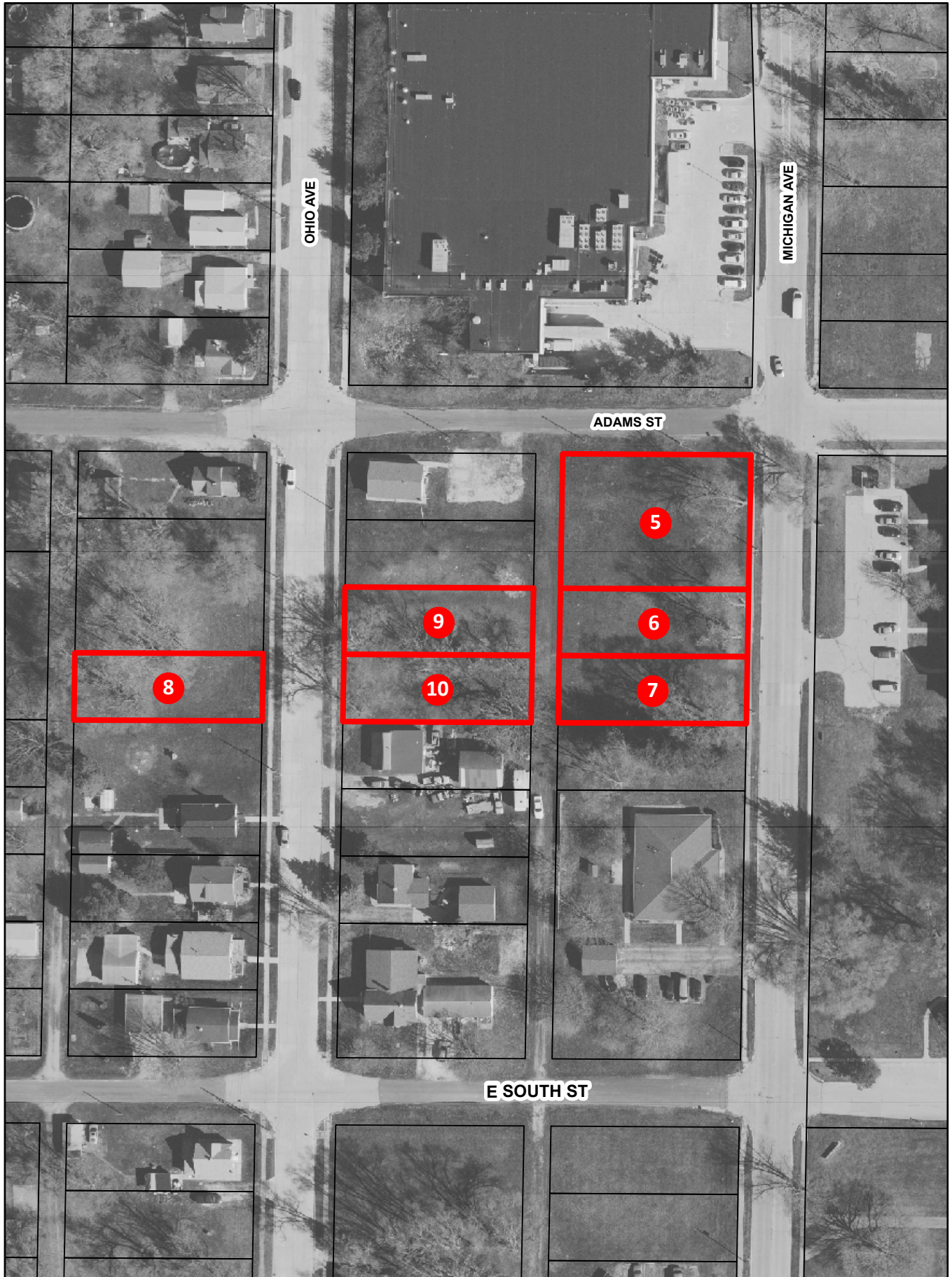
100 50 0 100 200 Feet



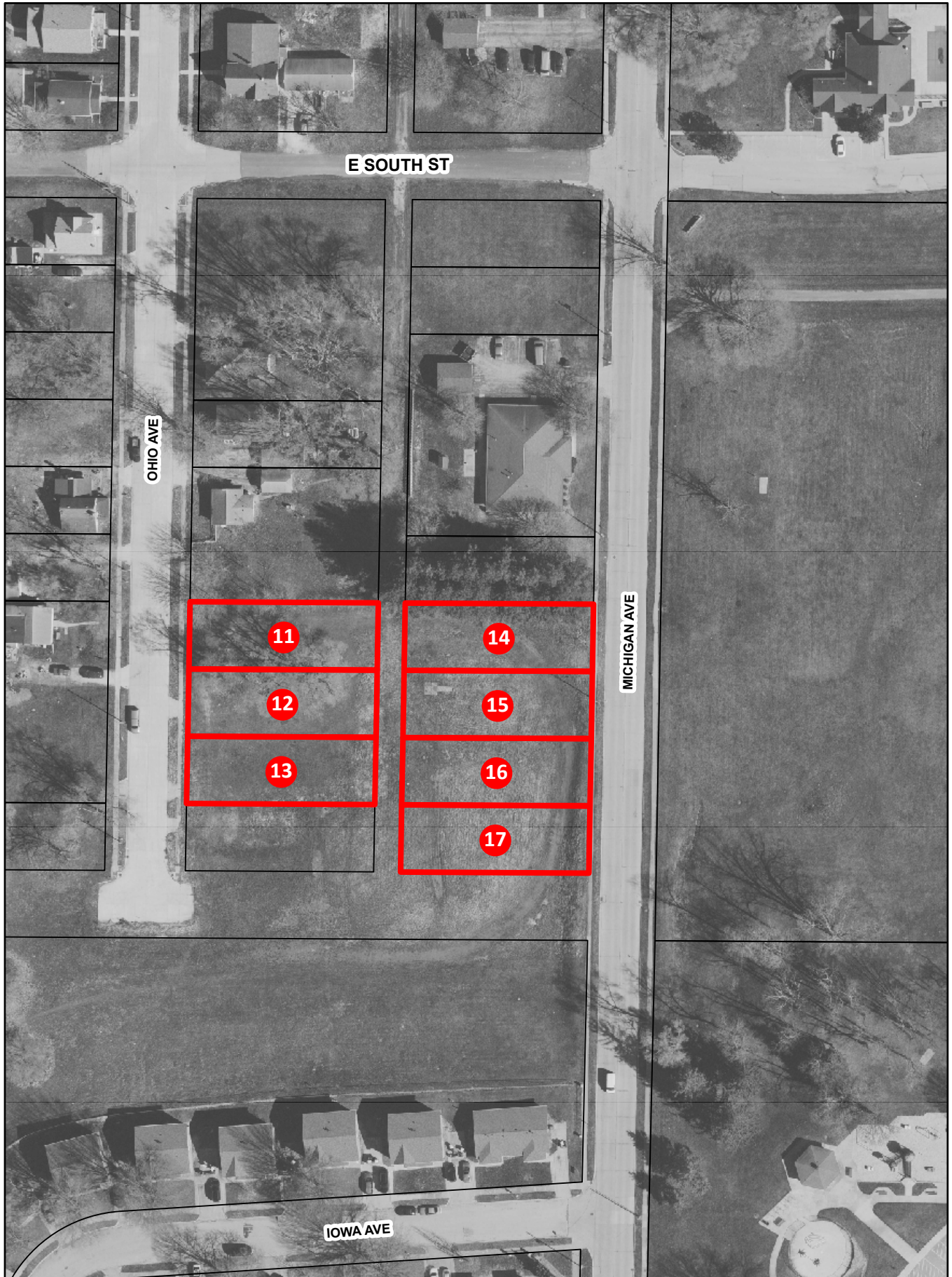
Plot #02 - #04



Plot #05 - #10



Plot #11 - #17



Plot #18 - #19



Date: 5/15/2023**Applicant Information**Applicant Name: Mr. Mark F. RasmussenApplicant Address: 663 N. Prairie St., Galesburg, IL 61401 Phone Number: (847) 828-3836Applicant Email: markfrazz@yahoo.com**Business Information**Business Name: LightChase Photography, Inc.Business Owner: Mr. Mark F. Rasmussen % owned: 100Owner Phone: (847) 828-3836 E-mail: markfrazz@yahoo.comLocation of Business: 663 N. Prairie St., Galesburg, IL 61401NAICS Code: 71 Fed. Tax ID#: 36-4558982Legal status: ☐ Corporation ☐ ☐ ☐ ☐**Banking Information**Bank Name: F&M Bank Branch Location: Main Street, Galesburg, ILLender Name: Mr. Trent Cox Lender Phone Number: (309) 642-7814Lender Email: TRENT.COX@thefmbank.com**How it works**

1. The applicant submits this application and all documents/information required under the Submittal Requirements section of this packet to the Community Development Department.
2. The Urban Agricultural Committee will review the applications
3. City Council will consider request
4. If approved, an agreement between the city and business will be executed and your project may begin

Mr. Mark F. Rasmussen
LightChase Photography, Inc.
663 N. Prairie St.
Galesburg, IL 61401

5/12/2023

Dear Galesburg Urban Agricultural Committee,

I hope that you are well today, as you receive my Submittal for an Urban Agricultural Grant from the City of Galesburg. My name is Mark F. Rasmussen. I am Owner, President, & Head Guide of LightChase Photography Inc. My responsibilities in respect to the Galesburg Fruit Orchards Project (GFOP) are as follows:

- 1) **Fruit Orchard Design:** Lot Selection, Fruit & Tree Sizing / Maturity Selection, and Orchard Layout including Sunlight Availability Analysis (SAA).
- 2) **Fruit Tree Purchasing:** Decision-maker for tree sources and purchase decisions.
- 3) **Orchard Lot Purchasing:** Decision-maker for lot choice and purchase decisions.
- 4) **Head of Educational Department:** Lead Instructor for Public Education regarding Fruit Tree Selection, Planting, Watering, Pruning, and Environmental Impacts; such as the promotion of healthy soils, carbon sequestration, reduction of waste, and the promotion of organic and sustainable agriculture, including protection of pollinizing insect populations.
- 5) **Head of Community Engagement:** Lead Community Engagement Agent (LCEA) for the GFOP, coordinating and collaborating community engagement with local organizations, such as the Galesburg Permaculture Club, Girl Scouts, Boy Scouts, Student Groups, Senior Center, and Private Individuals.
- 6) **Lead Fruit Tree Planter / Supervisor:** Fruit Tree Planter & Supervisor of Plantings.

I, Mark F. Rasmussen, thoroughly understand the services relevant to the GFOP.

Proposed Lots, Including Parcel Identification Number (PIN), & Zoning Districts.

- 1) 432 N. Broad St / PIN: 99-10-403-039 / Zone R-1
- 2) SW Corner of North St & Cedar St/ PIN: 99-10-451-006 / Zone R-1
- 3) 213 N. West St / PIN: 99-10-451-009 / Zone R-1
- 4) 233 N. West St / PIN: 99-10-451-008 / Zone R-1
- 5) 210 S. Michigan Ave / PIN: 99-13-134-008 / Zone R-1
- 6) 230 S. Michigan Ave / PIN: 99-13-134-009 / Zone R-1
- 7) 250 S. Michigan Ave / PIN: 99-13-134-010 / Zone R-1
- 8) 270 S. Michigan Ave / PIN: 99-13-134-011 / Zone R-1
- 9) 240 Ohio Ave / PIN: 99-13-110-011 / Zone R-1
- 10) 243 Ohio Ave / PIN: 99-13-134-003 / Zone R-1
- 11) 273 Ohio Ave / PIN: 99-13-134-004 / Zone R-1
- 12) 333 Ohio Ave / PIN: 99-13-176-006 / Zone R-1
- 13) 353 Ohio Ave / PIN: 99-13-176-007 / Zone R-1
- 14) 373 Ohio Ave / PIN: 99-13-176-008 / Zone R-1
- 15) 330 S. Michigan Ave / PIN: 99-13-176-016 / Zone R-1
- 16) 350 S. Michigan Ave / PIN: 99-13-176-017 / Zone R-1

- 17) 370 S. Michigan Ave / PIN: 99-13-176-018 / Zone R-1
- 18) 390 S. Michigan Ave / PIN: 99-13-176-019 / Zone R-1
- 19) 2133 E. Knox St / PIN: 99-13-327-010 / Zone R-1
- 20) 2167 E. Knox St / PIN: 99-13-327-011 / Zone R-1

I hereby state that the following are intended aspects of the GFOP.

- A) Estimated Total Project Cost of \$30,000.
- B) Requested Grant Amount of \$25,000.
- C) Matching Funds of \$5,000.

Mr. Mark F. Rasmussen

Mr. Mark F. Rasmussen

Signature

Owner, President, Head Guide

LightChase Photography Inc.

www.lightchasephotography.com

847-828-3836

Markfrazz@yahoo.com

Galesburg Urban Agricultural Grant Submittal

Litigation

The Galesburg Fruit Orchards Project (GFOP) does not have any litigation as described by Litigation Section I, nor described by Litigation Section ii. The Applicant does not have any Illinois or federal EPA Actions pending.

Operational Approach

The proposed GFOP will advance Agricultural Education and Urban Agricultural Community Development in the following ways.

Agricultural Education

1) Most people are not aware that fruit trees can be grown and harvested in our part of the country. For example, the saying "Georgia Peach" has us believing peaches can only be grown in the south. This is not true, peaches can be quite successful in our region. Our current orchards provide peaches, plums, apples, cherries, pears, pluots, apriums, and apricots. By successfully growing these fruit trees in the GFOP, we can educate and empower people on what can be done where we live, right here in our own neighborhood, and even at their own home. Knowing what is possible is an important step.

2) Create awareness in the field of Orchard Science, such as expanding the harvest season through a "4 Dimensional Approach" (4DA). Many fruit trees have been hybridized enough that the harvest time for different varieties can be spread throughout the entire summer, so that the supply of fresh fruit lasts longer through the season, and does not "lump together" to provide too much fruit at one time. For example, through clever design, peaches can be harvested from late June all the way through mid-September, that is almost 3 months for the harvest season. The second part of 4DA, is there are dwarf, semi-dwarf, and standard fruit trees. Dwarf trees produce earlier in their lifetime and end earlier, as compared to standard trees. Typically, dwarf trees will produce fruit 2 seasons after planting, up to 10 seasons. Whereas, standard trees often take 5 years to start to produce after planting, up to 25 to 30 seasons. Semi-Dwarf trees take a bout 3 years to start to produce, up to 20 seasons. By choosing wisely what tree size, the fruit production can be modulated equally from 2 years after planting to 30 years after planting. This strategy increases the longevity of the orchards in the GFOP.

3) The GFOP Educational Outreach Programs will advance Agricultural Education by providing educational services regarding the entire process, starting with fruit tree lot selection (including Sunlight Availability Assessment (SAA)), lot purchase, fruit tree selection, fruit tree purchase options, planting preparation, planting, watering, pruning, harvesting, and options for produce. These educational services will be more than just discussion. Interested people can attend free seminars and outings that will enable them to learn by doing, every single step in the entire process. They can be involved in lot selection, lot purchase, fruit tree selection, tree purchase options, planting preparation, planting, watering, pruning, and harvesting. For example, they can prune a real, growing, live fruit tree which is far more educational than reading or hearing about pruning.

Urban Agricultural Community Development

- 1) A few of the GFOP's orchards can be designated as **"Show Case Orchards"** for Educational Opportunities, where people whom are planning to create their own orchards or plant their own fruit trees can come to learn, view, and understand by seeing a successful, working orchard in person, accompanied by a Representative of the GFOP to interact with, answer questions, and discuss ideas specific to their plans.
- 2) Interpretive signage can be created and placed in a "Show Case Orchard" that illustrates and explains Fruit Tree Orchard Science, and illustrate all the steps in the entire process. This signage can be created to educate much in the fashion of an interactive museum. Booklets can also be created with these principles illustrated and described.
- 3) The Educational Services provided in #3 above in Agricultural Education, will bring the Community together, allow people to meet each other, spend time together, create friendships, share ideas, and make connections. This process is a major advancement for Urban Agricultural Community Development.
- 4) Much of what we think of as Community Development has effects here and now. However, by reaching out to the and getting children and families interested, Community Development takes on a whole new expanded meaning. The growth of the GFOP will grow the Community of Galesburg, whether it be the Urban Agricultural Community being developed, or the entire Community of Galesburg.

Subcontractor Involvement

Sub-Contractors are:

- 1) **"Jonny's Landscape and Trim, LLC"**, which includes Jonathan Rodriguez, Sheryl Rodriguez, and Alicia Rodriguez. Primary activities are Orchard Maintenance, including mowing, trimming, removal of pruned brush, removal of deceased trees, and mower repair.
- 2) **"Anderson Firewood & Tree Service"**, which includes Trent Anderson. Primary activities are Orchard Maintenance, including removal of pruned brush and removal of deceased trees.

Summary of Experience

Mark has been designing, creating, maintaining, sharing, and educating about Fruit Tree Orchards here in Galesburg since he began buying lots, and planting fruit tree orchards, back in April 2012. In these last 11 years, Mark has planted and successfully grown for fruit production more than 800 fruit trees in over 24 different locations. Mark's experience is not in similar sized communities but rather is primarily IN GALESBURG, so is the most appropriate experience of all. Over these last 11 years, Mark has sustained all activity from his own personal finances.

References

- 1) **Mr. Peter Schwartzman** (Mayor of Galesburg, IL)
Contact Number is (309) 877-1988
- 2) **Mr. Trent Cox** (Vice President of Commercial Banking at F&M Bank, Galesburg, IL)
Contact Number is (309) 642-7814

GFOP Objectives

1) Create Awareness of what can reasonably be grown, where we live: meaning the inherent Climate and Precipitation levels, and in an Urban Area.

2) Educate & Share Knowledge of Practical Orchard Science.

Illustrate the practices of 4 Dimensional Approach (4DA) through expanded harvest season in a year, and maximizing the number of years of harvest throughout the lifetime of the orchard.

3) Provide Education and “Hands-on” Experience in all aspects and all steps involved in creating and sustaining fruit tree orchards.

4) Designate & Fortify “Show Case Orchards” for Educational Purposes

“Show Case Orchards” will be used for gatherings and events. Illustrative and Educational Signage will be created and installed.

5) Bring the Community Together to develop and strengthen neighborhoods.

Use as a vehicle for creating friendships, sharing ideas, and forging connections.

6) Target Education of Young People, to maximize the effects throughout future generations. What we do today, has a huge effect upon tomorrow.

7) Establish and Illustrate the Value and Importance of the Preservation of Open

Space, and Connection to Nature. Impress upon our neighbors here in the City of Galesburg that having community space that offers Open Space and Connection to Nature is of significant importance.

8) Bring Healthy, Nutritious, Delicious, Wonderful Fruit to Everyone, and with this, engagement, respect, and connection due to all, as HUMAN BEINGS.

Timeline

1) Official Submittal of Grant Application: 5/15/2023

2) Potential Notice of Grant Award: 7/15/2023

3) Target Dates for Quotes

Pre-arranged, already determined upon success of Submittal: 7/15/2023

4) Hiring Contractors

Pre-arranged, already determined upon success of Submittal: 7/15/2023

5) Harvest of Existing Mature Orchards: 7/15/2023 to 10/15/2023

6) Ordering & Purchasing Equipment

Zero Turn Riding Lawn Mower, Trimmers, Shovels, etc: 7/31/2023

7) Full Launch of the GFOP: 8/15/2023

8) Pruning of Mature Fruit Trees: 12/15/2023

9) Fruit Tree Order Placement: 2/15/2024

10) Receipt of Fruit Tree Orders: 4/15/2024

11) Fruit Tree Planting & Watering: 4/17 to 5/15/2024

12) Signage for Show Case Orchards: 6/15/2024

13) Harvest of Orchards: 6/25/24 to 10/15/2024

14) Completion of Grant Funded GFOP: 11/12/2024

15) Sustained GFOP: For many, many years to come.

Hours Onsite and Hours of Operation

Orchard Production Activities are very much seasonal.

- A) Planting activity is heavy in April.
- B) Watering Activity is heavy in April/May.
- C) Orchard Mowing is heavy in May, June, July, and September.
- D) Orchard Harvesting is heavy in late June, July, August, September, & early October.
- E) Orchard Pruning is heavy in December and February.
- F) Removal of Deceased Trees is sporadic, with higher activity in spring because of storms, and in winter. Heavier times of year are April, May, November, & March.

Due to this intermittent and sporadic activity, On Site Activity and Hours of Operation will vary by the time of year. Regular hours of operation will be more useful during the Harvest Season of June, July, August, & September. Educational Hours of Operation would see peaks in April, July, & November. Education Hours of Operation will primarily be set by appointment and by the Seminar Schedule.

Production Outlets

Directly to Neighbors, Neighborhoods, Galesburg Residents, & Visitors.

Any overflow would be to the Food Pantries of Galesburg, IL.

Production consumed within our neighborhoods and within Galesburg.

Organizational Plan and Chart

The purpose of the organization is to expand our existing network of Fruit Orchards throughout the City of Galesburg, which eventually would entail that every citizen is within one mile from any Galesburg Fruit Orchard, that would provide delicious, nutritious, healthy, and organically grown fruit, available for free during the harvest season.

The Management Structure emanates from a “**Presidential Management**” format, which then branches into a “**Triple Department**” Format, with each branch being a Department for “**Orchard Creation**”, “**Orchard Maintenance**”, and “**Orchard Engagement**”. Each Department, has a **Department Head**, whom is in charge of the activities and responsibilities of their Department, and **Assistants**, who perform specific roles within the specific Department of the Organization. The Department Head answers to the President.

President Mark Rasmussen		
Orchard Creation DH: Mark Rasmussen	Orchard Maintenance DH: Jonathan Rodriguez	Orchard Engagement DH: Mark Rasmussen
1) Orchard Selection 2) Orchard Purchase 3) Fruit Tree Planting 4) Fruit Tree Pruning 5) Fruit Tree Harvest 6) Harvest Distribution	1) Orchard Mowing 2) Orchard Trimming 3) Pruned Wood Removal 4) Deceased Tree Removal 5) Mower Repair	1) Engagement With Public & Private Entities 2) Educational Aspects 3) Fruit Trees Outreach 4) Environmental Impacts 5) Speaker Acquisition
Orchard Creation Assistants	Orchard Maintenance Assistants	Orchard Engagement Assistants
1) Jonathan Rodriguez 2) Sheryl Rodriguez 3) Trent Anderson 4) Volunteers	1) Sheryl Rodriguez 2) Trent Anderson 3) Alicia Rodriguez 4) Volunteers	1) Jonathan Rodriguez 2) Guest Biologists 3) Guest Speakers

Proposed Manpower on Which Cost Is Based Will Exceed Requirements

Over the last 3 years, from April 2020 until April 2023, the Team of Mark Rasmussen, Jonathan Rodriguez, and Sheryl Rodriguez has been productive enough to exceed the needs of the current GFOP's orchards and lots. We currently have 10 lots completed as orchards, and 15 more lots waiting to be converted to Orchards. Our funded proposal and submittal would expand the GFOP's orchards significantly. In order to keep production and maintenance successful and continue to exceed the needs of all of the orchards in the GFOP, this proposal/submittal includes the following:

- 1) 50% Increased Activity by Mark Rasmussen
- 2) 50% Increased Activity by Jonathan Rodriguez
- 3) 80% Increased Activity by Sheryl Rodriguez
- 4) Addition of Trent Anderson, 100% Increase
- 5) Addition of Alicia Rodriguez, 100% Increase

Qualifications of Personnel

The following executives, supervisors, and personnel are considered key to the successful performance of the services.

A) Mr. Mark Rasmussen

Individual's Qualifications: Mark has been heavily involved in creating Fruit Tree Orchards and Permaculture since May 2001. In these last 22 years, Mark has planted and successfully grown for fruit production more than 1,000 fruit trees in over 30 different locations. Mark has been involved in horticulture, permaculture, gardening, landscaping, and orchard science for the last 49 years. Mark has presented more than 500 public presentations since 1996, in the fields of Lighting, Leadership in Energy & Environmental Design (LEED), Photography, Travel, and Orchard Science.

Training & Education: Mark's degree is a Bachelor of Science in Electrical Engineering from the University of Illinois in Urbana / Champaign, Illinois. Training & Education in permaculture and fruit tree orchard science and experience is self-taught.

Experience with Similar Projects: Mark has been creating Orchards in Galesburg and the surrounding cities of Galva and Knoxville, IL since April 2012. In these last 11 years, Mark has planted and successfully grown for fruit production more than 800 fruit trees in over 24 different locations.

Position Within GFOP: Mark is President, Orchard Creation Department Head, and Orchard Engagement Department Head of the GFOP. Mark also leads the Fruit Tree Outreach Program (FTOP).

B) Mr. Jonathan Rodriguez

Individual's Qualifications: Jonathan has been involved in maintenance of the Fruit Tree Orchards and Landscaping since May 2020. In these last 3 years, Jonathan has maintained more than 10 orchards. Jonathan has experience in horticulture, permaculture, and landscaping for the last 20 years.

Training & Education: Training & Education in permaculture and fruit tree orchard science and experience is self-taught.

Experience with Similar Projects: Jonathan has his own Landscaping Company, "Jonny's Landscape and Trim" LLC, since March 2022. Jonathan has completed various Landscaping Projects in Galesburg during this time.

Position Within GFOP: Jonathan is Orchard Maintenance Department Head, and is an Assistant in the Orchard Creation and Orchard Engagement Departments.

RESUME

MARK F. RASMUSSEN

663 N. Prairie St, Galesburg, IL 61401
(847) 828-3836 / markfrazz@yahoo.com

SUMMARY

Mark Rasmussen has had many accomplishments in his various careers, including the following. Mark has created and achieved success in three (3) business ventures. In all of these business ventures, Mark has been the creator and Principal of the business.

- 1) **Energy Specialists** (Energy Engineering, Building Design, LEED): 1/1993 to 2/2013
- 2) **LightChase Photography** (Photo Tours, Seminars, & Exhibits): 7/2003 to Present
- 3) **Victorian Lives** (Restoration of Victorian Homes): 8/2008 to Present

In all of these ventures, the common themes have been:

- 1) Providing Education, Instruction, & Empowerment
- 2) Environmental Awareness, Protection, and Inspiration
- 3) Advancement of Community Involvement
- 4) Economic Justice and Opportunity

WORK EXPERIENCE

1) Center for Neighborhood Technology (CNT): Energy Engineer (8/91 to 1/93)

Energy Engineer for not-for-profit organization in Chicago. Head engineer for Lighting Design and Grant Writer.

2) Energy Specialists: Principal, Energy Engineer, LEED (1/93 to 2/13)

Energy Conservation, Building Design, and LEED Certification.

3) LightChase Photography: President & Head Guide (7/03 to Present)

President & Head Guide of worldwide photography tour business, Seminar Provider, and Art Exhibitions.

4) Victorian Lives: Restoration of Victorian Homes (8/08 to Present)

President and Team Leader of twelve (12) man team, of all specialties needed to restore Victorian Homes, including: Vision, Finance, Purchase, Plumbing, Heating, Cooling, Carpentry, Roofing & Siding, Painting (exterior and interior), Appliance Repair & Maintenance, Foundations, and Landscaping. Our team has restored or is in the process of restoring seventeen (17) homes in Galesburg, Galva, and Knoxville, IL in the last 15 years.

ACCOMPLISHMENTS

- 1) **Creator of officially certified National Wildlife Federation Mini-Wildlife Refuge** in the country near Princeton, IL. Invented the **"Water Ladder System"** which allows creatures that are normally bound to separated water entities to become mobile through the creation and maintenance of water features that are close enough together, and of different types (ponds, creeks, streams) that the creatures can

move throughout the habitat created. Thus, creatures that are usually immobile on a larger scale, can become mobile.

2) **Creation & Maintenance of 150 Fruit Tree Orchard** in Princeton, IL area.

3) **Team Member of First LEED Platinum Certification** in the USA.

4) **Highest Efficiency of Awarded Grant Applications** in the ECE Grant Program, from 1993 to 2003.

5) **LightChase Photography offers 112 different Photography Tours throughout the world.** This is more than double any other photography tour company offers, and more than 4 times as many as a photography tour company operated by one photographer.

6) **LightChase Photography has presented more than 300 seminars over the last 20 years.**

7) **Have created, developed, & maintained 10 Fruit Tree Orchards plus Fruit Tree Orchards at restored Victorian Homes in the Galesburg, Illinois Area.** All total this encompasses more than 800 fruit trees in 24 locations.

EDUCATION / CERTIFICATIONS

1) Valedictorian of St. Laurence High School, Burbank, IL Class of 1987

2) Bachelor of Science in Electrical Engineering, University of Illinois Urbana-Champaign, Class of 1991

3) Leadership in Energy & Environmental Design (LEED) Certified

4) Certification of National Wildlife Federation Mini-Wildlife Refuge

Budget Table & Narrative

(See Excel Printouts)

Urban Agricultural Grant Advance Request

The **GFOP respectfully requests an Advance of \$6,250 from the City of Galesburg** if the GFOP should be successful in its application to be awarded a grant. This advance would be used to purchase a zero turn riding mower for \$3,750 and to fund mowing operations for the rest of the mowing season, in an amount of \$2,500, for 2023. The \$6,250 advance is equal to 25% of the \$25,000 Grant being applied for. As such, it is well below the 50% limit on Advance Requests.

Crops & Equipment

A) Crops grown are and will be:

1) Peaches

2) Plums

3) Pluots

4) Apriums

5) Apricots

6) Apples

7) Cherries

8) Pears

9) Grapes

B) Equipment necessary are:

- 1) Riding & Zero Turn Mowers for Orchard Grass Mowing
- 2) Pruning Poles, Saws, and Loppers
- 3) Shovels for digging holes for tree plantings
- 4) Borrow Water storage barrels for watering
- 5) Borrow trailer for water transport

Community Engagement

Since Orchard Engagement (aka Community Engagement) is one of the three (3) Departments in the GFOP, this firmly illustrates the importance of Community Engagement to this project. Essentially, the entire purpose of the GFOP is to engage with the Community. When we tie this in with Mark's past experience in all of his ventures, all of which have been heavily tuned into Community Engagement, it is perfectly clear that the highest intent of the GFOP is Community Engagement.

The highest form of educational methods is a full "hands on" experience, which is what the GFOP offers to the Community. Years ago, I read a study which quantified student's recall to various means and methods of education. If students and an instructor were in a classroom and the instructor was only speaking, only 5% of what was taught was recalled by the students at a later date. This is our base case. If the method of education was the instructor doing an activity with the intent of educating the students, but the students were not directly involved, the percent recall was increased to 20%, which is 4 times more effective than the base case. If the method of education was the student doing the activity, and the instructor was only speaking, the percentage of recall rose to 45%, which is 9 times more effective than the base case. If both the instructor and the student collaborated and both were directly involved in a "hands on" experience, then the percentage of recall rose to 90%, which is 18 times higher than the base case, and twice as high as the next highest method. As such, the GFOP fully intends to maximize the educational component of their Community Engagement by using the highest efficiency educational method of having both the instructor and the community / individual collaborate in a "hands on" experience.

The old adage about "giving a man a fish, and you feed him for a day, but teach him how to fish, and you feed him for a lifetime" applies here, but with fresh fruit, a more beautiful landscape, and the pride and enjoyment that growing your own food brings.

The GFOP will pursue and accomplish Community Engagement through the following venues. Some of these venues have already been established, denoted as "Existing Engagements", and some will be created and established, denoted as "Future Engagements".

1) Direct Community Engagement Through Organizations

A) Galesburg Permaculture Club (Existing Engagements)

- 1) Fruit Tree Planting & Educational Outings in April
- 2) Pruning & Educational Outings in November and March
- 3) Fruit Harvesting & Educational Outings in July & August

B) Girl Scouts (Future Engagements)

- 1) Fruit Tree Planting & Educational Outings in April
- 2) Photography & Educational Outings in April
- 3) Pruning & Educational Outings in November and March
- 4) Fruit Harvesting & Educational Outings in July & August

C) Boy Scouts (Future Engagements)

- 1) Fruit Tree Planting & Educational Outings in April
- 2) Photography & Educational Outings in April
- 3) Pruning & Educational Outings in November and March
- 4) Fruit Harvesting & Educational Outings in July & August

D) Local Outdoor Camps (Existing Engagements)

- 1) Fruit Tree Planting Outings in April
- 2) Pruning Outings in November and March
- 3) Fruit Harvesting Outings in July & August

E) Senior Center (Future Engagements)

- 1) Fruit Harvesting Outings in July & August

F) Domestic Violence Shelters (Future Engagements)

- 1) Photography Outings in April
- 2) Fruit Harvesting Outings in July & August

G) Places of Business: Banks, Restaurants, Community Organizations

- 1) Engage as Funding Opportunity for GFOP From Community Businesses

2) Direct Community Engagement with Individuals (Existing & Future Engagement)

- A) Fruit Tree Planting & Educational Outings in April
- B) Photography & Educational Outings in April
- C) Pruning & Educational Outings in November and March
- D) Fruit Harvesting & Educational Outings in July & August

Financial Capability

We have the financial capability and wherewithal to sustain the GFOP after the requested grant funds have been depleted. Quite simply, the first 10 years of the GFOP have been financed completely and solely by Mark Rasmussen. We have created and maintained the first 10 orchards and nearly 25 lots total during these initial 10 years prior to applying for a grant. With a grant allowing us to collaborate with the City of Galesburg, our plan is to expand the GFOP system to another

10 orchards, for a total of 20 orchards. Once the target number of orchards created has been reached, the expense profile of the GFOP will shift beyond Orchard Creation to Orchard Maintenance and Orchard (Community) Engagement.

The highest expenses are typically encountered in Orchard Creation (Lot Purchase, Fruit Tree Purchase, Fruit Tree Planting, and Fruit Tree Watering). Beyond the collaboration in the form of the grant, Orchard Creation expenses become very low, because all the orchards will have been planted, and only fruit tree replacement due to mortality is needed. Beyond the collaboration in the form of a grant, Orchard Maintenance (Mowing & Pruning), becomes the greatest expense. However, neighbors near the Fruit Tree Orchards of the GFOP will be stepping up to volunteer to mow the orchards, as a number of neighbors already do, and extremely well. The Galesburg Permaculture Club already volunteers during outings to prune a portion of the orchards. Truly, in time, the Neighborhood will sustain the Neighborhood Orchard.

The GFOP intends to reach out to Community Organizations, Community Businesses, Banks, Restaurants, and Philanthropists once the grant has been depleted, offering signage and advertising for these entities, in exchange for **“Sponsoring A Neighborhood Orchard”** in an amount of funds that will pay for Orchard Maintenance for the year.

Applicant’s Financial Statements for the 3 most recent years have been provided within this package. A written reference from **Mr. Trent Cox, Vice President of Commercial Banking at F&M Bank**, has also been included within this package.

Environmental Impact

The GFOP will have a significant positive Environmental Impact. This is true now, and will be even more true when the City of Galesburg and the GFOP collaborate. To educate, to inspire, to show what is possible, to bring people together for the best of reasons as a community, or as a group of individuals, that become a group of neighbors, that become a group of friends is the very best way to make a positive Environmental Impact. To have people’s awareness expand of the good, the benefits, and the positive feeling about being part of making those benefits happen, is what advancement is, seeing and knowing that the goal, the dream, can and is coming true.

To plant the seed of knowledge within the young where, when it grows, the benefits multiply, just as a single peach seed grows into a Peach Tree, and the fruits of that labor and care, multiply into many thousands of peaches. This is why we of the GFOP focus our educational efforts most toward the young.

So, the first step of making an Environmental Impact is to inspire, which in turn motivates, which then turns into action. The actions then promote positive Environmental Impact through the following:

Promotion of Clean Water

When people witness the use of clean water, and the nourishing effect that it has on plants (in this case, fruit trees), they begin to understand the value that clean water has in terms of producing and improving life, both that of plants, to animals, and including human beings. Life expectancy in the US was only in the upper 30s of years back in the early part of the 1900s, when drinking water purification was nearly non-existent. When water purification techniques were invented, the life expectancy leapt up by more than 15 years, to be into the early to mid-50s. Basically, people's life expectancy in the USA increased by 40% just because of clean water.

Part of the Signage of the Community Engagement Department will present information about Clean Water, and what it means to everything on Earth. This is where we have the opportunity to directly make people aware of the power and importance of Clean Water.

Promotion of Healthy Soils

When people see the soil, as we dig to plant the fruit trees, their thoughts then go beyond just what they see on the surface, their thoughts now begin to think beneath the surface, and into the ground. With this expanded awareness, the potential for educating, inspiring, and motivating people to create healthy soils by cleaning up soils that have been degraded, and to protect healthy soils that exist now from pollution and toxic deposition.

Part of the Signage of the Community Engagement Department will present information about Healthy Soils, and what it means to everything on Earth. This is where we have the opportunity to directly make people aware of the power and importance of Healthy Soils.

Promotion of Carbon Sequestration

As we guide people through a mature orchard, and the fruit trees wrap around and above them, they feel surrounded by the trees of the orchard. The orchard comes to life essentially as it surrounds them and frames their world for these precious moments. This is when we have the greatest opportunity to again inspire and motivate about how the trees and people collaborate as a Team, with people breathing in Oxygen (O₂) and breathing out Carbon Dioxide (CO₂), which the Trees then breathe the CO₂ in, and upon expulsion, breathe out Oxygen (O₂). In essence, the trees give us what we need for life, and we return that back to the trees. This is a wonderful cycle of rejuvenation that people and trees share. In this process, Carbon (C) is captured (sequestered) by the trees. This cycle takes the Carbon that people expel in their breathing, and captures it, releasing only the Oxygen (O₂) instead.

Part of the Signage of the Community Engagement Department will present information about Carbon Sequestration, and what it means to everything on Earth. This is where we have the opportunity to directly make people aware of the power and importance of Carbon Sequestration.

Pollinator Habitat

Each year, in the spring season, typically from April 7th to May 7th in Galesburg, the fruit tree orchards come to life with an abundance of blossoms, with the plum trees blossoming first, then the peaches and cherries, then the apples, and pears. This 30 day period is a joyous time to be alive, and to immerse yourself into the beauty and fragrance of the orchards. There are literally millions of blossoms, blooming simultaneously. Thus, the orchards produce an amazing habitat for Pollinizing creatures and insects. At a time when man's usage of toxic chemicals is at its highest, and these chemicals are destroying massive amounts of pollinizing creatures and insects, our orchards stand out as a beacon of light to the pollinators that are critical to our ability to produce harvests to sustain our world, and US ourselves.

Part of the Signage of the Community Engagement Department will present information about Pollinator Habitat & Pollinators, and what it means to everything on Earth. This is where we have the opportunity to directly make people aware of the power and importance of Pollinator Habitat and Pollinizing Creatures & Insects.

Reduction of Waste, Increased Efficiency of Energy & Water Usage

When established methods of providing produce for human consumption are used, typically under ripe fruit is harvested, packaged heavily, then shipped by truck over many miles of open road travel (along with all the air pollution, energy usage, fuel consumption, noise pollution, and traffic hazards involved), then the packaging is removed, discarded or recycled, the fruit is washed, and presented at the grocery store for purchase. Throughout this process materials, energy, water, fuel, and human effort are all consumed to produce an inferior product, **when compared to fresh fruit picked right off a tree by your very own hand!**

Instead, at the GFOP orchards, tree-ripened fresh fruit is hand-picked (with joy), And there is no packaging necessary, no trucking or shipping necessary, no air pollution created, no wasted energy usage, no wasted fuel consumption, no noise pollution generated (is instead replaced by sounds of happiness!), no need to purchase at the grocery store, no time wasted shopping, and your money stays in your own pocket. ***All this has been improved, and you have the best produce product imaginable.***

Promotion of Organic & Sustainable Agriculture

Most people are quite aware of the quality or lack thereof in some cases, of fruit available for purchase in a grocery store. They are not aware of the chemicals used in the production of that fruit, or the energy, water, materials and waste that is consumed and created by the process of getting this fruit to that grocery store. Very few people are aware of the quality of fresh fruit hand-picked at the height of ripeness, right from the tree. However, we can change ALL that with the GFOP, because we can empower people with a choice of the inferior versus the superior, by having them taste a grocery store peach and taste a GFOP Peach right from the tree, that they harvested by and for themselves. Instant results, instant understanding, and instant fulfillment are offered. We can enable people to choose how much chemicals and pesticides are used to produce their food, we can show them that they DO have a choice. *This choice of organic, chemical-free and pesticide-*

free, wonderful fruit promotes clean water, healthy soils, carbon sequestration, pollinator habitat, reduction of waste, increased efficiency of energy and water, and promotes a Community, which is Engaged with One Another!

Yes, both the Agriculture and the Community Engagement are both Sustainable!

Economic Justice

The GFOP will provide delicious, nutritious, healthy, and organically grown fruit, available for free during the harvest season. Sharing of the bounty, including the educational aspects of entrepreneurial education / skills training, will be offered to ALL, independent of income, economic means, gender, race, creed, and color. ALL will be seen, related to, and engaged with as HUMAN BEINGS, with all respect due another Human Being.

Certificate of Insurance

General Liability Insurance for the activities that GFOP will offer will be obtained through Porter-Hay Insurance, through their office here in Galesburg, IL. Evidence of the required insurance shall be provided within 10 days of grant notification by the City of Galesburg.

[illegible]

Potential Addition to the Galesburg Fruit Orchard Program

Fruit Tree Outreach Program

The **Fruit Tree Outreach Program** will expand Community Development by going beyond the Fruit Tree Orchards themselves to the homes of people in the community. It is one concept to have centers of production in the form of the GFOP orchards, but it is something beyond that, to educate, empower, and even directly assist homeowners with growing fruit trees on their own property.

Currently, at retail locations in Galesburg, good quality 5 gallon fruit trees cost approximately \$55 per tree. With the GFOP's purchasing power and connections with Adams County Nursery (ACN), we can purchase bare root stock fruit trees of equal or better quality, variety, type, and size for approximately \$13 to \$16 per tree, including freight cost. Effectively, we can get four (4) fruit trees for the price of one (1). Using this purchasing power, the GFOP plans to create and maintain a **"Fruit Tree Outreach Program" (FTOP)** where a GFOP Representative will meet with interested homeowners, survey their property, and ascertain the potential for the homeowner to grow their own fruit trees. If the potential is high enough, the FTOP will provide free fruit trees, assistance in planting, and advice to the homeowner.

The old adage about “giving a man a fish, and you feed him for a day, but teach him how to fish, and you feed him for a lifetime” applies here, but with fresh fruit, a more beautiful landscape, and the pride and enjoyment that growing your own food brings.

GALESBURG FRUIT ORCHARD PROGRAM SUBMITTAL

45055

Budget Table & Narrative

Item Description	Quantity	Cost / Unit	Labor / Hour	Total Cost	Source of Estimate / Actual Experience
A) Lot Purchases	3	\$150	N/A	\$450	Galesburg City Lot Sale, Past Experience
B) Zero Turn Riding Mower	1	\$3,750	N/A	\$3,750	Farm King Flyer, Sale in April 2023, Includes Tax
C) Fruit Trees Purchasing	420	\$18	N/A	\$7,560	Adams County Nursery ACN, Past Experience
D) Fruit Tree Planting	380	\$5	\$20 / Hr	\$1,900	15 Minutes Per Tree, Past Experience
<i>Volunteer Work Not Included</i>	60	\$0	N/A	\$0	15 Minutes Per Tree, Past Experience
E) Fruit Tree Watering	333	N/A	\$15 / hr	\$750	3 Minutes Per Tree, Past Experience
<i>Volunteer Work Not Included</i>	107	\$0	N/A	\$0	3 Minutes Per Tree, Past Experience
F) Orchard Pruning (Rotational 50% Per Year)	5	\$0	\$15 / hr	\$600	8 Hours Per Orchard, Past Experience
<i>Volunteer Work Not Included</i>	1	\$0	N/A	\$0	8 Hours Per Orchard, Past Experience
G) Harvest Fruit from Orchards	6.5	\$0	\$15 / hr	\$780	8 Hours Per Orchard, Past Experience, 65% GFOP
<i>Volunteer Work Not Included</i>	3.5	\$0	N/A	\$0	8 Hours Per Orchard, Past Experience, 35% Volunteer
H) Mowing & Trimming Orchards	340	\$25	N/A	\$8,500	20 Mowings Per Season, 17 Orchards, \$25per (Past Experience)
<i>Volunteer Work Not Included</i>	60	\$0	N/A	\$0	20 Mowings Per Season, 3 Orchards Volunteer (Existing)
I) Mower Repair & Materials	20	\$20	\$15 / hr	\$1,000	Repairs/Maintenance, Plus 40 Hours Labor (Maint Dept Head)
J) Pruning Waste Removal	10	\$0	\$15 / hr	\$300	10 Orchards, 2 Hours per Orchard (Past Experience)
K) Show Case Orchard Signage	20	\$50	N/A	\$1,000	20 Signs @ \$50 per Sign (Anticipated by Department Head)
L) Education & Community Engagement	20	N/A	\$20 / hr	\$1,050	20 Events, 2.625hrs / event (Anticipated by Department Head)
M) Real Estate Taxes	20	\$75	N/A	\$1,500	Real Estate Taxes Vary, \$75 Average Shown, Past Experience
N) General Liability Insurance	1	\$860	N/A	\$860	Porter-Hay Insurance Quote by Ms. Jacky Cain, Galesburg
TOTALS				\$30,000	

NARRATIVE:

A) Lot Purchases: The intent is to purchase three (3) new lots for the GFOP in the calendar year following the Grant Inception Date.

B) Zero Turn Riding Mower: The intent is to purchase a Husqvarna Zero Turn Riding Mower following the Grant Inception Date.

C) Fruit Trees Purchasing: LCP has a 10 year relationship with Adams County Nursery (ACN) in Adams County Pennsylvania.

The \$18 per bare root tree indicated is an average over all types of fruit trees ordered, and includes the cost of the tree, any royalties, the fruit tree improvement tax, sales tax, and freight.

D) Fruit Tree Planting: From the last 10 years experience, we know that it takes about 15 minutes on average for a tree to be planted, including laying out the orchard design. Intended pay rate for digging, placing bare root fruit tree, and recovering with dirt and dressing is \$20 per hour. We anticipate volunteer assistance in this activity.

E) Fruit Tree Watering: From the last 10 years experience, we know that it takes about 3 minutes on average for a tree to be watered, including bringing water on site. Intended pay rate for bringing water to on site, and watering is \$15 per hour. We anticipate volunteer assistance in this activity.

F) Orchard Pruning (Rotational 50% Per Year): The GPOF intends to prune 50% of the mature orchards each year, thus in the first year there are 5 mature orchards needing pruning.

G) Harvest Fruit from Orchards: In the first year, there will be 10 mature orchards that will have a harvest. We anticipate a 65% staff harvest & a 35% volunteer harvest.

H) Mowing & Trimming Orchards: Mowing Season is April 15th to October 15th, with 4 mowings per month in May, June, July,

& September. April & October are expected to have 1 mowing each, and August is expected to have 2 mowings due to the heat slowing grass growth. This mowing season equates to 20 mowings per season. There are 20 orchards total, with 18 being mowed by contractor @ \$25 per orchard, and 2 being mowed by Volunteers. The GFOP already has volunteers that have mown for the last 5 years.

I) Mower Repair & Materials: For maintenance, we expect 10 belt replacements, 10 other repairs, and 40 hours of labor @ \$15 per hour for maintenance for the season. These estimates are based upon actual past experience, and provided by the Orchard Maintenance Department Head.

J) Pruning Waste Removal: Prunings from the fruit trees for the 10 mature orchards need to be removed, this usually takes 2 hours per orchard. Current Contractor signed on.

K) Show Case Orchard Signage: Estimated, 20 signs in the Show Case Orchard, at a cost, including design of \$50 per sign, for a project total of \$1,000.

L) Education & Community Engagement: We anticipate 20 events: including planting, watering, harvesting, pruning, and photography. Estimates by Orchard Engagement Dept Head. Each event is expected to last anywhere from 1 hour to 4 hours, with a weighted average of 2.625 hours per event. Staff pay rate is intended to be \$20 per hour.

M) Real Estate Taxes: Real Estate Taxes paid for the various lots depend upon where the lots are, how long ago we purchased the lots, and current assessed values for each lot. These various factors result in various real estate taxes for each lot. Some lots have \$0 real estate taxes (they are valued lower than the threshold for paying real estate taxes), some have real estate taxes of less than \$60, and some as high as the \$100 to \$150 range. Ultimately, real estate tax amount can change over time. As such, we have estimated the real estate taxes that will be paid for the lots total in this table.

N) General Liability Insurance: Annual Premium for GLI from Ms. Jacky Cain, with Porter-Hay Insurance Agency, Galesburg Office.

O) Major Benefit of Existing Relationship With Adams County Nursery: LightChase Photography / Mark Rasmussen has a long term relationship with Adams County Nursery (ACN), as I have ordered many fruit trees from ACN nearly every year over the last 10 years. Based upon this, we are able to purchase bare root stock trees of various fruit types and of considerable size, typically a trunk diameter of 7/8", which is an excellent size for starting fruit trees. The average cost, including the trees themselves, all fees, and freight is about \$18 per tree. In comparison, to shop locally, we can only purchase inferior trees, with far fewer choices for type of fruit and variety, and the cost is \$55 per tree. If we consider the difference in cost between these two (2) scenarios, and we apply the difference to the 420 fruit trees in the budget, the difference is \$23,100 if we purchase locally, and only \$7,560 from ACN. **Thus, this relationship with ACN generates an avoided cost of \$15,540.** These avoided costs can be applied to the rest of the project, making our use of the Urban Agricultural Grant a very efficient use of grant funds.

NECESSITY OF GRANT FUNDING TO COMPLETE THE GALESBURG FRUIT ORCHARD PROGRAM

The Galesburg Fruit Orchard Program (GFOP) has been in existence since April 2013, which is now 10 years of time. Mr. Mark Rasmussen has been the sole financial backer for the GFOP over these initial 10 years. There are a handful of people who have been supportive in this endeavor by volunteering to mow some orchards, help plant a few trees, offer their water from their home spigot to water newly planted trees, but in general, Mark has paid all the bills, and done the vast majority of the labor, thought, and planning. This project has truly been a labor of love for Mark.

The Project now consists of 10 fully planted orchards, some of which are a few lots per orchard, and with a total of 25 different lots. This is a sizeable venture, and in the last few years, we have provided fresh fruit for anywhere from

100 to 150 people. Mark continues to sustain this project through the use of his own finances.

However, the GFOP can be much more, and can reach out to many more people. The current project size is reaching a level that Mark can sustain but not grow. The purposes of pursuing an Urban Agricultural Grant are many, but a few of the most important are to reach out to even more people, more families, more neighborhoods, and more areas of Galesburg. In order to accomplish this, Mark is reaching out to the City of Galesburg, so that we can collaborate to effectively and efficiently expand the GFOP to include twenty (20) orchards rather than the existing ten (10). Grant funds are necessary to purchase enough fruit trees to plant all twenty (20) orchards and to purchase more high quality equipment to maintain the additional orchards. And, very importantly, the Grant Funds would enable the GFOP to substantially increase Community Engagement, Education, and Advancement of Urban Agricultural Opportunities in Galesburg and the surrounding areas.

This expansion to twenty (20) orchards, will still be sustainable by Mark alone after it is accomplished. In part, the reason is that planting the orchards are the greatest expense, and once the orchards are all planted, the expense to maintain them is less than the cost to create them. So, once the expansion is complete, the cost to maintain the entity of the GFOP will be reduced, and will be sustainable. With the Educational & Community Engagement aspects of the GFOP, it is quite certain that volunteers will step forward, at an even higher level than the last few years. This will make the expanded GFOP ever more sustainable. Together, the City of Galesburg and the GFOP can make great things happen!



May 10, 2023

To Whom It May Concern:

I am writing on behalf of Mark Rasmussen regarding his grant application with the City of Galesburg for his new fruit orchard business. I have known Mark for over 8 years, since the time he started his relationship with F&M Bank. During this time I have worked with Mark on numerous occasions for both personal and business banking needs. We went from two people knowing very little about each other to good friends who share a great connection to their community and just enjoy conversation.

Mark has proven his ability to follow through on his commitments and has performed as agreed on all of his relationships with the bank. He consistently provides effective and timely responses to requests as needed. He has displayed the ability to own and operate a successful photography business for the 8 years that I have known him. He works with his clients to provide an enjoyable experience with his services, as well as, provides instructional learning to enhance their individual skillset.

Mark has shared his passion and talents for growing fruit over the years, by bringing in samples of items grown from his personal garden. He has shared his desire to support the growth and well-being of our community with the addition of his new fruit orchard business and I look forward to seeing his vision become a reality. I believe that Mark is committed to providing a community garden and has the knowledge and financial capability to sustain such a project.

Sincerely,

A handwritten signature in blue ink, appearing to read "TDC", is written over a faint, larger "TDC" watermark.

Trent D. Cox
Vice President
Commercial Banking Manager
NMLS #571424

Main Street Office 21 E. Main St., Galesburg, IL 61402-1208 309.343.7141
Henderson Street Office 1230 N. Henderson St., Galesburg, IL 61402-1208 309.344.3700
Seminary Square Office 2616 Veterans Dr., Galesburg, IL 61402-1208 309.344.3232
Peoria Office 4900 N. Glen Park Place, Peoria, IL 61614 309.683.2881
Brimfield Office 123 E. Knoxville Ave., Brimfield, IL 61517 309.446.3344
Monmouth Office 2 Americinn Way Suite D, Monmouth, IL 61462 309 734 5757
Member FDIC

Recommendation Letter from Ms. Hannah Lyon On Behalf of Galesburg Fruit Orchard Program

HB Lyon <hblyon@gmail.com>

To: Mark Rasmussen

Fri, May 12 at 5:52 PM

I am writing on behalf of Mark Rasmussen's community orchard grant application. My name is Hannah Lyon. Three years ago, I started Permaculture Club, a group of local residents interested in growing food, planting trees, restoring ecosystems, and connecting around nature. The group has around 80 members and we meet up about every other month for resource sharing, workshops, garden tours and more. It has been wonderful to connect with Mark and his orchards. Permaculture Club has helped plant and prune the fruit trees, and enjoyed the abundance of fruit. We have held three pruning workshops, in which attendees learned pruning techniques for young and established trees. The orchards are great learning spaces, as they have many types of fruit trees, each with their own specifications. I am looking forward to helping with this incredible community asset in the years to come.

Going forward, Permaculture Club will partner with more planting and pruning days, help establish pollinator plots, put in fruiting bushes, teach food preservation skills, and continue to utilize the orchards as teaching locations. Residents can take the skills they learn at these events to better care for their home gardens and/or improve their home economies with healthy fresh foods.

On a side note, whenever I have friends visiting from out of town, I make sure to take them by an orchard. These orchards and Mark's quiet diligence over the years make me proud of our town and community.

Thanks for your consideration,

Hana Lyon

hblyon@gmail.com

546 N Chambers St

Galesburg IL 61401

(510) 759-3269

GALESBURG ASSISTANCE PROGRAM GRANT AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 2023 (the "EFFECTIVE DATE"), by and between the City of Galesburg, an Illinois municipal corporation (hereinafter referred to as "CITY"), and _____ (hereinafter the "GRANTEE").

WHEREAS, the Mayor and City Council desire to advance agricultural education and/or urban agricultural community development in Galesburg; and

WHEREAS, the Mayor and City Council of the CITY approved the Urban Agriculture Pilot Program (hereinafter the "PROGRAM") at their February 21, 2022 meeting to aid in the development of the urban agriculture industry with certain qualifying expenses; and

WHEREAS, the GRANTEE is the owner of a qualifying property located within the CITY and has applied for a grant through the PROGRAM, and the CITY has approved such application.

NOW, THEREFORE, the parties, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, agree as follows:

Section 1. Grant Amount. Upon the execution of this Agreement, the CITY shall cause the disbursement of proceeds in an amount not to exceed \$25,000 (the "GRANT").

Section 2. Funds Disbursement. Per this agreement \$12,500 of the total amount will be distributed up front in Calendar year 2023. The remaining \$12,500 will be distributed as reimbursements in calendar year 2024.

Section 3. Grant Requirements. GRANTEE agrees that it shall utilize the GRANT solely for purposes in connection with the business located in Galesburg, IL 61401 and as outlined in its funding request previously submitted by the GRANTEE, which is incorporated by reference into this agreement. GRANTEE hereby accepts the funding for the sole purposes listed in its said funding request and agrees that the funds provided by the CITY shall be used for those purposes, and no other. A GRANTEE's request for any modification must be made in writing and approved by CITY before any expenditures differing from the original GRANT award are paid from funds provided by CITY.

Section 4. Representations of GRANTEE. In connection with the GRANT, the GRANTEE represents and warrants that:

- a. It will work with established and/or new community partnerships to leverage resources and/or increase the quality or quantity of services provided; and
- b. Provide for neighborhood communication and participation as well as youth engagement and education; and
- c. The applicant, including all owners with at least 10% ownership, is/are in good standing with the CITY and the State of Illinois (i.e. no outstanding fines or fees, no tax delinquencies, and possess all required licenses); and
- d. Provide progress reports and proof that grant project work has been done by submitting details of each purchase on receipts or invoices and proof vendors have been paid; and
- e. Upon completion of the grant project, submission and approval of a final progress report will be required to receive the final payment.

Section 5. CITY not liable. The parties agree that the CITY is not herein entering into any contract or agreement with any vendors or contractors for the purchase of any goods or services under the PROGRAM. The parties also agree that the CITY is not in any manner providing any warranties or other assurances about the quality or suitability of any goods or services provided to the GRANTEE for under the PROGRAM. The parties agree further that GRANTEE shall hold the CITY harmless for any damages to persons or property that may occur during or in any manner arising from the PROGRAM.

Section 6. Default. If the CITY determines that any funds have been disbursed for ineligible activities, in violation of the terms of this Agreement, the CITY shall provide written notice of said violation to the GRANTEE. The CITY shall be entitled to terminate this Agreement within five days of said written notice. GRANTEE shall, within 30 days of a written demand made by the CITY, reimburse the CITY for all funds disbursed for said ineligible costs.

The CITY may, at its option, continue further disbursements pursuant to this Agreement after any disbursement for any ineligible activities if the GRANTEE reimburses the CITY for the improper disbursements, or otherwise cures the violation to the CITY's satisfaction.

If the GRANTEE fails to fulfill the obligations specified under Section 3 the City shall provide written notice of default to the GRANTEE, and the GRANTEE shall, within 30 days of a written demand made by the City, reimburse the CITY for all funds provided under this agreement.

In the event the GRANTEE should default under any of the provisions of this Agreement and the City should employ attorneys or incur other expenses for the collection of the payments due under this Agreement or the enforcement of performance or observance of any obligation or agreement on the part of the GRANTEE herein contained the GRANTEE agrees that it will on demand therefore pay to the City the reasonable fees of such attorneys and such other expenses so incurred by the City.

Section 7. Notices. Required notices, as provided herein, shall be mailed by first class mail, and shall be deemed served on the party in question on the date of mailing. Said notices shall be addressed to the pertinent party at addresses listed below.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed as of the day and year first above written.

CITY OF GALESBURG, an Illinois
municipal corporation,

Grantee (Print name of organization)

By: _____
Peter Schwartzman, Mayor

By: _____
Signature of representative

Kelli Bennewitz, City Clerk

Attest: _____
Print name & title

Address: 55 W. Tompkins St
Galesburg, IL 61401

Address: _____

TOWN OF THE CITY OF GALESBURG

Date: June 19, 2023Agenda Number: 23-9013

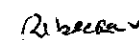
TOWN FUND	<u>\$8,856.76</u>
GENERAL ASSISTANCE FUND	<u>\$4,478.74</u>
IMRF FUND	<u>\$2,958.56</u>
SOCIAL SECURITY/MEDICARE FUND	<u>\$2,440.81</u>
LIABILITY FUND	<u></u>
AUDIT FUND	<u>\$8,200.00</u>
TOTAL	<u>\$26,934.87</u>

11:13 AM

06/08/23

TOWN of the City of Galesburg - TOWN
TOWN Payment Due Report
 May 31 to June 8, 2023

Type	Date	Num	Name	Memo	Due Date	Open Balance
Current						
Bill	06/01/2023	0460917	CityGalesburg GROUP INS	July 2023 Group Insurance	06/20/2023	6,496.87
Bill	06/01/2023	0460918	CityGalesburg GROUP INS	May 2023 & June 2023 Group Insurance for H. Ledbetter	06/20/2023	1,500.18
Bill	06/03/2023	43	Lora Cleaning	Cleaning Township Building May 14 - June 14, 2023	06/20/2023	320.00
Bill	06/06/2023	0460960	CityGalesburg EXPENSES	Cust# 018974 June Stratus	06/20/2023	106.93
Bill	06/07/2023	9111942	F&M Credit Card	Summit QBs hosting for May 21 - June 21, 2023	06/20/2023	71.89
Bill	06/07/2023	060723	Expense Hart	Expense Reimbursement Effingham class 6/4/23 to 6/6/23	06/20/2023	360.89
Total Current						8,856.76
1 - 35						
Total 1 - 35						
36 - 40						
Total 36 - 40						
> 40						
Total > 40						
TOTAL						8,856.76



11:11 AM

06/08/23

Cash Basis

TOWN OF THE CITY OF GALESBURG - GA
General Assistance Advance Payment Report
May 31 - June 8, 2023

	Date	Num	Name	Memo	Paid Amount
Income					
Expense					
601 · Gen Assistance - Food					
	06/06/2023	G15786	Hy-Vee Main St # 1216	G15786 Food Assist for	99.81
	06/06/2023	G15697	Hy-Vee Main St # 1216	G15697 Personal Assist for	50.10
	06/06/2023	G15797	Hy-Vee Main St # 1216	G15797 Food Assist for	40.00
	06/06/2023	G15781	Hy-Vee Main St # 1216	G15781 Food Assist for	50.00
	06/06/2023	G15800	Hy-Vee Main St # 1216	G15800 Food Assist for	36.13
Total 601 · Gen Assistance - Food					276.04
602 · Gen Assistance - Rent					
	06/02/2023	24422	LL Finzel, Paul	G15848 Shelter Assist @ 1520 Monmouth Blvd,	200.00
	06/02/2023	24431	LL KCHA	G15843 for Shelter Assist	17.00
Total 602 · Gen Assistance - Rent					217.00
605 · Gen Assistance - P & H					
	06/06/2023	3100028...	Big Lots	G15763 Household Assist for	50.00
	06/06/2023	3100028...	Big Lots	G15767 Household Assist for	49.83
	06/06/2023	3100028...	Big Lots	G15772 Household Assist for	49.84
	06/06/2023	3100028...	Big Lots	G15785 Household Assist for	99.11
Total 605 · Gen Assistance - P & H					248.78
612 · Gen Assistance - Misc/Lndry/Tra					
	06/02/2023	24430	LL KCHA Laundry	G15847 Laundry Assist for - Quarters Only	10.00
	06/02/2023	24432	LL KCHA Laundry	G15842 for # 209 - Laundry Assist	10.00
Total 612 · Gen Assistance - Misc/Lndry/Tra					20.00
613 · Emergency Assistance - Rent					
	06/06/2023	24433	LL Bridlecreek / Rural Rentals	E15858 Emerg Shelter Assist for 22	950.00
Total 613 · Emergency Assistance - Rent					950.00
614 · Emergency Assistance - Utility					
	06/06/2023	24434	AMEREN PLEDGE	E15857 Emerg Utility Assist for ct 81778-86123	1,000.00
Total 614 · Emergency Assistance - Utility					1,000.00
Total Expense					2,711.82
Net Income					-2,711.82

11:10 AM

06/08/23

TOWN OF THE CITY OF GALESBURG - GA
General Assistance Payment Due Report
May 31 to June 8, 2023

Type	Name	Num	Date	Memo	Amount
May 31 - Jun 8, 23					
Bill	Big Lots	3100028272_G15829	06/05/2023	Household Supplies for	50.42
Bill	Big Lots	3100028274_G15838	06/05/2023	Household Supplies for	49.64
Bill	Big Lots	3100028273_G15778	06/05/2023	Household Supplies Assist for	98.49
Bill	City TRANSIT Galesburg	0460961	06/06/2023	May Transit Passes - GA Assistance...	50.00
Bill	City TRANSIT Galesburg	July2023	06/05/2023	Connecting Galesburg Bus Pass Pro...	795.00
Bill	F & M Credit Card	060423	06/04/2023	HumbleFax June 2023	20.00
Bill	Hy-Vee Main St # 1216	G15822	06/05/2023	Food Assist for	93.24
Bill	Hy-Vee Main St # 1216	G15827	06/05/2023	Food Assist for	98.44
Bill	Hy-Vee Main St # 1216	G15836	06/05/2023	Food Assist for	74.47
Bill	Hy-Vee Main St # 1216	G15807	06/05/2023	Food Assist for	74.02
Bill	Hy-Vee Main St # 1216	G15788	06/05/2023	Food Assist for	99.84
Bill	OSI	1146640-0	06/05/2023	Acct# 10254	20.36
Bill	Purple Hangar	G15789	06/05/2023	G15789 Household Supplies Assist f...	30.00
Bill	U.S. Postmaster Galesburg	June2023	06/08/2023	Postage	213.00
May 31 - Jun 8, 23					<u>1,766.92</u>

10:42 AM

06/08/23

Accrual Basis

TOWN of the City of Galesburg - IMRF
IMRF Payment Due Report
 As of June 8, 2023

Type	Date	Num	Name	Split	Amount
215 - IMRF WH					
Liability Check	06/05/2023	21133	I.M.R.F.	10...	-825.66
Liability Check	06/05/2023	21118	I.M.R.F.	10...	-745.90
Liability Check	06/05/2023	21133	I.M.R.F.	10...	-1,387.00
Total 215 - IMRF WH					-2,958.56
TOTAL					-2,958.56

10:52 AM

06/08/23

Accrual Basis

TOWN of the City of Galesburg - TOWN
SSMC Payment Due Report
 As of June 8, 2023

Type	Date	Memo	C	Split	De	Credit
108 · Cash in Bank - SSMC FUND						
Transfer	05/31/2023	Funds Transfer Redistribute SSMC for MAY 2023 t...		106 · Cash in ...		2,440.81
Total 108 · Cash in Bank - SSMC FUND					***	2,440.81
TOTAL					***	2,440.81

11:02 AM

06/08/23

Accrual Basis

TOWN of the City of Galesburg - AUDIT **AUDIT Payment Due Report** As of June 8, 2023

Type	Date	Name	Memo	Split	Amount
474 · Audit Expense - Audit Fund Bill	06/08/2023	Philli...	Final Balance due for 2022 Audit	201 · Accounts Payable	8,200.00
Total 474 · Audit Expense - Audit Fund					8,200.00
TOTAL					8,200.00